



TRAINING NOTICE

SUPPLIER FREE VIRTUAL
TRAINING SERIES
OCTOBER 2023-FEBRUARY 2024

EXCLUSIVE USE OF THE GOVERNMENT
OF JAMAICA ELECTRONIC
PROCUREMENT (GOJEP) SYSTEM

In keeping with the Government's commitment to strengthen, promote and enhance the Public Procurement system, the Ministry of Finance and the Public Service (MOFPS), through the Office of Public Procurement Policy (OPPP), has officially mandated the use of the e-Procurement System for procurement transactions exceeding One Million, Five Hundred Thousand Jamaican Dollars (\$1,500,000.00), effective as of August 01, 2023. Suppliers interested in conducting business with the Government of Jamaica are now required to access and submit procurement documents through the Government of Jamaica Electric Procurement (GOJEP) system. The OPPP is providing continuous and dedicated support to suppliers, and is pleased to announce the commencement of its annual free virtual supplier training series for the 2023-24 financial year. All interested suppliers are encouraged to partake in this initiative. Virtual sessions will run from October 2023-February 2024.

These sessions are designed to empower participants with the knowledge and skills required to effectively support the navigating, administering and managing of the GOJEP system. Each session is four (4) hours in length, and integrates interactive discussions, covering topics such as supplier self-registration, electronic bid submission and supplier account management.

To register for this free virtual training, visit www.procureja.gov.jm, select the 'Events' tab and follow the instructions listed below:

- Select the cohort you wish to register for.
- Read the training overview;
- Click the Zoom Event link at the bottom of the page to initiate your registration and select your respective training date. Please note that a maximum of two (2) participants per company are allowed to register;
- Complete the mandatory information for the designated participant/s as required;
- Click 'Register' to confirm your participation.

For more information on this free GOJEP training initiative, contact the Office of Public Procurement Policy by phone: 876-932-5220; or by email opppcustomercare@mof.gov.jm or visit our website at www.procureja.gov.jm.

We look forward to seeing you at these sessions.

GOJEP – Increasing transparency and efficiency in doing business with the Government of Jamaica.

GOVERNMENT
PUBLIC
PROCUREMENT

If you are interested in doing business with the Government, you are invited to view tender notices for procurement contracts on this page.



INVITATION TO TENDER

WHITEHALL TO NEWMARKET WATER SUPPLY
IMPROVEMENT PROJECT LOT 4 – INSTALLATION OF
LEWISVILLE DISTRIBUTION AND TRANSMISSION
PIPELINE – LEWISVILLE, ST. ELIZABETH
Ref # NWCECP/WHNM/LDTP/WOK/2023/60

Procuring Entity: The National Water Commission

Description of Service: The works consist of The Supply and Installation of approximately 950m and 1150m of 150mm dia. and 100mm dia. SDR 21 PVC pipes, respectively, and 500m of 50mm dia. G.I pipeline; together with the provision for numerous appurtenances of stated Contract Specifications and Conditions – Lewisville, St. Elizabeth."

Eligibility Requirements:

Tenderers must submit:

- A valid Tax Compliance Certificate (TCC)/valid Tax Compliance Letter (TCL) at the bid submission deadline
- A valid registration certificate from the Public Procurement Commission formerly (NCC) in any of the following classifications:
– Pipe Laying (Grade 1)
- Completed, signed and sealed form of tender
- Bid security in the correct amount and form
- A Power of Attorney (POA) document is required if the Company's bid is not signed by a Director or Chief Executive Officer of the company.

Additional requirements are outlined in the Criteria used for evaluation in the Bidding Document.

Availability of Bid Document and Bid Submission: This is an online tender where tender documents, clarifications and bids will only be made available and accepted via the Government of Jamaica Electronic Procurement Portal–GOJEP (www.gojep.gov.jm). No offline (hard copies) will be accepted and there will be no physical tender drop-off of tender documents.

