



## TRAINING NOTICE

**SUPPLIER FREE VIRTUAL TRAINING SERIES**  
**OCTOBER 2023-FEBRUARY 2024**

**EXCLUSIVE USE OF THE GOVERNMENT OF JAMAICA ELECTRONIC PROCUREMENT (GOJEP) SYSTEM**

In keeping with the Government's commitment to strengthen, promote and enhance the Public Procurement system, the Ministry of Finance and the Public Service (MOFPS), through the Office of Public Procurement Policy (OPPP), has officially mandated the use of the e-Procurement System for procurement transactions exceeding One Million, Five Hundred Thousand Jamaican Dollars (\$1,500,000.00), effective as of August 01, 2023. Suppliers interested in conducting business with the Government of Jamaica are now required to access and submit procurement documents through the Government of Jamaica Electronic Procurement (GOJEP) system. The OPPP is providing continuous and dedicated support to suppliers, and is pleased to announce the commencement of its annual free virtual supplier training series for the 2023-24 financial year. All interested suppliers are encouraged to partake in this initiative. Virtual sessions will run from October 2023-February 2024.

These sessions are designed to empower participants with the knowledge and skills required to effectively support the navigating, administering and managing of the GOJEP system. Each session is four (4) hours in length, and integrates interactive discussions, covering topics such as supplier self-registration, electronic bid submission and supplier account management.

To register for this free virtual training, visit [www.procureja.gov.jm](http://www.procureja.gov.jm), select the 'Events' tab and follow the instructions listed below:

- Select the cohort you wish to register for.
- Read the training overview;
- Click the Zoom Event link at the bottom of the page to initiate your registration and select your respective training date. Please note that a maximum of two (2) participants per company are allowed to register;
- Complete the mandatory information for the designated participant/s as required;
- Click 'Register' to confirm your participation.

For more information on this free GOJEP training initiative, contact the Office of Public Procurement Policy by phone: 876-932-5220; or by email [oppccustomer@mo.gov.jm](mailto:oppccustomer@mo.gov.jm) or visit our website at [www.procureja.gov.jm](http://www.procureja.gov.jm).

We look forward to seeing you at these sessions.

**GOJEP – Increasing transparency and efficiency in doing business with the Government of Jamaica.**



Government of Jamaica



## REQUEST FOR CURRICULUM VITAE

**Country:** Jamaica  
**Procurement Entity:** Ministry of Finance and the Public Service (MOFPS)  
**Project Name:** Support to the Public Sector Transformation Programme  
**Sector:** Reform/Modernization of the State  
**Project** JA-L1073 | 4374/OC-JA

The Transformation Implementation Unit is inviting suitably qualified persons to submit their CVs for the following position:

Project Role	Description
Trainer	The Trainer will have responsibility for the organisation, scheduling, and delivery of training for users, to ensure the relevant entities are able to effectively operate the new MyHR+ system and the associated business processes. The consultant will provide subject matter expertise to any training partner that may be contracted to assist in the delivery of training to the wider public sector and the development of online training content.

**Procurement Method:** An individual will be selected based on the **Consultants' Qualifications (CQS)** by the Individual Consultant Selection Method in the Government of Jamaica Handbook of Public Sector Procurement Procedures.

**Contact Information:** Procurement Specialist  
Public Sector Transformation Programme, MOFPS  
6 Saxthorpe Avenue, Kingston 8  
Tel: (876) 319-4100  
[procurement@transformation.gov.jm](mailto:procurement@transformation.gov.jm)

**Terms of Reference:** The Terms of Reference (TOR) are available on the MoFPS' website at [www.mof.gov.jm](http://www.mof.gov.jm) and [www.publicsectortransformation.gov.jm](http://www.publicsectortransformation.gov.jm).

**Deadline for Submission:** Interested persons should forward their applications and curricula vitae NO LATER THAN **March 13, 2024** to the following:

**Procurement Specialist**  
**Public Sector Transformation Programme**  
**Ministry of Finance and Public Service**  
**Email: [procurement@transformation.gov.jm](mailto:procurement@transformation.gov.jm)**

**We thank all interested persons for applying; however, only shortlisted applicants will be contacted. The Ministry of Finance and the Public Service reserves the right to withdraw this invitation without providing reasons before the indicated application deadline.**

**NOTICE**  
PLEASE CHECK THE MINISTRY'S WEBSITE FOR THE FULL DOCUMENTS

For Bookings Email:  
[jisadvertising@gmail.com](mailto:jisadvertising@gmail.com),  
[procurement@jis.gov.jm](mailto:procurement@jis.gov.jm)



THE UNIVERSITY HOSPITAL OF THE WEST INDIES

## TENDER NOTICE

**Supply, Install & Commission of Fifty (50) Hospital Beds**

The University Hospital of the West Indies, located at Golding Avenue, Mona, Jamaica, invites bidders to submit bids for the **Supply, Install and Commission of Fifty (50) Hospital Beds**.

### ELIGIBILITY OF CONTRACTORS

To be considered eligible at the time of tender opening, your tender must include the following:

- ◆ Copy of a valid Tax Compliance Certificate
- ◆ Copy of a valid Certificate of Registration with Public Procurement Commission in the category of Medical Equipment and Supplies
- ◆ Completed and signed Manufacturer's Authorization Form
- ◆ Completed and signed Bid Submission Form.

**Non-compliance with all or any of the criteria above will result in automatic disqualification of tender.**

**PROCUREMENT METHODOLOGY**  
National Competitive Bidding (NCB)

### SCOPE OF WORK

Supply, Install and Commission of Hospital beds on approved Wards

### AVAILABILITY OF TENDERS

Tender documents will be available for download on **Monday, February 26, 2024** on the Government of Jamaica Electronic Procurement website ([www.gojep.gov.jm](http://www.gojep.gov.jm)). Registration is required for vendors to participate in the Tender.

### RETURN OF TENDERS

Bids must be submitted online via [www.gojep.gov.jm](http://www.gojep.gov.jm) no later than **Monday, March 18, 2024 at 2:00 p.m.** Late bids will automatically be rejected by the system. Bid opening will follow at **2:15 p.m.**

**The University Hospital of the West Indies reserves the right to accept or reject all bids.**  
Visit our website at [www.uhwi.gov.jm](http://www.uhwi.gov.jm).

**THE PROJECT IS BEING FUNDED BY THE UNIVERSITY HOSPITAL OF THE WEST INDIES.**



## INVITATION TO TENDER

**Procurement of Heavy-Duty Pick-Up Trucks**  
**Bid No. 2024-02-23 -USF/HD/PU/TRUCKS**

The Universal Service Fund (USF) invites suitably qualified companies to submit bids for the **Procurement of Heavy-Duty Pick-Up Trucks**.

### Eligibility Criteria:

- Valid Tax Compliance Certificate (TCC)
- Proof of Registration with the Public Procurement Commission (PPC) in the category of **Motor Vehicles and Spares and Accessories/Motor Vehicles and Spares-New Car**.

**Collection of Tender Document: Tuesday, February 27, 2024 at 2:00 p.m. on [www.gojep.gov.jm](http://www.gojep.gov.jm).**

**Bid Submission Deadline: Thursday, March 21, 2024 at 2:00 p.m. via [www.gojep.gov.jm](http://www.gojep.gov.jm).**

**Contact Information: [procurement@usf.gov.jm](mailto:procurement@usf.gov.jm).**

The USF reserves the right not to accept the lowest, or any other tender, or to annul the tender process and reject all tenders at any time prior to contract award without incurring any liability.