



# GOJ PUBLIC PROCUREMENT PAGE

## TRAINING NOTICE

**SUPPLIER FREE VIRTUAL TRAINING SERIES  
OCTOBER 2023-FEBRUARY 2024**

**EXCLUSIVE USE OF THE GOVERNMENT OF JAMAICA ELECTRONIC PROCUREMENT (GOJEP) SYSTEM**

In keeping with the Government's commitment to strengthen, promote and enhance the Public Procurement system, the Ministry of Finance and the Public Service (MOFPS), through the Office of Public Procurement Policy (OPPP), has officially mandated the use of the e-Procurement System for procurement transactions exceeding One Million, Five Hundred Thousand Jamaican Dollars (\$1,500,000.00), effective as of August 01, 2023. Suppliers interested in conducting business with the Government of Jamaica are now required to access and submit procurement documents through the Government of Jamaica Electronic Procurement (GOJEP) system. The OPPP is providing continuous and dedicated support to suppliers, and is pleased to announce the commencement of its annual free virtual supplier training series for the 2023-24 financial year. All interested suppliers are encouraged to partake in this initiative. Virtual sessions will run from October 2023-February 2024.

These sessions are designed to empower participants with the knowledge and skills required to effectively support the navigating, administering and managing of the GOJEP system. Each session is four (4) hours in length, and integrates interactive discussions, covering topics such as supplier self-registration, electronic bid submission and supplier account management.

To register for this free virtual training, visit [www.procureja.gov.jm](http://www.procureja.gov.jm), select the 'Events' tab and follow the instructions listed below:

- Select the cohort you wish to register for.
- Read the training overview;
- Click the Zoom Event link at the bottom of the page to initiate your registration and select your respective training date. Please note that a maximum of two (2) participants per company are allowed to register;
- Complete the mandatory information for the designated participant/s as required;
- Click 'Register' to confirm your participation.

For more information on this free GOJEP training initiative, contact the Office of Public Procurement Policy by phone: 876-932-5220; or by email [oppccustomer@care.mof.gov.jm](mailto:oppccustomer@care.mof.gov.jm) or visit our website at [www.procureja.gov.jm](http://www.procureja.gov.jm).

We look forward to seeing you at these sessions.

**GOJEP – Increasing transparency and efficiency in doing business with the Government of Jamaica.**



## INVITATION TO QUOTE (CONSULTING SERVICES – INDIVIDUAL SELECTION)

**Contracting Entity:** Planning Institute of Jamaica  
**Project Name:** Foundations for Competitiveness and Growth Project  
**Project Loan No.:** 9203-JM – Government of Jamaica Counterpart Financing  
**Project Activity:** FCG-GOJ-CON-31 Proposals to Inform the Cabinet Submission & Proposed Drafting Instructions for the Repeal & Replacement of the Trade Act, 1955

The Government of Jamaica (GoJ) has received financing from the World Bank toward the cost of the Foundations for Competitiveness and Growth Project, and intends to apply part of the proceeds for consulting services.

### The Consulting Services ("the Services")

The Consultant is expected to prepare a Concept Paper outlining the key areas to be addressed in the New Trade Act and Regulations to replace and repeal the Trade Act, 1955 and ancillary regulations, as well as the proposals to inform the Cabinet Submission and proposed Drafting Instructions for same. The Consultant is expected to prepare Accompanying Explanatory Notes and conduct consultation with and sensitization of stakeholders in relation to the proposals to inform the Cabinet Submission and proposed Drafting Instructions.

**The intended start date is April 2024 and the anticipated duration is seven (7) months.**

**The Request for Quotation can be accessed at [www.gojep.gov.jm](http://www.gojep.gov.jm) or <https://www.pioj.gov.jm/procurement/>.**

The Planning Institute of Jamaica now invites eligible individuals ("Consultants") to indicate their interest in providing the Services. A Consultant will be selected in accordance with the Public Procurement Act, 2015, the Public Procurement (Amendment) Act, 2018 and the Public Procurement Regulations, 2018. Detailed curricula vitae, in a written form, must be uploaded on or before February 12, 2024 at 11:45pm. Submissions will be accepted via the Electronic Government Procurement Portal ([www.gojep.gov.jm](http://www.gojep.gov.jm)). No hard copy submission will be accepted.

