



# GOJ PUBLIC PROCUREMENT PAGE

## TRAINING NOTICE

**SUPPLIER FREE VIRTUAL TRAINING SERIES  
OCTOBER 2023-FEBRUARY 2024**

**EXCLUSIVE USE OF THE GOVERNMENT OF JAMAICA ELECTRONIC PROCUREMENT (GOJEP) SYSTEM**

In keeping with the Government's commitment to strengthen, promote and enhance the Public Procurement system, the Ministry of Finance and the Public Service (MOFPS), through the Office of Public Procurement Policy (OPPP), has officially mandated the use of the e-Procurement System for procurement transactions exceeding One Million, Five Hundred Thousand Jamaican Dollars (\$1,500,000.00), effective as of August 01, 2023. Suppliers interested in conducting business with the Government of Jamaica are now required to access and submit procurement documents through the Government of Jamaica Electric Procurement (GOJEP) system. The OPPP is providing continuous and dedicated support to suppliers, and is pleased to announce the commencement of its annual free virtual supplier training series for the 2023-24 financial year. All interested suppliers are encouraged to partake in this initiative. Virtual sessions will run from October 2023-February 2024.

These sessions are designed to empower participants with the knowledge and skills required to effectively support the navigating, administering and managing of the GOJEP system. Each session is four (4) hours in length, and integrates interactive discussions, covering topics such as supplier self-registration, electronic bid submission and supplier account management.

To register for this free virtual training, visit [www.procureja.gov.jm](http://www.procureja.gov.jm), select the 'Events' tab and follow the instructions listed below:

- Select the cohort you wish to register for.
- Read the training overview;
- Click the Zoom Event link at the bottom of the page to initiate your registration and select your respective training date. Please note that a maximum of two (2) participants per company are allowed to register;
- Complete the mandatory information for the designated participant/s as required;
- Click 'Register' to confirm your participation.

For more information on this free GOJEP training initiative, contact the Office of Public Procurement Policy by phone: 876-932-5220; or by email [oppccustomer@mo.gov.jm](mailto:oppccustomer@mo.gov.jm) or visit our website at [www.procureja.gov.jm](http://www.procureja.gov.jm).

We look forward to seeing you at these sessions.

**GOJEP – Increasing transparency and efficiency in doing business with the Government of Jamaica.**



**JAMPRO**  
EXPORT AND INVESTMENT JAMAICA

JAMAICA PROMOTIONS CORPORATION (JAMPRO)

## INVITATION TO BID MAINTENANCE CONTRACT FOR THE SERVICING OF JAMPRO'S AIR CONDITIONING SYSTEM Ref No ADMIN-2024-01

### SCOPE OF WORK:

JAMPRO is requesting quotations from suitably qualified contractors for the servicing of its air-conditioning system.

### ELIGIBILITY:

Bidders must satisfy the Eligibility requirements as follows:

- Valid Tax Compliance Certificate (TCC)/Tax Compliance Letter (TCL)
- Valid Public Procurement Certificate (PPC) under the following classification: **Heating, Ventilation, Air-Conditioning and Refrigeration (specializing in Air-Conditioning) Services**

### EXPERIENCE:

As outlined in the Bid Document

### BID DOCUMENTS AND SUBMISSION:

The complete set of the Bidding documents will be available for access on the Government of Jamaica's Electronic Procurement Portal (GOJEP) [www.gojep.gov.jm](http://www.gojep.gov.jm) as of **Tuesday, February 6, 2024**. Submissions must be made via GOJEP on or before **Tuesday, February 27, 2024 at 11:00 a.m.**

Bids should be addressed to:

**The Procurement Officer  
Jamaica Promotions Corporation  
18 Trafalgar Road, Kingston 10**

### BID OPENING:

This is an online tender where bidding document, clarification and bid submission will only be made available and accepted via the Government of Jamaica's Electronic Procurement Portal ([www.gojep.gov.jm](http://www.gojep.gov.jm)). No offline (hard copies) will be accepted and there will be no physical tender drop box for this tender opportunity. Bid Opening will be conducted via GOJEP on **Tuesday, February 27, 2024 at 11:15 a.m.**

### GOJEP:

**Bidders must first be registered on GOJEP to access the tender documents and submit their response.**

For assistance with registration, how to access the document and upload response on GOJEP, kindly contact the Ministry of Finance & the Public Service, Office of Public Procurement Policy at:

Tel: (876) 806-4581/5149 or  
(876) 932-5220/5244/5251/5246/5251  
Email: [oppccustomer@mo.gov.jm](mailto:oppccustomer@mo.gov.jm).

**LATE SUBMISSIONS WILL BE AUTOMATICALLY REJECTED BY THE PORTAL**



Government of Jamaica



## REQUEST FOR CURRICULUM VITAE

**Country:** Jamaica  
**Procuring Entity:** Ministry of Finance and the Public Service (MOFPS)  
**Project Name:** Support to the Public Sector Transformation Programme  
**Sector:** Reform/Modernization of the State  
**Project #:** JA-L1073 | 4374/OC-JA

The Final Evaluation is a key milestone of the Support to the Public Sector Transformation Programme and will adopt a mostly retrospective approach, while still forward-looking for the early signs of impact and lessons learnt for future programmes. The TIU is inviting suitably qualified persons to submit their CVs for the following position.

Project Role	Description
Final Evaluation Consultant	The Consultant will conduct the Final Evaluation which aims to fully examine the relevance, efficiency, effectiveness, and sustainability of the Programme, while identifying lessons learned and factors that can improve implementation during the remaining term of the Programme.

**Procurement Method:** Individuals will be selected using the Selection Based on Comparison of 3CVs procedures and in accordance with the Policies for the Selection and Contracting of Consultants Financed by the Inter-American Development Bank (GN-2350-9).

**Contact Information:** Procurement Specialist  
Public Sector Transformation Programme, MOFPS  
6 Saxthorpe Avenue, Kingston 8  
Tel: (876) 319-4100  
[procurement@transformation.gov.jm](mailto:procurement@transformation.gov.jm)

**Terms of Reference:** The Terms of Reference are available on the TIU's website at [www.publicsectortransformation.gov.jm](http://www.publicsectortransformation.gov.jm).

**Deadline for Submission:** Interested persons should forward their application and curriculum vitae **NO LATER THAN February 13, 2024** to the:

**Procurement Specialist  
Public Sector Transformation Programme  
Ministry of Finance and the Public Service  
Email: [procurement@transformation.gov.jm](mailto:procurement@transformation.gov.jm)**

We thank all interested individuals for applying; however, please note that only shortlisted applicants will be contacted. The Ministry of Finance and the Public Service reserves the right to withdraw this invitation without providing reasons at any time before the indicated deadline for application.

## NOTICE

PLEASE CHECK THE MINISTRY'S WEBSITE FOR THE FULL DOCUMENTS

For Bookings Email:  
[jsadvertising@gmail.com](mailto:jsadvertising@gmail.com),  
[procurement@jis.gov.jm](mailto:procurement@jis.gov.jm)