



GOVERNMENT PUBLIC PROCUREMENT



JAMPRO
EXPORT AND INVESTMENT JAMAICA

JAMAICA PROMOTIONS CORPORATION (JAMPRO)

INVITATION TO BID
Re-Issue
CONSULTANCY – PROGRAMME MANAGER
Ref No VPESU-2023-001- EXPORT DEVELOPMENT
FOR EXPORT GROWTH

SCOPE OF WORK:

JAMPRO is seeking to engage a Programme Manager to provide technical, logistical, and administrative support to JAMPRO in the execution of the Export Max Program for Cohort IV.

ELIGIBILITY:

Bidders must satisfy the Eligibility requirements as follows:

- Valid Tax Compliance Certificate (TCC)/Tax Compliance Letter (TCL)

EXPERIENCE:

As outlined in the Bid Document

BID DOCUMENTS AND SUBMISSION:

The complete set of the Bidding documents will be available for access on the Government of Jamaica's Electronic Procurement Portal (GOJEP) www.gojep.gov.jm, as of **Friday, February 09, 2024**. Submissions must be made via GOJEP on or before **Friday, March 01, 2024 at 11:00 a.m.**

Bids should be addressed to:

The Procurement Officer
Jamaica Promotions Corporation
18 Trafalgar Road, Kingston 10

BID OPENING:

This is an online tender where bidding document, clarification and bid submission will only be made available and accepted via the Government of Jamaica's Electronic Procurement Portal (www.gojep.gov.jm). No offline (hard copies) will be accepted and there will be no physical tender drop box for this tender opportunity. Bid Opening will be conducted via GOJEP on **Friday, March 01, 2024 at 11:15 a.m.**

GOJEP:

Bidders must first be registered on GOJEP to access the tender documents and submit their response.

For assistance with registration, how to access the document and upload response on GOJEP, kindly contact the Ministry of Finance & the Public Service, Office of Public Procurement Policy at:

Tel: (876) 806-4581/5149 or
(876) 932-5220/5244/5251/5246/5251
Email: oppccustomer@care.mof.gov.jm

**LATE SUBMISSIONS WILL BE AUTOMATICALLY
REJECTED BY THE PORTAL**