



## INVITATION TO BID BID NO. – NIC/B 01/2024

### PROVISION OF INSURANCE BROKER SERVICES FOR THE GENERAL INSURANCE PLACEMENT (2024-2027)

The National Irrigation Commission Limited (NIC) now invites bids from eligible and qualified bidders for the Provision of Insurance Broker Services for the General Insurance Placement (2024-2027).

**Scope:** To provide Insurance Broker Services for the General Insurance Placement for the three-year contract period 2024-2027.

**Procurement Method:** National Competitive Bidding

**Eligibility:** Valid Tax Compliance Letter (TCL), valid Public Procurement Commission certificate, registration with the Financial Services Commission to bid for the classes of insurance required.

A complete set of Bidding Document in English was made available for download as of **Tuesday, January 9, 2024** on the Government of Jamaica Electronic Procurement website was made at [www.gojep.gov.jm](http://www.gojep.gov.jm). Bidders **MUST** be registered on the GOJEP system in order to access the bidding documents and participate in the tender. Registration can be done by following instructions listed on the website at [www.gojep.gov.jm](http://www.gojep.gov.jm).

Bids shall be valid for a period of **120 days** after the bid closing date.

#### Bid Submission and Opening:

Bids must be submitted online via the Government of Jamaica Electronic Procurement website at [www.gojep.gov.jm](http://www.gojep.gov.jm) no later than **Tuesday, February 6, 2024 at 3:00 p.m.** Online Bid Opening will take place on **Tuesday, February 6, 2024 at 3:15 p.m.** An online Bid Opening Report will be sent to all bidders. The system will automatically reject late submissions.

**Contact Information:** Procurement Manager, [procurement@nicjamaica.com](mailto:procurement@nicjamaica.com)

**Address of Entity:** National Irrigation Commission Limited  
191 Old Hope Road, Kingston 6, Jamaica  
Telephone: 876-977-4022 or 876-977-6727

**The National Irrigation Commission Limited reserves the right to accept or reject any or all bids and restart the entire bid process.**

### TRAINING NOTICE

#### SUPPLIER FREE VIRTUAL TRAINING SERIES OCTOBER 2023-FEBRUARY 2024

#### EXCLUSIVE USE OF THE GOVERNMENT OF JAMAICA ELECTRONIC PROCUREMENT (GOJEP) SYSTEM

In keeping with the Government's commitment to strengthen, promote and enhance the Public Procurement system, the Ministry of Finance and the Public Service (MOFPS), through the Office of Public Procurement Policy (OPPP), has officially mandated the use of the e-Procurement System for procurement transactions exceeding One Million, Five Hundred Thousand Jamaican Dollars (\$1,500,000.00), effective as of August 01, 2023. Suppliers interested in conducting business with the Government of Jamaica are now required to access and submit procurement documents through the Government of Jamaica Electric Procurement (GOJEP) system. The OPPP is providing continuous and dedicated support to suppliers, and is pleased to announce the commencement of its annual free virtual supplier training series for the 2023-24 financial year. All interested suppliers are encouraged to partake in this initiative. Virtual sessions will run from October 2023-February 2024.

These sessions are designed to empower participants with the knowledge and skills required to effectively support the navigating, administering and managing of the GOJEP system. Each session is four (4) hours in length, and integrates interactive discussions, covering topics such as supplier self-registration, electronic bid submission and supplier account management.

To register for this free virtual training, visit [www.procureja.gov.jm](http://www.procureja.gov.jm), select the 'Events' tab and follow the instructions listed below:

- Select the cohort you wish to register for.
- Read the training overview;
- Click the Zoom Event link at the bottom of the page to initiate your registration and select your respective training date. Please note that a maximum of two (2) participants per company are allowed to register;
- Complete the mandatory information for the designated participant/s as required;
- Click 'Register' to confirm your participation.

For more information on this free GOJEP training initiative, contact the Office of Public Procurement Policy by phone: 876-932-5220; or by email [oppccustomer@mo.gov.jm](mailto:oppccustomer@mo.gov.jm) or visit our website at [www.procureja.gov.jm](http://www.procureja.gov.jm).

