



TRAINING NOTICE

SUPPLIER FREE VIRTUAL TRAINING SERIES OCTOBER 2023-FEBRUARY 2024

EXCLUSIVE USE OF THE GOVERNMENT OF JAMAICA ELECTRONIC PROCUREMENT (GOJEP) SYSTEM

In keeping with the Government's commitment to strengthen, promote and enhance the Public Procurement system, the Ministry of Finance and the Public Service (MOFPS), through the Office of Public Procurement Policy (OPPP), has officially mandated the use of the e-Procurement System for procurement transactions exceeding One Million, Five Hundred Thousand Jamaican Dollars (\$1,500,000.00), effective as of August 01, 2023. Suppliers interested in conducting business with the Government of Jamaica are now required to access and submit procurement documents through the Government of Jamaica Electric Procurement (GOJEP) system. The OPPP is providing continuous and dedicated support to suppliers, and is pleased to announce the commencement of its annual free virtual supplier training series for the 2023-24 financial year. All interested suppliers are encouraged to partake in this initiative. Virtual sessions will run from October 2023-February 2024.

These sessions are designed to empower participants with the knowledge and skills required to effectively support the navigating, administering and managing of the GOJEP system. Each session is four (4) hours in length, and integrates interactive discussions, covering topics such as supplier self-registration, electronic bid submission and supplier account management.

To register for this free virtual training, visit www.procureja.gov.jm, select the 'Events' tab and follow the instructions listed below:

- Select the cohort you wish to register for.
- Read the training overview;
- Click the Zoom Event link at the bottom of the page to initiate your registration and select your respective training date. Please note that a maximum of two (2) participants per company are allowed to register;
- Complete the mandatory information for the designated participant/s as required;
- Click 'Register' to confirm your participation.

For more information on this free GOJEP training initiative, contact the Office of Public Procurement Policy by phone: 876-932-5220; or by email oppccustomer@mo.gov.jm or visit our website at www.procureja.gov.jm.

We look forward to seeing you at these sessions.

GOJEP – Increasing transparency and efficiency in doing business with the Government of Jamaica.

PETROJAM LIMITED

Invites sealed bids for

PROVISION OF SHIP HANDLING SERVICES

Scope: Petrojam Limited hereby invites bids for the **Provision of Ship Handling Services** at its Refinery located at 96 Marcus Garvey Drive, Kingston. The expected duration of the contract is three (3) years.

Eligibility Requirements: (1) Valid Tax Compliance Certificate (TCC) and (2) Valid Public Procurement Commission (PPC) Certificate of Registration as a Public Sector Contractor in the category of Marine Services.

Bidding Documents in English will be available for download as at **Wednesday, February 7, 2024** on the Government of Jamaica Electronic Procurement website at www.gojep.gov.jm. Registration instructions are available on the website listed on the system. **Registration is required for vendors to participate in the Tender.**

Bids shall be valid for a period of **One Hundred and Twenty (120) calendar days** after the bid closing date. Bids must be submitted online via www.gojep.gov.jm no later than **Tuesday, April 30, 2024 at 2:00 p.m.** Online Bid Opening takes place on **Tuesday, April 30, 2024 at 2:05 p.m.** An online bid opening report will be sent to all bidders who submit a proposal.

For additional information, please visit Petrojam Limited's website at <http://www.petrojam.com>.

This is an online managed Tender, and tender documents and Supplier Bids will only be made available and accepted via the Government Electronic Procurement Portal (www.gojep.gov.jm). No offline (hard copies) Bids will be accepted and there will be no physical tender box for drop-off of Bids.

To participate in this tender opportunity, Suppliers must first be registered and know how to use the Electronic Procurement System, www.gojep.gov.jm. Please register on the e-GP System by selecting the Register as a supplier link from the home page. For assistance and training, please contact the support desk at: 876-932-5220.

NOTICE
PLEASE CHECK THE MINISTRY'S WEBSITE FOR THE FULL DOCUMENTS

For Bookings Email:
jisadvertising@gmail.com,
procurement@jis.gov.jm

INVITATION FOR BIDS

The Culture, Health, Arts, Sports, and Education (CHASE) Fund now invites sealed bids from eligible **CONTRACTORS** for the proposed **"Renovation Works"** at **Rosemount Primary & Infant School – Linstead & St. Catherine.**

DESCRIPTION OF WORKS

- **Proposed Renovation of Rosemount Primary & Infant School – Linstead & St. Catherine – Three (3) months.**

The work comprises the renovation of an existing building into a three (3) classroom and bathroom facility for both infants and teachers, etc.

ELIGIBILITY:

PPC – It is mandatory that contractors be registered with the Public Procurement Commission (PPC) in the category of **"Building Construction"** with **Grade two (2) and above** for the mentioned Project.

TCC – All bidders must be **Tax Compliant** at the time of bid opening. Bidding will be in accordance with tender procedures as outlined in the Public Procurement Act 2015, its amendments (2018), its Regulations (2018) and its Revisions.

AVAILABILITY OF BID DOCUMENTS:

Interested bidders can obtain Tender Documents as of **Monday, February 5, 2024** via the GOJ Electronic Procurement Platform (GOJEP). All queries concerning the Tender Documents/drawings shall be made via the GOJEP Platform.

No clarification will be addressed by any other means.

SUBMISSION OF TENDERS:

The Tender/s along with the required documents i.e., PPC certificate of registration, a valid TCC/ TCL, Tender Bond, etc are to be uploaded on GOJEP on or before the deadline of **1400 hrs (2:00 p.m.) on Friday, March 1, 2024. Late Bids will automatically be rejected by the system.**

STANDSTILL PERIOD:

The Standstill Period shall be **three (3) days.**

BID SECURITY:

The bid security shall be **Two Hundred and Fifty Thousand Dollars (\$250,000.00).**

The original bid security in the form of a Manager's Cheque or Bond shall be hand-delivered to the Procurement Officer at the office of CHASE Fund at 8 Belmont Road, Kingston 5, on Friday, March 1, 2024 on or before 3:00 p.m.

A copy of the bid security shall be included in the online bid submission.

OPENING OF TENDERS:

Tenders will be opened online on the GOJEP Platform on **Friday, March 1, 2024 at 14:15 hrs (2:15 p.m.)**

After evaluation of these documents by the evaluating committee, and subsequent referral to the appropriate authorities for approval, the successful contractor will be accordingly notified.

CHASE FUND is not obliged to accept the lowest or any bid and reserves the right to terminate the bid process at any point before the award of a contract without incurring liability to any of the bidders.

TENDERERS SHOULD NOTE THAT THE CONTRACT IS FIXED AND NOT SUBJECT TO PRICE ADJUSTMENTS.

CHASE FUND
8 Belmont Road, Kingston 5
Tel: 876-908-4134/4144
Email: chase12@cwjamaica.com