



TRAINING NOTICE

**SUPPLIER FREE VIRTUAL TRAINING SERIES
OCTOBER 2023-FEBRUARY 2024**

EXCLUSIVE USE OF THE GOVERNMENT OF JAMAICA ELECTRONIC PROCUREMENT (GOJEP) SYSTEM

In keeping with the Government's commitment to strengthen, promote and enhance the Public Procurement system, the Ministry of Finance and the Public Service (MOFPS), through the Office of Public Procurement Policy (OPPP), has officially mandated the use of the e-Procurement System for procurement transactions exceeding One Million, Five Hundred Thousand Jamaican Dollars (\$1,500,000.00), effective as of August 01, 2023. Suppliers interested in conducting business with the Government of Jamaica are now required to access and submit procurement documents through the Government of Jamaica Electric Procurement (GOJEP) system. The OPPP is providing continuous and dedicated support to suppliers, and is pleased to announce the commencement of its annual free virtual supplier training series for the 2023-24 financial year. All interested suppliers are encouraged to partake in this initiative. Virtual sessions will run from October 2023-February 2024.

These sessions are designed to empower participants with the knowledge and skills required to effectively support the navigating, administering and managing of the GOJEP system. Each session is four (4) hours in length, and integrates interactive discussions, covering topics such as supplier self-registration, electronic bid submission and supplier account management.

To register for this free virtual training, visit www.procureja.gov.jm, select the 'Events' tab and follow the instructions listed below:

- Select the cohort you wish to register for.
- Read the training overview;
- Click the Zoom Event link at the bottom of the page to initiate your registration and select your respective training date. Please note that a maximum of two (2) participants per company are allowed to register;
- Complete the mandatory information for the designated participant/s as required;
- Click 'Register' to confirm your participation.

For more information on this free GOJEP training initiative, contact the Office of Public Procurement Policy by phone: 876-932-5220; or by email opppcustomer@care@mof.gov.jm or visit our website at www.procureja.gov.jm.

We look forward to seeing you at these sessions.

GOJEP – Increasing transparency and efficiency in doing business with the Government of Jamaica.



INVITATION TO BID

Procuring Entity: Caribbean Maritime University

Request for Quotation #: CMU-Pest Control Services/
CMU/12/2023/05995

Scope: The Caribbean Maritime University (CMU) would like to engage the services of an eligible service provider who can deliver comprehensive pest control services for its offices/ outstations Port Royal Campus, Admiralty House, and Copacabana. The provider must have the experience and competency to offer high-quality services to CMU in accordance with the specific requirements. The CMU comprises of offices, Port Royal Campus Admiralty House, and Copacabana.

Eligibility/Criteria: Qualified Suppliers with valid Tax Compliance Certificate/Letter and Public Procurement Commission Certificate. Selection will be by way of National Competitive Bidding.

PPC Grade &/or Category: Valid PPC Registrations Certificate in any of the following categories: Pest Control Services, Pesticides, Termite treatment.

Address of Entity: Palisadoes Park, Kingston, Jamaica

Availability of Bidding Documents: Bidding Documents will be available for download as of **January 10, 2024** on the Government of Jamaica Electronic Procurement (e-GP) System's website at www.gojep.gov.jm. **Registration instructions are available on the website listed on the system. Registration is required for vendors to participate in the tender process.**

Site Visit: A Site Visit/Pre-Bid Meeting is scheduled for Monday, January 15, 2024 at 10:30 a.m.

Clarification Notice: All clarifications must be submitted through the e-GP System no later than Wednesday, January 24, 2024 at 4:15 p.m.

Submission of Bids: Bids must be submitted on the electronic tendering platform via www.gojep.gov.jm no later than Friday, February 2, 2024 at 12 noon. Online Bid Opening takes place on Friday, February 2, 2024 at 12:15 p.m. A Bid Opening Report will be forwarded online to all applicants who submit a proposal. Late submissions will be rejected by the system.