We look forward to seeing you at these sessions.

**GOJEP – Increasing transparency and efficiency in doing business with the Government of Jamaica.**



### INVITATION TO BID

**Procuring Entity:** Caribbean Maritime University

**Request for Quotation #:** CMU-Pest Control Services/ CMU/12/2023/05995

**Scope:** The Caribbean Maritime University (CMU) would like to engage the services of an eligible service provider who can deliver comprehensive pest control services for its offices/ outstations Port Royal Campus, Admiralty House, and Copacabana. The provider must have the experience and competency to offer high-quality services to CMU in accordance with the specific requirements. The CMU comprises of offices, Port Royal Campus Admiralty House, and Copacabana.

**Eligibility/Criteria:** Qualified Suppliers with valid Tax Compliance Certificate/Letter and Public Procurement Commission Certificate. Selection will be by way of National Competitive Bidding.

**PPC Grade &/or Category:** Valid PPC Registrations Certificate in any of the following categories: Pest Control Services, Pesticides, Termite treatment.

**Address of Entity:** Palisadoes Park, Kingston, Jamaica

**Availability of Bidding Documents:** Bidding Documents will be available for download as of **January 10, 2024** on the Government of Jamaica Electronic Procurement (e-GP) System's website at [www.gojep.gov.jm](http://www.gojep.gov.jm). **Registration instructions are available on the website listed on the system. Registration is required for vendors to participate in the tender process.**

**Site Visit: A Site Visit/Pre-Bid Meeting is scheduled for Monday, January 15, 2024 at 10:30 a.m.**

**Clarification Notice: All clarifications must be submitted through the e-GP System no later than Wednesday, January 24, 2024 at 4:15 p.m.**

**Submission of Bids: Bids must be submitted on the electronic tendering platform via [www.gojep.gov.jm](http://www.gojep.gov.jm) no later than Friday, February 2, 2024 at 12 noon. Online Bid Opening takes place on Friday, February 2, 2024 at 12:15 p.m. A Bid Opening Report will be forwarded online to all applicants who submit a proposal. Late submissions will be rejected by the system.**

To participate in this tender opportunity, suppliers must be registered and trained to use the Electronic Procurement System @ [www.gojep.gov.jm](http://www.gojep.gov.jm). Please register on the system by selecting the "Register as a Supplier" link from the home page. For assistance regarding training, registration or how to download tender documents and upload tender proposals, please contact the Ministry of Finance & the Public Service, Office of Public Procurement Policy Customer Care desk at 876-932-5220, 932-5244, 932-5253, 932-5251, 932-5246 or 932-5205, or via email at [oppccustomer@mo.gov.jm](mailto:oppccustomer@mo.gov.jm). For further information, please contact the Director of Procurement via email: [mofprocure@mof.gov.jm](mailto:mofprocure@mof.gov.jm).

**Contact Information:** The contact information for the Procurement Service Unit is [procurement@cmu.edu.jm](mailto:procurement@cmu.edu.jm) or telephone 876-924-8150/ 876-618-2408. All queries should be made through the GOJEP.

**Caribbean Maritime University (CMU) reserves the right to reject all/any tender(s).**

A copy of this advertisement will be published on <https://cmu.edu.jm>.



### PREQUALIFICATION NOTICE ISLANDWIDE NON-REVENUE WATER REDUCTION PROGRAMME JAMAICA

International Competitive Bid

**Procuring Entity:** The National Water Commission

#### Description of Service:

Prequalification to undertake the project which involves the provision of continuous and sustainable delivery of water and sanitation services to NWC customers. To achieve this objective, the islandwide level of NRW must be reduced from the current level of 80% (islandwide figure outside KSA) to the target level of 30%. A secondary objective of the Project is to prepare and implement strategies and action plans that will strengthen the capacity of NWC staff and ensure the improved performance and efficiency of NWC. An additional objective of the Project is an increased level of opportunities for investment in small and medium-sized commercial resorts and housing due to reliable water supply service being realized. In addition, the Contractor will have to assist the NWC to improve its bill collection process to improve the Bill Collection Rate from an actual estimated 90 % to about 96%.

