



GOJ PUBLIC PROCUREMENT PAGE

TRAINING NOTICE

SUPPLIER FREE VIRTUAL TRAINING SERIES OCTOBER 2023-FEBRUARY 2024

EXCLUSIVE USE OF THE GOVERNMENT OF JAMAICA ELECTRONIC PROCUREMENT (GOJEP) SYSTEM

In keeping with the Government's commitment to strengthen, promote and enhance the Public Procurement system, the Ministry of Finance and the Public Service (MOFPS), through the Office of Public Procurement Policy (OPPP), has officially mandated the use of the e-Procurement System for procurement transactions exceeding One Million, Five Hundred Thousand Jamaican Dollars (\$1,500,000.00), effective as of August 01, 2023. Suppliers interested in conducting business with the Government of Jamaica are now required to access and submit procurement documents through the Government of Jamaica Electric Procurement (GOJEP) system. The OPPP is providing continuous and dedicated support to suppliers, and is pleased to announce the commencement of its annual free virtual supplier training series for the 2023-24 financial year. All interested suppliers are encouraged to partake in this initiative. Virtual sessions will run from October 2023-February 2024.

These sessions are designed to empower participants with the knowledge and skills required to effectively support the navigating, administering and managing of the GOJEP system. Each session is four (4) hours in length, and integrates interactive discussions, covering topics such as supplier self-registration, electronic bid submission and supplier account management.

To register for this free virtual training, visit www.procureja.gov.jm, select the 'Events' tab and follow the instructions listed below:

- Select the cohort you wish to register for.
- Read the training overview;
- Click the Zoom Event link at the bottom of the page to initiate your registration and select your respective training date. Please note that a maximum of two (2) participants per company are allowed to register;
- Complete the mandatory information for the designated participant/s as required;
- Click 'Register' to confirm your participation.

For more information on this free GOJEP training initiative, contact the Office of Public Procurement Policy by phone: 876-932-5220; or by email oppccustomer@care@mof.gov.jm or visit our website at www.procureja.gov.jm.

We look forward to seeing you at these sessions.

GOJEP – Increasing transparency and efficiency in doing business with the Government of Jamaica.



INVITATION TO BID

**Maintenance Services
at the Artisan Village, Falmouth – Retender
RFP#: NCB-2024-02-JCTI/098**

Description of Services:	The General Scope of Services includes but is not limited to: 1. Provision of staff to clean public bathrooms (male and female) during opening hours. 2. Provision of staff to clean staff bathrooms (male and female) during opening hours. 3. Provision of soap, paper towels, sanitary equipment, and toilet paper 4. Provision of resources to ensure garbage is removed from the property at least three (3) times per week. 5. All other duties as outlined in the detailed Terms of Reference.
Eligibility:	A valid Tax Compliance Certificate and a valid registration with the Public Procurement Commission in any of the following categories are required at Bid Submission: • Janitorial and Sanitation Services • General Services (with specialization in any related field as per the Terms of Reference)
Contact Information:	procurement@tef.gov.jm
Mandatory Site Visit	A Site Visit will be held on Wednesday, February 7, 2024 at 11:30 a.m. at the Artisan Village located at Hampden Wharf in Falmouth. A maximum of two (2) representatives per Bidder are invited. The names of the representatives must be submitted on or before Tuesday, February 6, 2024.
Tender Document:	Available on the GoJ Electronic Procurement website at www.gojep.gov.jm for download from Thursday, February 1, 2024. Registration is required for vendors to participate; instructions are available on the website. Failure to obtain the bidding documents from the TEF via the GoJ Electronic Procurement website will result in the Bidder's ineligibility to participate in the procurement process.
Deadline for Submission:	Bids must be submitted online via www.gojep.gov.jm no later than February 21, 2024 at 2:00 p.m. Online Bid Opening takes place on the same day at 2:15 p.m.



THE UNIVERSITY HOSPITAL OF THE WEST INDIES

REQUEST FOR BIDS

Consultancy Services – Procurement Officer

The University Hospital of the West Indies, located at Golding Avenue, Mona, Jamaica, requests bids for the provision of Consulting Services – Procurement Officer.

ELIGIBILITY OF CONTRACTORS

To be considered eligible at the time of tender opening, your tender must include the following:

- ◆ Copy of a valid Tax Compliance Certificate
- ◆ Completed and signed Bid Submission Form.

Non-compliance with all or any of the criteria above will result in automatic disqualification of tender.

PROCUREMENT METHODOLOGY

National Competitive Bidding (NCB)

SCOPE OF WORK

The Procurement Officer will oversee the procurement procedures necessary for obtaining works, goods, and services related to the Re-Routing of the Ring Road and the development of the New Car Park project at the University Hospital of the West Indies.

AVAILABILITY OF TENDERS

Tender documents will be available for download on **Tuesday, February 6, 2024** on the Government of Jamaica Electronic Procurement website (www.gojep.gov.jm). Registration is required for vendors to participate in the Tender.

RETURN OF TENDERS

Bids must be submitted online via www.gojep.gov.jm no later than **Monday, February 19, 2024 at 2:00 p.m.** Late bids will automatically be rejected by the system. Bid opening will follow at **2:15 p.m.**

**The University Hospital of the West Indies reserves the right to accept or reject all bids.
Visit our website at www.uhwi.gov.jm.**

THE PROJECT IS BEING FUNDED BY THE UNIVERSITY HOSPITAL OF THE WEST INDIES.

NOTICE

PLEASE CHECK THE MINISTRY'S WEBSITE FOR THE FULL DOCUMENTS

For Bookings Email:

jisadvertising@gmail.com,
procurement@jis.gov.jm