- Tender documents can be downloaded as of **Wednesday, October 11, 2023.**
- Clarification period – no later than 7 working days (**Monday, October 30, 2023**) before bid submission deadline.

Submission Deadline: Tenders must be submitted via the GOJEP no later than **Wednesday, November 8, 2023 at 11:00 a.m.**

Late bids will be automatically rejected by the system.

The original Bid Security **MUST** be submitted in hard copy to the Tender Box at the National Water Commission (NWC) delivered by **Thursday, November 9, 2023 at 11:00 a.m.** at the following address:

The Tender Box
National Water Commission
18 Oxford Road,
Kingston 5, Jamaica, WI

Failure to deliver the original bid security at the date and time specified will render the bid non-compliant.

The "Tender Box" is located in the Cashier's Section, to the left upon entering the building at 18 Oxford Road.

To participate in this tender opportunity, suppliers must first be registered on the GOJEP at the www.gojep.gov.jm.

To register, please select the "Register as a supplier" link from the system home page.

For assistance regarding training, download of tender and upload of tender proposals, please contact the Ministry of Finance, Office of the Public Procurement Policy Customer Care Desk at (876)932-5220/932-5253/932-5244 or email opppcustomercare@mof.gov.jm.

Failure of the bidder to directly register and download the Tender/Bidding document from the GOJEP website will result in ineligibility/non-responsiveness of that bid and disqualification from the procurement proceedings.

The National Water Commission is not obliged to accept the lowest or any tender and reserves the right to annul the tender process and reject all tenders at any time prior to the award without incurring any liability.

NOTICE
PLEASE CHECK THE MINISTRY'S
WEBSITE FOR THE FULL DOCUMENTS

For Bookings Email:

jisadvertising@gmail.com,
procurement@jis.gov.jm



Government of Jamaica

Ministry of Economic Growth and Job Creation



NATIONAL WORKS AGENCY

INVITATION TO BID

The National Works Agency (NWA) invites sealed bids from eligible and suitably qualified contractors for the procurement of **ROAD REHABILITATION WORKS – FAIRFIELD AVENUE, ST. JAMES – MINISTRY OF ECONOMIC GROWTH AND JOB CREATION – MAINTENANCE OF SECONDARY ROADS F/Y 2023/2024**

Scope of Works: The work consists of but not limited to drain cleaning, construction of V and U drains, pavement works including preparation of formation, base course, prime coat, and asphaltic concrete overlay (38mm thick) and kerb installation. Further details on the specifications can be found in the Bills of Quantities and Technical Specification.

Eligibility Requirements: (1) Copy of valid Tax Compliance Certificate (TCC) or Tax Compliance Letter (TCL); (2) Proof of registration with the Public Procurement Commission (PPC) of Jamaica as a Public Sector Contractor in the category of Civil Engineering Works or General Road Works, grade 1-2.

Availability: A complete set of Bidding Documents in English will be available for download as at **Wednesday, October 18, 2023** on the Government of Jamaica Electronic Procurement website www.gojep.gov.jm. Registration instructions will be available on the website listed on the system. Registration is required for vendors to participate in the Tender.

This is an online managed Tender, and Tender Documents and Supplier Bids will only be made available and accepted via the electronic Government Procurement Portal (www.gojep.gov.jm). No offline (hard copies) bids will be accepted and there will be no physical Tender Box for drop-off of Bids. To participate in this tender opportunity, Suppliers must first be registered and know how to use the electronic Procurement System, www.gojep.gov.jm. Please register on the e-GP System, by selecting the Register as a supplier link from the home page. For assistance, and training please contact the support desk at **(876) 932-5220**.

