



GOJ PUBLIC PROCUREMENT PAGE

THE ACCOUNTANT GENERAL'S DEPARTMENT

INVITATION FOR BIDS



The Accountant General's Department wishes to invite eligible and qualified bidders to submit bids for the Supply and Delivery of Business Class Laptop & Desktop Computers (AGD/IMU/G/2023/478).

Scope:	Supply and Delivery of Business Class Laptop & Desktop Computers
PPC Category:	Computers, Computer Equipment, Parts and Supplies, Information Technology Systems, Computer and Related Services
Eligibility:	Proof of registration with the Public Procurement Commission in the above category. Copy of valid Tax Compliance Certificate/Letter (TCC-TCL).
Procurement Method:	National Competitive Bidding
Contact Information:	Public Procurement Unit 30 National Heroes Circle procurement@treasury.gov.jm
Availability of Tender Documents:	Bidding documents will be available for download from January 25, 2024 on the Government of Jamaica Electronic Procurement website (www.gojep.gov.jm). Late bids will be automatically rejected by the system.
Deadline for Bid Submission:	Bids must be submitted online via www.gojep.gov.jm no later than February 15, 2024 at 12:00 p.m. An online bid opening will take place on February 15, 2024 at 12:15 p.m. This is an online Tender whereby tenders will only be made available and accepted via the Government Electronic Procurement Portal (www.gojep.gov.jm). No offline (hard copies) Bids will be accepted and there will be no physical tender box for drop-off of tender documents. To participate in this tender opportunity, Suppliers must first be registered on the Government of Jamaica Electronic Procurement System via the platform at www.gojep.gov.jm .



INVITATION FOR BIDS

Procuring Entity: Caribbean Maritime University

Request for Quotation #: *CMU-Auditing Services/CMU-19-01-2024-6613*

Scope: The Financial year for the Caribbean Maritime University (CMU) is 1 April to 31 March. The scope of the auditor will include to:

- I. Examine the financial statements including statement of comprehensive income, statement of financial position, statement of cash flows and notes to the financial statements for 2018/2019, 2019/2020 and 2020/2021.
- II. Inspect, on a sample basis, documents supporting the disclosure and presentation of financial statements.
- III. Assess the internal controls and procedures with recommendations for improvement, where appropriate.
- IV. Provide review and verification of the University's accounts to ascertain compliance with the Government of Jamaica's established laws and regulations as well as compliance with IFRS standards.
- V. Evaluate the University's Procurement Standards to ensure they are in line with the Government of Jamaica Procurement Act, 2015.
- VI. Present any material findings in the financial statements, controls, and procedures by way of an exit meeting and management letter.
- VII. The external auditor will be required to perform fieldwork on both audit period simultaneously.

Eligibility/Criteria: Eligible bidders must be qualified Chartered Accountants to be appointed who meet the following requirements and submit the following requirements with their bids:

- Valid Tax Compliance Certificate/Letter
- Proof of current registration with the Public Accountancy Board
- Partners are required to be Members of the Institute of Chartered Accountants of Jamaica (ICAJ).

Address of Entity: Palisadoes Park, Kingston, Jamaica

Availability of Bidding Documents: Bidding Documents will be available for download as of **January 25, 2024** on the Government of Jamaica Electronic Procurement (e-GP) System's website at www.gojep.gov.jm. **Registration instructions are available on the website listed on the system. Registration is required for vendors to participate in the tender process.**

Submission of Bids

Bids must be submitted on the electronic tendering platform via www.gojep.gov.jm no later than Monday, February 19, 2024 at 12 noon. Online Bid Opening takes place on Monday, February 19th, 2024, at 12:15 p.m. A Bid Opening Report will be forwarded online to all applicants who submit a proposal. Late submissions will be rejected by the system.

To participate in this tender opportunity, suppliers must be registered and trained to use the Electronic Procurement System @ www.gojep.gov.jm. Please register on the system by selecting the "Register as a Supplier" link from the home page. For assistance regarding training, registration or how to download tender documents and upload tender proposals, please contact the Ministry of Finance & the Public Service, Office of Public Procurement Policy Customer Care desk at 876-932-5220, 932-5244, 932-5253, 932-5251, 932-5246 or 932-5205 or via email at [oppccustomer@mof.gov.jm](mailto:oppccustomer@mf.gov.jm). For further information, please contact the Director of Procurement via email: mofprocure@mof.gov.jm.

Contact Information: The contact information for the Procurement Service Unit is procurement@cmu.edu.jm or telephone 876- 924-8150 ext. 4258. All queries should be made through GOJEP.

Caribbean Maritime University (CMU) reserves the right to reject all/any tender(s).

NOTICE

PLEASE CHECK THE MINISTRY'S WEBSITE FOR THE FULL DOCUMENTS

For Bookings Email:
jisadvertising@gmail.com,
procurement@jis.gov.jm