



TRAINING NOTICE

**SUPPLIER FREE VIRTUAL TRAINING SERIES
OCTOBER 2023-FEBRUARY 2024**

EXCLUSIVE USE OF THE GOVERNMENT OF JAMAICA ELECTRONIC PROCUREMENT (GOJEP) SYSTEM

In keeping with the Government's commitment to strengthen, promote and enhance the Public Procurement system, the Ministry of Finance and the Public Service (MOFPS), through the Office of Public Procurement Policy (OPPP), has officially mandated the use of the e-Procurement System for procurement transactions exceeding One Million, Five Hundred Thousand Jamaican Dollars (\$1,500,000.00), effective as of August 01, 2023. Suppliers interested in conducting business with the Government of Jamaica are now required to access and submit procurement documents through the Government of Jamaica Electric Procurement (GOJEP) system. The OPPP is providing continuous and dedicated support to suppliers, and is pleased to announce the commencement of its annual free virtual supplier training series for the 2023-24 financial year. All interested suppliers are encouraged to partake in this initiative. Virtual sessions will run from October 2023-February 2024.

These sessions are designed to empower participants with the knowledge and skills required to effectively support the navigating, administering and managing of the GOJEP system. Each session is four (4) hours in length, and integrates interactive discussions, covering topics such as supplier self-registration, electronic bid submission and supplier account management.

To register for this free virtual training, visit www.procureja.gov.jm, select the 'Events' tab and follow the instructions listed below:

- Select the cohort you wish to register for.
- Read the training overview;
- Click the Zoom Event link at the bottom of the page to initiate your registration and select your respective training date. Please note that a maximum of two (2) participants per company are allowed to register;
- Complete the mandatory information for the designated participant/s as required;
- Click 'Register' to confirm your participation.

For more information on this free GOJEP training initiative, contact the Office of Public Procurement Policy by phone: 876-932-5220; or by email [oppccustomer@mof.gov.jm](mailto:oppccustomer@mf.gov.jm) or visit our website at www.procureja.gov.jm.

We look forward to seeing you at these sessions.

GOJEP – Increasing transparency and efficiency in doing business with the Government of Jamaica.



SOUTHERN REGIONAL HEALTH AUTHORITY

INVITATION TO BID

This is an online Tender where tenders will only be accepted via the Government Electronic Procurement Portal (www.gojep.gov.jm). No offline or hard copies will be accepted and there will be no physical tender box for drop-off of Tender documents.

To Submit Tenders, please Register on the e-GP System (www.gojep.gov.jm).

For assistance, please contact the support desk at 876-932-5220.

PROCURING ENTITY: Southern Regional Health Authority (SRHA)

Scope: Provision of Security Services at the May Pen Hospital, May Pen Health Centre & Spalding Health Centre

NCC GRADE &/OR CATEGORY: Safety and Security Services

CONTACT INFORMATION: Director, Operations & Maintenance or Director, Public Procurement

ADDRESS OF ENTITY: 3 Brumalia Road, Mandeville, Manchester

TELEPHONE NO(S): 876-961-8344, 876-962-8232 or 876-962-9491

AVAILABILITY OF BID DOCUMENTS: TUESDAY, FEBRUARY 20, 2024

Bid Closing: Wednesday, April 3, 2024 @ 2:00 p.m. (Late bids will be rejected.)

DOCUMENTS REQUIRED WITH TENDER SUBMISSION:

- Copy of a valid Tax Compliance Certificate (TCC);
- Proof of current registration with Public Procurement Commission (PPC) in the category of Safety and Security Services;
- Copy of current Private Security Regulation Authority (PSRA) registration;
- Proof of adequate liability insurance (covering employees and public liability);
- Audited Financial Statements for two (2) years, (i.e. year ending 2021 & 2022)
- Minimum three (3) Client references as per Appendix F (submitted in sealed envelopes);
- Tender security – in the amount of \$300,000.00 in the form of:
 - o Manager's cheque or
 - o Tender bond from a Bank/Insurance Company (Stamped by the Stamp Duty Division of the Tax Administration Jamaica)

The tender security must be valid for a period of 180 days commencing Wednesday, April 3, 2024.

