



GOJ PUBLIC PROCUREMENT PAGE

TRAINING NOTICE

SUPPLIER FREE VIRTUAL TRAINING SERIES OCTOBER 2023-FEBRUARY 2024

EXCLUSIVE USE OF THE GOVERNMENT OF JAMAICA ELECTRONIC PROCUREMENT (GOJEP) SYSTEM

In keeping with the Government's commitment to strengthen, promote and enhance the Public Procurement system, the Ministry of Finance and the Public Service (MOFPS), through the Office of Public Procurement Policy (OPPP), has officially mandated the use of the e-Procurement System for procurement transactions exceeding One Million, Five Hundred Thousand Jamaican Dollars (\$1,500,000.00), effective as of August 01, 2023. Suppliers interested in conducting business with the Government of Jamaica are now required to access and submit procurement documents through the Government of Jamaica Electronic Procurement (GOJEP) system. The OPPP is providing continuous and dedicated support to suppliers, and is pleased to announce the commencement of its annual free virtual supplier training series for the 2023-24 financial year. All interested suppliers are encouraged to partake in this initiative. Virtual sessions will run from October 2023-February 2024.

These sessions are designed to empower participants with the knowledge and skills required to effectively support the navigating, administering and managing of the GOJEP system. Each session is four (4) hours in length, and integrates interactive discussions, covering topics such as supplier self-registration, electronic bid submission and supplier account management.

To register for this free virtual training, visit www.procureja.gov.jm, select the 'Events' tab and follow the instructions listed below:

- Select the cohort you wish to register for.
- Read the training overview;
- Click the Zoom Event link at the bottom of the page to initiate your registration and select your respective training date. Please note that a maximum of two (2) participants per company are allowed to register;
- Complete the mandatory information for the designated participant/s as required;
- Click 'Register' to confirm your participation.

For more information on this free GOJEP training initiative, contact the Office of Public Procurement Policy by phone: 876-932-5220; or by email oppccustomer@care@mof.gov.jm or visit our website at www.procureja.gov.jm.

We look forward to seeing you at these sessions.

GOJEP – Increasing transparency and efficiency in doing business with the Government of Jamaica.

GOVERNMENT
PUBLIC
PROCUREMENT

If you are interested in doing business with the Government, you are invited to view tender notices for procurement contracts on this page.



Development Bank of Jamaica Limited INVITATION TO BID

(CONSULTING SERVICES – FIRMS SELECTION)

Assignment Title: Procurement of a Consultant to Develop the Development Bank of Jamaica's Business Continuity Management System (BCMS).

Procurement Reference No: DBJ-024/03

The Development Bank of Jamaica Limited (DBJ) seeks to identify qualified and interested consultants to provide Consultancy Services to develop a BCMS for the Bank, in line with ISO22301:2019 Societal Security – Business Continuity Management Systems.

The consultancy involves, but not limited to, the development of the BCMS, testing and simulation, and training for the business continuity team and recommending additional equipment that may be deemed necessary.

Eligibility Criteria

The consultant/firm must provide a valid copy of their Tax Compliance Letter (TCL).

The Bidding Document will be available for download via the Government of Jamaica Electronic Portal (www.gojep.gov.jm) by **Monday, January 22, 2024**.

Registration/Submission Details:

- Consultants must first be registered on the Government of Jamaica Electronic Procurement System at www.gojep.gov.jm.
- To register, please select the "Register as a Supplier" link from the system's homepage.
- Bids must be submitted online via www.gojep.gov.jm by **Friday, February 9, 2024 at 3:00 p.m. (EST)**.
- An online bid opening will take place on **Friday, February 9, 2024, at 3:15 p.m. (EST)**.
- **Deadline for Clarification:** All clarifications should be submitted on or before **Friday, February 2, 2024 at 3:00 p.m. (EST)** via the electronic portal.

For assistance regarding training, download of tender document and upload of bid documents, please contact the Ministry of Finance and the Public Service, Office of Public Procurement Policy (OPPP) Customer Care Desk at (876) 932-5220/932-5253/932-5246 or via email at oppccustomer@care@mof.gov.jm.



LEASING OF SEVEN (7) ENTERPRISE MULTIFUNCTIONAL PRINTERS FOR THE HOUSING AGENCY OF JAMAICA LIMITED FOR A PERIOD OF THREE (3) YEARS, HAJL/G-GS/1-24/001/NCB

Housing Agency of Jamaica Limited (HAJL) invites suppliers with experience of supply and lease to submit a proposal to the Housing Agency of Jamaica Limited for the **Leasing of Seven (7) Enterprise Multifunctional Printers for the Housing Agency of Jamaica Limited for a period of three (3) years.**

SCOPE OF WORKS

Suppliers are required to lease modern enterprise multifunctional printers that offer reliability and optimum performance to the Agency. These printers are to withstand the high usage by staff members daily. Further details will be provided in the standard bidding document.

ELIGIBILITY REQUIREMENTS

To be eligible for this procurement, Suppliers are required to submit the following:

1. Valid Tax Compliance Certificate and/or Tax Compliance Letter,
2. Valid Public Procurement Commission (PPC) Certificate in both goods and general services categories of:
 - **Computers, Computer Equipment, Parts & Supplies (Goods); and,**
 - **Equipment Rental: Rental of Computers & Electronic Equipment (General Services).**

AVAILABILITY OF BID DOCUMENT

A complete RFP will be available for download as of **Monday, January 22, 2024** on the Government of Jamaica Electronic Procurement (e-GP) System's website at www.gojep.gov.jm.

