



GOJ PUBLIC PROCUREMENT PAGE

TRAINING NOTICE

**SUPPLIER FREE VIRTUAL TRAINING SERIES
OCTOBER 2023-FEBRUARY 2024**

EXCLUSIVE USE OF THE GOVERNMENT OF JAMAICA ELECTRONIC PROCUREMENT (GOJEP) SYSTEM

In keeping with the Government's commitment to strengthen, promote and enhance the Public Procurement system, the Ministry of Finance and the Public Service (MOFPS), through the Office of Public Procurement Policy (OPPP), has officially mandated the use of the e-Procurement System for procurement transactions exceeding One Million, Five Hundred Thousand Jamaican Dollars (\$1,500,000.00), effective as of August 01, 2023. Suppliers interested in conducting business with the Government of Jamaica are now required to access and submit procurement documents through the Government of Jamaica Electric Procurement (GOJEP) system. The OPPP is providing continuous and dedicated support to suppliers, and is pleased to announce the commencement of its annual free virtual supplier training series for the 2023-24 financial year. All interested suppliers are encouraged to partake in this initiative. Virtual sessions will run from October 2023-February 2024.

These sessions are designed to empower participants with the knowledge and skills required to effectively support the navigating, administering and managing of the GOJEP system. Each session is four (4) hours in length, and integrates interactive discussions, covering topics such as supplier self-registration, electronic bid submission and supplier account management.

To register for this free virtual training, visit www.procureja.gov.jm, select the 'Events' tab and follow the instructions listed below:

- Select the cohort you wish to register for.
- Read the training overview;
- Click the Zoom Event link at the bottom of the page to initiate your registration and select your respective training date. Please note that a maximum of two (2) participants per company are allowed to register;
- Complete the mandatory information for the designated participant/s as required;
- Click 'Register' to confirm your participation.

For more information on this free GOJEP training initiative, contact the Office of Public Procurement Policy by phone: 876-932-5220; or by email oppccustomer@care@mof.gov.jm or visit our website at www.procureja.gov.jm.

We look forward to seeing you at these sessions.

GOJEP – Increasing transparency and efficiency in doing business with the Government of Jamaica.



INVITATION FOR BIDS

Procurement Entity:	Houses of Parliament (HOP) now invites sealed bids from eligible and qualified bidders to provide Sign Language Services for meetings held at the Houses of Parliament.
Project Name:	Procurement of Sign Language Services
Ref#:	HOP-01-02-001-CCPR-RFQ-S
Description of Services:	Procurement for the provision of Sign Language Services at the Communications Branch of the Houses of Parliament at Gordon House.
Experiences & Qualifications:	Service is required of a Sign Language Interpreter to sign for all proceedings of the sitting of each Senate, House of Representatives and other specified meetings..
Eligibility:	Fluency in Jamaican Sign Language At least three(3) years in related field. Bidders must submit with their bids a valid Tax Compliance Certificate.
Contact Information:	Senior Public Procurement Procurement Officer Houses of Parliament 81 Duke Street, Kingston. 876-922-0200
Tender Document:	Tender Documents will be available to interested individuals as of Friday, February 23, 2024 via GOJEP.
Bid Validity	period is 120 days after bid opening.
Deadline for Submission:	Bids must be submitted via the GOJEP no later than Monday, March 18, 2024 at 3:00 p.m. Late submissions will be rejected.
Clarifications	must be submitted on or before Monday, March 11, 2024 at 3:00 p.m.
The Houses of Parliament	reserves the right to accept or reject any or all bids and restart the entire bidding process.



Public Broadcasting Corporation of Jamaica

5-9 South Odeon Avenue, Kingston 10, Jamaica, W.I.
Tel: 876-754-7225 or 754 9123; Fax (876) 906 0435

INVITATION TO BID

Supply and Upgrade of Windows Server and Associated Hardware

The Public Broadcasting Corporation of Jamaica (PBCJ) is an Agency of the Office of the Prime Minister. Its mandate is to provide Public Broadcasting Services of a high quality. The Corporation has a staff complement of more than 50 persons along with Tenants and, as such, is now seeking a Contractor to carry out Renovation Works of Building 1 at its location of 5-9 South Odeon Avenue.

Eligibility

- Valid TCC
- Public Procurement Commission (PPC) Certificate of Registration in the category of Information Technology and or related services, Computer parts and services
- Signed Letter of Quotation on your company Letterhead.
- Validity period of 60 days
- Responsive to all required Technical specifications.

Availability of Tender Documents and Bid Submission

This is an online tender where tender documents, clarification and bid submissions will only be made available and accepted via the Government of Jamaica Electronic Procurement Portal – GOJEP (www.gojep.gov.jm). No offline (hard copies) will be accepted and there will be no physical drop box for drop-off of Tender Documents.

Tender documents can be downloaded as of **Tuesday, February 27, 2024.**

Submission Deadline and Clarification Period

Tenders must be submitted via www.gojep.jm no later than **Tuesday, March 12, 2024 by 12 p.m.** Late bids will be automatically rejected by the System. All clarification must be sought via the GOJEP no later than **Thursday, March 07, 2024 by 1 p.m.** Bids shall be valid for a period of 60 days after bid closing.

Interested eligible bidders may obtain detailed information from the Government of Jamaica Electronic Procurement (GOJEP) Platform at www.gojep.gov.jm. Bidders will not be able to upload their bids once the bid submission deadline has passed. The Bidders are therefore urged to commence bid upload at least 2 hours before the submission time. The Procurement Entity will not be held liable for bids not submitted on time due to late commencement of bid upload. Any foreseen challenges or experience must be reported to Ministry of Finance, Office of Public Procurement Policy Care Desk at 876-932-5220/932-5246/932-5253 or via email @ oppccustomer@care@mof.gov.jm.

**Procurement Manager, Procurement Department
Public Broadcasting Corporation of Jamaica
5-9 South Odeon Avenue**

The PBCJ reserves the right to cancel the process at any time before contract award.

NOTICE

PLEASE CHECK THE MINISTRY'S WEBSITE FOR THE FULL DOCUMENTS

For Bookings Email:

jisadvertising@gmail.com,
procurement@jis.gov.jm