"Developing Safe, Reliable & Quality Roads"

www.nwa.gov.jm



Auditor General's Department

REQUEST FOR PROPOSAL

Procuring Entity: Auditor General's Department

Address Entity: 40 Knutsford Boulevard, Kingston 5

Name of Project: AUDIT OF FINANCIAL STATEMENTS OF THE PAROCHIAL REVENUE FUND

Scope of Work: The department invites Chartered Accountants approved to practise in Jamaica by the Institute of Chartered Accountants of Jamaica (ICAJ) and the Public Accountancy Board (PAB), to serve as the auditor of the Parochial Revenue Fund Financial Statements for the financial years 2020-2021, 2021-2022 and 2022-2023. The contract period will be for four months.

Contract/Bid #: AUGD-2023-2024-Q3-006

Eligibility Requirements: *(Valid TCC) – Tax Compliance Letter (TCL) (along with the page detailing the expiration date)

*Valid Certificate of practice in Jamaica by the Public Accountancy Board

Availability of Bid Document, Site Visit &, Submission Deadline: This is an online tender where tender documents and bid proposals will only be made available and accepted via the Electronic Government Procurement Portal (www.gojep.gov.jm). **No offline (hard copies) will be accepted and there will be no physical tender drop box for drop-off of bid proposals. For assistance in regard to registration, training, access to tender document and upload of bid proposals, please contact the Ministry of Finance, Procurement and Asset Policy Unit Customer Service Desk at: 876-932-5220, 932-5253 or 932-5246.**

☐ Tenders can be downloaded as of **Tuesday October 17, 2023 at 10:00 a.m.**

☐ Clarification period **Tuesday, October 17, 2023 at 11:00 a.m. to Wednesday, October 25, 2023 at 5:00 p.m.**

☐ Online bidder's conference **Friday, October 20, 2023 at 11:00 a.m.**

☐ Tenders must be submitted by electronic portal no later than **Tuesday, October 31, 2023 at 11:00 a.m.**

MINISTRY OF FINANCE & THE PUBLIC SERVICE

INVITATION FOR BIDS

PROCUREMENT FOR THE RENEWAL
OF MICROSOFT OFFICE 365 LICENCES
REF#: MOF-PROC# 100006305/2023-24

The Ministry of Finance & the Public Service (MoFPS) invites eligible and qualified Vendors to submit bids electronically for the **Procurement for the Renewal of Microsoft Office 365 Licences for the Ministry of Finance & the Public Service for a period of one (1) year.**

Funding: Funding will be provided by the Government of Jamaica.

Scope of Works: Renewal of Microsoft 365 Licences for a period of one (1) year

Procurement Method: National Competitive Bidding.

Eligibility Criteria: 1. Valid PPC (formerly NCC registration in the category of Information Technology Services and Computer and related Services.).
2. Valid Tax Compliance Certificate (TCC)
3. Bid Security in the amount of **JM\$200,000.00.**

Availability of Bidding Document: Bidding Documents will be available for download on the Government of Jamaica electronic tendering platform from **Monday, October 16, 2023 at www.gojep.gov.jm.**

Deadline: Tenders must be submitted on the electronic tendering platform no later than **Monday, November 6, at 3:00 p.m.** Late submissions will automatically be rejected by the system.

This is an online Tender where tenders will only be made available and accepted via Government Electronic Procurement Portal (www.gojep.gov.jm). No offline (hard copies) of bids will be accepted and there will be no physical tender box for drop-off of tender documents.

To participate in this tender opportunity, suppliers must be registered and trained to use the Electronic Procurement System @ www.gojep.gov.jm.

For assistance in regard to registration, training, access to tender document and uploading of bids, please contact the Ministry of Finance, Office of the Public Procurement Policy Customer Service Desk at: (876) 932-5220, 932-5246, 932-5253, 932-5251, 932-5244 or via email at opppcustomercare@mof.gov.jm.

Interested bidders may obtain further information from:

**Director, Public Procurement Branch
Ministry of Finance & the Public Service
30 National Heroes Circle
Kingston 4
(876) 932-4647
Email :mofprocure@mof.gov.jm**