To participate in this procurement opportunity, applicants must be registered in the e-GP system. Registration instructions are available on the website listed on the system. For assistance and training, please contact the Ministry of Finance & the Public Service, Office of Public Procurement Policy Customer Care Desk at (876)932-5220, 932-5244, 932-5205, 932-5251, 932-5253 or 932-5246, or via email at oppccustomer@care@mof.gov.jm.

CLARIFICATION NOTICE

All clarifications must be submitted through the **e-GP System** no later than **Friday, February 2, 2024**.

CONTACT INFORMATION

The Procurement Unit may be contacted in writing via email at procurement@hajl.gov.jm.

SUBMISSION OF PROPOSALS

Proposals shall be submitted online via www.gojep.gov.jm no later than **Tuesday, February 6, 2024 at 2:00 p.m.** Online Bid Opening is **Tuesday, February 6, 2024 at 2:15 p.m.**

HAJL reserves the right to terminate the procurement process at any time without thereby incurring any liability.

13 Caledonia Avenue, Kingston 5

Telephone: (876)968-7522-4 Telefax: (876)968-9056

Email: info@hajl.gov.jm Website: www.hajl.gov.jm



THE ELECTORAL COMMISSION OF JAMAICA

INVITATION TO TENDER Replacement of UPS Systems

The Electoral Commission of Jamaica (ECJ) invites tenders from registered, suitably qualified Contractors for the replacement of UPS Systems for our offices.

PROJECT SCOPE

Proposals are being sought from vendors to design, configure, and install UPS Systems at two locations at the Electoral Commission of Jamaica.

Eligibility for Tender

Potential bidders must:-

- Possess a valid Tax Compliance Certificate (TCC)/Tax Compliance Letter (TCL)
- Be registered with the following:
 - Public Procurement Commission (PPC) as an Approved Supplier in the Category – Electrical Works and Information Technology Systems.

Availability of Bidding Documents

Bidding documents will be available for download as at **January 20, 2024** on the Government of Jamaica Electronic Procurement website – www.gojep.gov.jm. Registration instructions are also available on the website. Registration is required for vendors to participate in this tender opportunity.

Submission Deadline

Bids must be submitted online via www.gojep.gov.jm no later than **February 16, 2024 at 3:00 p.m.** An online bid opening will take place on the same date at **3:15 p.m.** An online bid opening report will be sent to all bidders.

This is an online Tender where tenderers will only be made available and accepted via Government Electronic Procurement Portal (GoJep) (www.gojep.gov.jm). No offline (hard copies) of bids will be accepted and there will be no physical tender box for drop-off of tender documents.

To participate in this tender opportunity, suppliers must first be registered on the Government of Jamaica Electronic Procurement System via the platform at www.gojep.gov.jm.

To register, please select the "Register as a supplier" link from the system home page.

For assistance regarding training, download of tender documents and upload of tender proposals, please contact the Ministry of Finance, Procurement and Asset Policy Unit Customer Care Desk at (876)932-5220/932-5253 or email oppccustomer@care@mof.gov.jm.

Recommendations for award of contract will be based on the best overall proposal and not necessarily cost.

THE ELECTORAL COMMISSION OF JAMAICA RESERVES THE RIGHT TO ANNUL THE TENDER PROCESS AND TO REJECT ALL TENDERS AT ANY TIME PRIOR TO THE AWARD WITHOUT INCURRING ANY LIABILITY.



JAMAICA CIVIL AVIATION AUTHORITY

INVITATION TO BID

The Jamaica Civil Aviation Authority (JCAA) invites eligible and qualified Contractors to submit bids electronically for the Renovation of new offices for the Jamaica Civil Aviation Authority. **Ref# RFP#2024/JCAA/01**

Procurement Method: National Competitive Bidding

Eligibility Criteria: 1. Valid PPC under the relevant category
2. Valid Tax Compliance Certificate (TCC)

Availability of Bidding Document: Bidding Documents will be available for download on the Government of Jamaica electronic tendering platform at **3:00 p.m. on January 18, 2024 at www.gojep.gov.jm.**

Deadline: Tenders must be submitted on the electronic tendering platform no later than **February 12, 2024 at 3:00 p.m.**

Late submissions will automatically be rejected by the system.

Contact Information: Director, Public Procurement

Address of Entity: 4 Winchester Road, Kingston 10

Telephone No(s): 876-960-3948 or 876-960-4742

This is an online Tender where tenders will only be made available and accepted via the Government Electronic Procurement Portal (www.gojep.gov.jm). No offline (hard copies) of bids will be accepted and there will be no physical tender box for the drop-off of tender documents.

To participate in this tender opportunity, suppliers must be registered and trained to use the Electronic Procurement System @ www.gojep.gov.jm.

For assistance in regard to registration, training, access to tender document and uploading of bids, please contact the Ministry of Finance, Procurement and Asset Policy Unit Customer Service Desk at **876-932-5220, 932-5246, 932-5253, 932-5251 or 932-5244**, or via email at oppccustomer@care@mof.gov.jm.

Interested bidders may obtain further information from the:

**Director, Public Procurement Branch
Ministry of Finance & the Public Service
30 National Heroes Circle
Kingston 4, 876-932-4647
Email: mofprocure@mof.gov.jm**