NOTICE
PLEASE CHECK THE MINISTRY'S WEBSITE FOR THE FULL DOCUMENTS

For Bookings Email:
jsadvertising@gmail.com,
procurement@jis.gov.jm

KSA TRANSMISSION MAIN UPGRADE – SUPPLY AND INSTALLATION OF TWO (2) GLASS-FUSED BOLTED STEEL TANKS AND FOUR (4) PUMPING UNITS WITH ASSOCIATED PIPELINE WORKS AT #1 FERRY AND #2 HAPPY GROVE, FERRY TO ROCK POND RELIFT PUMP STATIONS, ST. ANDREW

Ref No: Identification # NWCECP/FRPPS/WOK/2023/40

Procuring Entity: The National Water Commission

Description of Service: The works consist of the construction/ installation of Two (2) Glass-Fused Bolted Steel Tanks, Four (4) pumping units with Associated Pipeline Works, together with the provision for numerous appurtenances at #1 Ferry & #2 Happy Grove, St. Andrew; as stated Contract Specifications and Conditions – KSA Transmission Main Upgrade

Eligibility Requirements

Tenderers must submit:

- A valid Tax Compliance Certificate (TCC)/valid Tax Compliance Letter (TCL) at the bid submission deadline
- A valid registration certificate from the Public Procurement Commission formerly (NCC) valid at the bid submission deadline in the following classification:
 - Civil Engineering Works, Grade 1 OR
 - Mechanical Works, Grade 1
- Completed, signed and sealed form of tender
- Bid security in the correct amount and form
- A Power of Attorney (POA) document is required if the Company's bid is not signed by a Director or Chief Executive Officer of the company.

Additional requirements are outlined in the Criteria used for evaluation in the Bidding Document.

Availability of Bid Document and Bid Submission: This is an online tender where tender documents, clarifications and bids will only be made available and accepted via the Government of Jamaica Electronic Procurement Portal–GOJEP (www.gojep.gov.jm). No offline (hard copies) will be accepted and there will be no physical tender drop-off of tender documents.

- Tender documents can be downloaded as of **Wednesday, February 21, 2024**
- Clarification period – no later than 7 working days (**Monday, March 25, 2024**) before bid submission deadline.

Submission Deadline: Tenders must be submitted by via the GOJEP no later than **Wednesday, April 3, 2024 at 11:00 a.m.**

Late bids will be automatically rejected by the system.

The original Bid Security MUST be submitted in hard copy to the Tender Box at the National Water Commission (NWC) delivered by **Thursday, April 4, 2024 at 11:00 a.m.** at the following address:

**The Tender Box
National Water Commission
18 Oxford Road
Kingston 5, Jamaica, WI**

Failure to deliver the original bid security at the date and time specified will render the bid non-compliant.

The "Tender Box" is located in the Cashier's Section, to the left upon entering the building at 18 Oxford Road.

To participate in this tender opportunity, suppliers must first be registered on the GOJEP at www.gojep.gov.jm.

To register, please select the "Register as a supplier" link from the system home page.

For assistance regarding training, download of tender and upload of tender proposals, please contact the Ministry of Finance, Office of the Public Procurement Policy Customer Care Desk at (876)932-5220/932-5253/932-5244 or email oppccustomer@mof.gov.jm.

Failure of the bidder to directly register and download the Tender/Bidding document from the GOJEP website will result in ineligibility/non-responsiveness of that bid and disqualification from the procurement proceedings.

The National Water Commission is not obliged to accept the lowest or any tender and reserves the right to annul the tender process and reject all tenders at any time prior to the award without incurring any liability.