



JAMPRO
EXPORT AND INVESTMENT JAMAICA

JAMAICA PROMOTIONS CORPORATION (JAMPRO)

**INVITATION TO BID
THE FABRICATION AND INSTALLATION OF AN
EXTERNAL FIRE ESCAPE STAIRS AT
JAMPRO'S HEAD OFFICE**

SCOPE OF WORK:

The construction of a Structural Metal Fire Escape inclusive of demolishing and altering windows and constructing a small suspended slab.

ELIGIBILITY:

Bidders must satisfy the Eligibility requirements as follows:

- Valid Tax Compliance Certificate (TCC)/Tax Compliance Letter (TCL)
- Valid Public Procurement Certificate (PPC) under the following classification: Building Construction/ Building Maintenance Grade 1 or 2

EXPERIENCE:

As outlined in the Bid Document

BID DOCUMENTS AND SUBMISSION:

The complete set of the Bidding documents will be available for access on the Government of Jamaica's Electronic Procurement Portal (GOJEP) www.gojep.gov.jm as of **Tuesday, January 30, 2024**. Submissions must be made via GOJEP on or before **Tuesday, February 20, 2024 at 11:00 a.m.**

Bids should be addressed to:

**The Procurement Officer
Jamaica Promotions Corporation
18 Trafalgar Road, Kingston 10**

BID OPENING:

This is an online tender where bidding document, clarification and bid submission will only be made available and accepted via the Government of Jamaica's Electronic Procurement Portal (www.gojep.gov.jm). No offline (hard copies) will be accepted and there will be no physical tender drop box for this tender opportunity. Bid Opening will be conducted via GOJEP on **Tuesday, February 20, 2024 at 11:15 a.m.**

GOJEP:

Bidders must first be registered on GOJEP to access the tender documents and submit their response.

For assistance with registration, how to access the document and upload response on GOJEP, kindly contact the Ministry of Finance & the Public Service, Office of Public Procurement Policy at:

Tel: (876) 806-4581/5149 or
(876) 932-5220/5244/5251/5246/5251
Email: oppccustomer@mf.gov.jm

LATE SUBMISSIONS WILL BE AUTOMATICALLY REJECTED BY THE PORTAL

KING'S HOUSE

INVITATION TO BID

PROPOSED RENOVATION FOR BISHOPS LODGE CAR PARK

REF No: GGS-29/1/24

The Office of the Governor-General and Staff, in accordance with the Public Procurement Act, 2015 and the Public Procurement Regulations, 2018, hereby invites suitably qualified firms to submit bids for the Renovation of the Bishop's Lodge Car Park at King's House, Kingston, Jamaica. Bidding will be conducted using the **National Competitive Bidding (NCB)** procurement methodology via the Government of Jamaica's eProcurement (GOJEP) System.

BACKGROUND

DESCRIPTION OF WORKS

The proposed site is located at King's House Jamaica. The scope of works described in the Bills of Quantities is for the construction of an asphaltic concrete and grasscrete parking area. The works include for excavation and earthworks, 50mm thick asphaltic concrete, grasscrete pavers, drainage and other associated works.

For the detailed Scope of Works, please review the Bidding Document.

ELIGIBILITY

The selected bidder will be required to obtain and submit a valid Tax Compliance Certificate/ Letter (TCC/TCL) and Public Procurement Commission (PPC) registration certificate at the time of bid submission.

BID SECURITY

A Bid Security of **J\$700,000.00** will be required.

Bids submitted without a valid Bid Security will be automatically rejected.

For the complete list of all documents to be submitted, please review the Bidding Document

AVAILABILITY OF BIDDING DOCUMENT

Bidding document will be available for download as of **Monday, January 29, 2024** on the Government of Jamaica Electronic Procurement website (www.gojep.gov.jm).

SITE VISIT & PRE-BID MEETING

A site visit and pre-bid meeting will be held on **February 5, 2024 at 10:00 a.m.**

Location: King's House, Kingston Jamaica. Kindly provide the names of person, vehicle type & plate # 24hrs prior to site visit, using emails listed below.

CLARIFICATION AND QUERIES

The Office of His Excellency The Governor-General and Staff will respond to any request for clarification received by **Monday, February 12, 2024**. Bidders are required to upload all requests for clarifications on the GOJEP Portal.

BID VALIDITY PERIOD

Bids shall be valid for a period of **120 calendar days** commencing on the bid submission date

MODIFICATION/ WITHDRAWAL OF BIDS

A bidder can modify or withdraw their bid after it has been submitted but prior to the bid submission deadline. After the bid submission deadline, the withdrawal or modification of a bid will result in forfeiture of any bid security and rejection of the bid.

DEADLINE FOR SUBMISSION OF BIDS

Bids must be submitted online via www.gojep.gov.jm by **Monday, February 19, 2024 at 3:00 p.m.** Late bids will be automatically rejected by the system.

BID OPENING

An online bid opening will take place on **Monday, February 19, 2024 at 3:30 p.m.**

An online bid opening report will be generated by the GOJEP System and will be accessible to all bidders who submit a bid.

All documents submitted by bidders must be in English Language.

This is an online tender where bids will only be made available and accepted via the Government of Jamaica Electronic Procurement Portal (www.gojep.gov.jm). No offline (hard copy) bids will be accepted and there will be no physical box for drop-off of bids.

To participate in this tender opportunity, bidders must first be registered on the GOJEP System via the platform at www.gojep.gov.jm.

To register, please select the 'Register as a supplier' link from the system home page. For assistance regarding training, download and upload of bid documents, please contact the Ministry of Finance, the Office of Public Procurement Policy Customer Care Desk at 876-932-5220/932-5253/932-5251/932-5244 or email at oppccustomer@mf.gov.jm.

CONTACT INFORMATION:

For further information, bidders can contact the Office of the Governor-General and Staff Procurement team at the below contact details:

Office of The Governor-General
Hope Road
Kingston 6

email: dleon@kingshouse.gov.jm, pgreen@kingshouse.gov.jm

The Office of the Governor General reserves the right not to accept the lowest, or any other bid or to annul the bidding process and reject all bids at any time prior to the award of contract without incurring any liability.