Further information can be obtained at the address below during office hours of 9:00 a.m. and 4:00 p.m.

Planning Institute of Jamaica  
Attn: Dellue Wint Dawkins  
16 Oxford Road, Kingston 5, Jamaica  
Tel: 876-960-9339  
Fax: 876-906-5011  
Email: [dwint@pioj.gov.jm](mailto:dwint@pioj.gov.jm) with  
copy to [kmelliott@pioj.gov.jm](mailto:kmelliott@pioj.gov.jm) and [cswalker@pioj.gov.jm](mailto:cswalker@pioj.gov.jm)

**NOTICE**  
PLEASE CHECK THE MINISTRY'S WEBSITE FOR THE FULL DOCUMENTS

For Bookings Email:  
[jisadvertising@gmail.com](mailto:jisadvertising@gmail.com),  
[procurement@jis.gov.jm](mailto:procurement@jis.gov.jm)

## JAMAICA SOCIAL INVESTMENT FUND ISO 14001:2015 CERTIFIED



"Investing for Community Development"

**Green Climate Fund (GCF) Readiness and Preparatory Support Programme: Enhancing Jamaica's Capacity to Access Climate Finance, JAM-RS-008**

### REQUEST FOR EXPRESSIONS OF INTEREST FOR

**Review and Update of the Jamaica Social Investment Fund (JSIF) Operations Manual**

#### Grant No. JAM-RS-008

The Government of Jamaica (GOJ) has received funding from the Green Climate Fund (GCF) in the amount of US\$525,307 towards the Green Climate Fund (GCF) Readiness and Preparatory Support Programme: Enhancing Jamaica's Capacity to Access Climate Finance, JAM-RS-008. The Jamaica Social Investment Fund, as the Executing Agency/Delivery Partner for the Grant, intends to apply part of the proceeds of this Grant to cover payments under this contract for the following – **Review and Update of the Jamaica Social Investment Fund (JSIF) Operations Manual.**

**Scope:** JSIF is seeking the services of a consulting firm to update and modernize the JSIF's operational manual as the chief policy document incorporating all of the policies that touch and concern the fundamental operations of the JSIF. These will include all the new policies promulgated in satisfaction of the GCF requirements. The outcome will be that the JSIF will have a modernized web-based fully functioning aligned operational manual that has integrated the GCF policies and procedures.

**Duration:** 10 Months

**Selection Method:** Consultants' Qualifications Selection (CQS)

**Procurement Method:** National Competitive Bidding (NCB)

**Availability of Documents:** Terms of Reference and Expression of Interest (EOI) Standard Form will be available for download as of January 30, 2024 on the Government of Jamaica Electronic Procurement website at [www.gojep.gov.jm](http://www.gojep.gov.jm).

**Submission Date & Time:** EOI must be submitted online via [www.gojep.gov.jm](http://www.gojep.gov.jm) on or before February 13, 2024 (NEW DATE) at 4:00 p.m. Late submissions will be automatically rejected by the system.

To participate in the opportunity, the service provider must first be registered on the Government's Electronic Procurement System@ [www.gojep.gov.jm](http://www.gojep.gov.jm).

For assistance with registration on the GOJEP portal, please contact the Ministry of Finance and the Public Service Help Desk at (876) 932-5220 or via email at [oppccustomer@care.mof.gov.jm](mailto:oppccustomer@care.mof.gov.jm).

For additional information about GOJEP, please send email to: [mofprocure@mof.gov.jm](mailto:mofprocure@mof.gov.jm)

**Contact Information:** Actg. Procurement Manager  
Procurement Department  
Jamaica Social Investment Fund  
Ground Floor, The Dorchester  
11 Oxford Road (Entrance on Norwood Avenue)  
Kingston 5.  
Telephone: 876-968-4545