The project will be divided into two geographical lots, leading to two contractors, unless a contractor is awarded both lots.

#### Eligibility Requirements:

- Applicants must submit:
- Application Submission Form
  - Documentary evidence establishing the Applicant's legal status
  - Documentary evidence establishing the Applicant's qualifications
  - A Power of Attorney (POA) document is required if the company's application is not signed by a Director or Chief Executive Officer of the company.

**For International Firms:** the Power of Attorney document should be drafted, signed/verified, stamped and registered by the relevant authorities in their respective countries.

Additional requirements are outlined in the Criteria used for evaluation in the Prequalification Document.

#### Availability of Prequalification Document and Application Submission:

This is an online application where prequalification document, clarifications and applications will only be made available and accepted via the Government of Jamaica Electronic Procurement Portal-GOJEP ([www.gojep.gov.jm](http://www.gojep.gov.jm)). No offline (hard copies) will be accepted and there will be no physical application drop-off of application documents.

- Prequalification documents can be downloaded as of **Wednesday, January 10, 2024.**
- Clarification period – no later than 14 working days (**Tuesday, January 30, 2024**) before application submission deadline.

**Submission Deadline:** Applications must be submitted via the GOJEP no later than **Thursday, February 15, 2024 at 11:00 a.m.** **Late applications will be automatically rejected by the system.**

To participate in this prequalification opportunity, suppliers must first be registered on the GOJEP at [www.gojep.gov.jm](http://www.gojep.gov.jm).

To register, please select the "Register as a supplier" link from the system home page.

For assistance regarding training, download of prequalification documents and upload of applications, please contact the Ministry of Finance, Procurement and Asset Policy Unit Customer Care Desk at (876)932-5220/932-5253/932-5244 or email [oppccustomer@mo.gov.jm](mailto:oppccustomer@mo.gov.jm).

**Failure of the applicant to directly register and download the Prequalification document from the GOJEP website will result in ineligibility/non-responsiveness of that application and disqualification from the procurement proceedings.**



### SUPPLY & INSTALLATION OF ALUMINIUM WINDOWS & DOORS

Stony Hill Police Station, St. Andrew

<b>Procuring Entity:</b>	National Housing Trust
<b>Scope:</b>	The successful supplier will be required to supply, deliver and install 68 aluminium framed sliding glass windows, and 16 aluminium framed laminated tinted glass doors at the Stony Hill Police Station, St. Andrew.
<b>PPC Grade/Category:</b>	Hardware & Haberdashery OR Building & Construction Extrusions, Aluminium Windows, Doors and Hurricane Shutters
<b>Tender Security</b>	N/A
<b>Contact Information:</b>	National Competitive Bidding Manager, Procurement Unit
<b>Address of Entity:</b>	4 Park Boulevard, Kingston 5 (876) 929-6500-9, Ext. 7295/7280
<b>Email Address:</b>	<a href="mailto:procurement@nht.gov.jm">procurement@nht.gov.jm</a>

Bid packages are available for download from the GOJ's e-procurement portal at [www.gojep.gov.jm](http://www.gojep.gov.jm), from **Tuesday, January 9, 2024**. Bids must be submitted online on or before **11:00 a.m.** on **Tuesday, January 23, 2024**. Bids will be opened online via the e-procurement portal [www.gojep.gov.jm](http://www.gojep.gov.jm) on the same day, immediately following the bid submission deadline. Please visit the GoJEP portal and the NHT website [www.nht.gov.jm](http://www.nht.gov.jm) for full details.

For assistance with registration on the GOJEP portal, please contact the Ministry of Finance and the Public Service Help Desk at: (876) 932-5220 or via email at [oppccustomer@mo.gov.jm](mailto:oppccustomer@mo.gov.jm)

GOVERNMENT PUBLIC PROCUREMENT

If you are interested in doing business with the Government, you are invited to view tender notices for procurement contracts on this page.