



**INVITATION FOR BIDS**

**Bid No. MOFP-PROC#100007095/2023-24**

Ministry of Finance & the Public Service (MoFPS) invites eligible and qualified bidders to submit bids electronically for the Provision of **Closed-User-Group Solution for the Ministry of Finance & the Public Service and associated Departments/Agencies for two (2) years.**

Funding will be provided by the Government of Jamaica.

**Procurement Method:** Local Competitive Bidding

**Eligibility Criteria:**

- Valid PPC/NCC in the category of **‘Information Technology Services’**
- Valid Tax Compliance Letter/Certificate (TCL/TCC)

**Availability of Bidding Document:** Bidding Documents will be available for download on the Government of Jamaica electronic tendering platform from **Saturday, December 30, 2023** at **www.gojep.gov.jm**.

**Deadline:** Tenders must be submitted on the electronic tendering platform no later than **Friday, February 9, 2024 at 2:00 p.m.**

Late submissions will be rejected by the system.

To participate in this tender opportunity, suppliers must be registered and trained to use the Electronic Procurement System @ **www.gojep.gov.jm**.

Please register on the system by selecting the *“Register as a Supplier”* link from the home page.

For assistance regarding training, registration or how to download tender documents and upload tender proposals, please contact the Ministry of Finance & the Public Service, Office of Public Procurement Policy Customer Care desk at (876)932-5220, 932-5244, 932-5253, 932-5251, 932-5246 or 932-5205, or via email at **oppccustomer@mo.gov.jm**.

For further information, please contact the Director of Procurement via email: **mofprocure@mof.gov.jm**.

**NOTICE**

PLEASE CHECK THE MINISTRY’S WEBSITE FOR THE FULL DOCUMENTS

For Bookings Email:  
jisadvertising@gmail.com,  
procurement@jis.gov.jm



**INVITATION TO TENDER**

**K-FACTOR WASTE WATER TREATMENT PLANTS REHABILITATION AND UPGRADING PROGRAMME (PHASE 2) – DESIGN-BUILD (AND OPERATE) WORKS FOR THE REHABILITATION AND UPGRADING OF 3 NWC WWTPs LOCATED IN THE PARISHES OF PORTLAND, ST. MARY AND ST. THOMAS**

National Competitive Bidding

Ref No: Identification # NWCECP/K8-WWTPP1/DBWOK/2022/22

**Procuring Entity:** The National Water Commission

**Description of Service:** The works comprises the Design - Build (and Operate) Works for the Rehabilitation and Upgrading of 3 NWC WWTPs located in Parishes of Portland (Woodstock WWTP), St. Mary (Stockholm WWTP) and St. Thomas (East Prospect) as per the Work Requirements inclusive of civil, electrical and mechanical works as stated in Contract Specifications and Conditions.

**Eligibility Requirements:**

Tenderers must submit:

- A valid Tax Compliance Certificate (TCC)/valid Tax Compliance Letter (TCL) at the bid submission deadline
- A valid registration certificate from the Public Procurement Commission in the following classification and valid at the bid submission deadline:
  - **Civil Engineering, Grade 1**
- Completed, signed and sealed form of tender
- Bid security in the correct amount and form
- A Power of Attorney (POA) document is required if the Company’s bid is not signed by a Director or Chief Executive Officer of the company.

Applicants must prepare and submit responses as well as the forms that are contained in the RFP document. Additional requirements are outlined in the Criteria used for evaluation in the RFP document. Based on the results of the evaluation of the Technical Proposal, the shortlisted firms will be selected for opening of the Financial Proposals. The Financial Proposals will then be evaluated to identify the successful bidder.

**The Financial Proposal and Technical Proposal should be submitted in two separate files on the GOJEP system.**

**Availability of Bid document and Bid Submission:** This is an online tender where tender documents, clarifications and bids will only be made available and accepted via the Government of Jamaica Electronic Procurement Portal-GOJEP (**www.gojep.gov.jm**). No offline (hard copies) will be accepted and there will be no physical tender drop-off of tender documents.

- Tender documents can be downloaded as of **Wednesday, January 3, 2024**.
- Clarification period - no later than 7 working days (**Monday, February 19, 2024**) before bid submission deadline.

**Submission Deadline:** Tenders must be submitted via the GOJEP no later than **Wednesday, February 28, 2024 at 11:00 a.m.**

**Late bids will be automatically rejected by the system.**

The original Bid Security **MUST** be submitted in hard copy to the Tender Box at the National Water Commission (NWC) delivered by **Monday, February 29, 2024 at 11:00 a.m.** at the following address:

**The Tender Box  
National Water Commission  
18 Oxford Road  
Kingston 5, Jamaica, WI**

**Failure to deliver the original bid security at the date and time specified will render the bid non-compliant.**

**The “Tender Box” is located in the Cashier’s Section, to the left upon entering the building at 18 Oxford Road.**

To participate in this tender opportunity, suppliers must first be registered on the GOJEP at **www.gojep.gov.jm**.

To register, please select the “Register as a supplier” link from the system home page.

For assistance regarding training, download of tender and upload of tender proposals, please contact the Ministry of Finance, Office of the Public Procurement Policy Customer Care Desk at (876)932-5220/932-5253/932-5244 or email **oppccustomer@mof.gov.jm**.

**Failure of the bidder to directly register and download the Tender/Bidding document from the GOJEP website will result in ineligibility/non-responsiveness of that bid and disqualification from the procurement proceedings.**

The National Water Commission is not obliged to accept the lowest or any tender and reserves the right to annul the tender process and reject all tenders at any time prior to the award without incurring any liability.