To participate in this tender opportunity, suppliers must be registered and trained to use the Electronic Procurement System @ www.gojep.gov.jm. Please register on the system by selecting the "Register as a Supplier" link from the home page. For assistance regarding training, registration or how to download tender documents and upload tender proposals, please contact the Ministry of Finance & the Public Service, Office of Public Procurement Policy Customer Care desk at 876-932-5220, 932-5244, 932-5253, 932-5251, 932-5246 or 932-5205, or via email at opppcustomer@care@mof.gov.jm. For further information, please contact the Director of Procurement via email: mofprocure@mof.gov.jm.

Contact Information: The contact information for the Procurement Service Unit is procurement@cmu.edu.jm or telephone 876-924-8150/ 876-618-2408. All queries should be made through the GOJEP.

Caribbean Maritime University (CMU) reserves the right to reject all/any tender(s).

A copy of this advertisement will be published on <https://cmu.edu.jm>.



National Irrigation Commission Limited
"Irrigation ... Making the Difference in Agriculture"

INVITATION TO BID

BID NO. – NIC/B 01/2024

PROVISION OF INSURANCE BROKER SERVICES FOR THE GENERAL INSURANCE PLACEMENT (2024-2027)

The National Irrigation Commission Limited (NIC) now invites bids from eligible and qualified bidders for the **Provision of Insurance Broker Services for the General Insurance Placement (2024-2027)**.

Scope: To provide Insurance Broker Services for the General Insurance Placement for the three-year contract period 2024-2027.

Procurement Method: National Competitive Bidding

Eligibility: Valid Tax Compliance Letter (TCL), valid Public Procurement Commission certificate, registration with the Financial Services Commission to bid for the classes of insurance required.

A complete set of Bidding Document in English was made available for download as of **Monday, January 8, 2024** on the Government of Jamaica Electronic Procurement website was made at www.gojep.gov.jm. Bidders **MUST** be registered on the GOJEP system in order to access the bidding documents and participate in the tender. Registration can be done by following instructions listed on the website at www.gojep.gov.jm.

Bids shall be valid for a period of **120 days** after the bid closing date.

Bid Submission and Opening:

Bids must be submitted online via the Government of Jamaica Electronic Procurement website at www.gojep.gov.jm no later than **Monday, February 5, 2024 at 3:00 p.m.** Online Bid Opening will take place on **Monday, February 5, 2024 at 3:15 p.m.** An online Bid Opening Report will be sent to all bidders. The system will automatically reject late submissions.

Contact Information: Procurement Manager,
procurement@nicjamaica.com

Address of Entity: National Irrigation Commission Limited
191 Old Hope Road, Kingston 6, Jamaica
Telephone: 876-977-4022 or 876-977-6727

The National Irrigation Commission Limited reserves the right to accept or reject any or all bids and restart the entire bid process.



National Housing Trust
...the key to your home

SUPPLY & INSTALLATION OF ALUMINIUM WINDOWS & DOORS

Stony Hill Police Station, St. Andrew

Procuring Entity: National Housing Trust

Scope: The successful supplier will be required to supply, deliver and install 68 aluminium framed sliding glass windows, and 16 aluminium framed laminated tinted glass doors at the Stony Hill Police Station, St. Andrew.

PPC Grade/Category: Hardware & Haberdashery OR Building & Construction Extrusions, Aluminium Windows, Doors and Hurricane Shutters

Tender Security N/A

Contact Information: National Competitive Bidding
Manager, Procurement Unit

Address of Entity: 4 Park Boulevard, Kingston 5
(876) 929-6500-9, Ext. 7295/7280

Email Address: procurement@nht.gov.jm

Bid packages are available for download from the GOJ's e-procurement portal at www.gojep.gov.jm, from **Tuesday, January 9, 2024**. Bids must be submitted online on or before **11:00 a.m. on Tuesday, January 23, 2024**. Bids will be opened online via the e-procurement portal www.gojep.gov.jm on the same day, immediately following the bid submission deadline. Please visit the GoJEP portal and the NHT website www.nht.gov.jm for full details.

For assistance with registration on the GOJEP portal, please contact the Ministry of Finance and the Public Service Help Desk at: (876) 932-5220 or via email at opppcustomer@care@mof.gov.jm