



TRAINING NOTICE

SUPPLIERS FREE VIRTUAL TRAINING SERIES 2023

FOR THE GOJ ELECTRONIC GOVERNMENT PROCUREMENT SYSTEM (GOJEP)

In keeping with the Government's commitment to strengthen and promote Public Procurement, the Ministry of Finance (MOF), Office of Public Procurement Policy (OPPP) is on a drive to expand the use of the e-Procurement System to potential bidders, interested in doing business with the Government of Jamaica. The objective is for all Government tenders to be published and managed through the electronic procurement system (accessible at www.gojep.gov.jm).

Accordingly, Suppliers of goods, services and works are being urged to register their company in the system and to participate in one of our five (5) upcoming **free virtual training series** on the use, administration and management of the Government of Jamaica Electronic Procurement System (GOJEP) being facilitated by the OPPP, within the MOF.

Sessions are four (4) hours in length and will feature an integrated and interactive course in supplier self-registration, electronic bid submission and supplier account administration.

To register for this free virtual training, visit www.procureja.com, select the 'event' tab and follow the instructions listed below:

- Select the cohort you wish to register for.
- Read the training overview, thereafter; click on the Zoom Event link at the bottom to register. There is a maximum of two (2) participants per company.
- Fill in the mandatory information for the two (2) participants, where necessary, and click 'Register'.

For more information on this free GOJEP training, contact the Office of Public Procurement Policy by phone: 876-932-5220; or by email oppccustomer-care@mof.gov.jm or visit our website at www.procureja.gov.jm.

GOJEP increasing transparency and efficiency in doing business with the Government of Jamaica.



REQUEST FOR PROPOSAL

TERMS OF REFERENCE: SHORT-TERM (CONSULTANCY)
Procurement of Consultant to Conduct Workforce Training Needs Analysis (Learning & Development)

BACKGROUND

Health is essential to human capital development and therefore key to national development and social well-being. Jamaica's growth and the macroeconomic situation operate within the context of the Jamaica Vision 2030 Jamaica - National Development Plan. The Ministry of Health & Wellness (MOHW) is responsible for the health of the people of Jamaica and is focused on developing and implementing national strategies for improving health, delivering effective quality health services, setting standards and regulations, and carrying out essential public health functions while promoting inter-sectoral actions for health. In keeping with the strategic goals of the Ministry, the Human Resource Planning & Development Branch is now on a path to ensure that the organization has a competent workforce to support the organization in the achievement of its objectives.

GOAL OF THE CONSULTANCY

To conduct a training needs assessment and, based on the results, develop a thorough training plan/ to identify and bridge knowledge and skill gaps in the workforce in order to achieve optimal performance.

QUALIFICATION AND EXPERIENCE

The Consultant or firm must meet the minimum required qualifications as detailed below or based on equivalency. Equivalency decisions are made based on a combination of education and experience that would provide the required knowledge and abilities.

- Master's in Human Resources Development, Developmental Studies, Education (Research) or equivalent Behavioural Science qualification,
- Strong track record working on TNA, work experience in designing and management of training courses,
- At least 8 years' experience in working with large organizations to deliver on similar scope,
- Certified Trainer

• COMMENCEMENT DATE & PERIOD OF IMPLEMENTATION

The commencement date will be the day the contract is signed and implementation will be over at minimum a six (6) months period.

The detailed Request for Proposal (RFP) Document will be uploaded to the GOJEP platform on **Thursday, October 12, 2023.**

Interested Consultants who have not yet registered on the GOJEP can self-register by navigating to the GOJEP Self-Registration page or make contact with the Office of the Public Procurement Policy (OPPP) oppccustomer-care@mof.gov.jm or by telephone at **876-932-5264** for support.

The detailed Terms of Reference can be viewed on both the MOH website at www.moh.gov.jm and the GOJEP platform at <https://www.gojep.gov.jm/epps/home.do>.

Public Procurement Officer
Public Procurement Branch
Ministry of Health & Wellness
52-60 Grenada Crescent
Kingston 5



EXPRESSION OF INTEREST

LANDSCAPE DESIGN – CASTLETON BOTANICAL GARDENS (ST. MARY))

PROJECT: A Jamaican Path from Hills to Ocean
LOCATION: Jamaica

BACKGROUND

The **Jamaican Path from Hills to Ocean** project is jointly funded by the European Union Global Climate Change Alliance Plus (€4.9 million – J\$859.5 million), and the Government of Jamaica (€ 1.1 million-J\$193.0 million). The Hills to Ocean project will be implemented over 5 years, beginning in November 2020. The Executing Agency of the project is the Planning Institute of Jamaica in collaboration with Implementing Partners, the Ministry of Agriculture, Fisheries and Mining, particularly the Public Gardens Division and the Rural Agricultural Development Authority, and the National Environment and Planning Agency.

The PIOJ is seeking Expressions of Interest in Landscape Design, Castleton Botanical Gardens (St. Mary).

In order to assist persons in determining their suitability for participation in the planned tender, visit the PIOJ website at www.pioj.gov.jm (under the procurement tab) for further details on:

- Terms of Reference
- Selection criteria
- Contract budget and implementation period

Interested parties are asked to submit a letter declaring their interest, in electronic format to projectsjobs@pioj.gov.jm no later than **October 27, 2023.**

We thank you for your Expression of Interest, however, only shortlisted applicants will be contacted.

THIS IS NOT A TENDER.

NO DETAILED PROPOSAL IS REQUIRED AT THIS TIME.



National Housing Trust
...the key to your home

URBAN & REGIONAL PLANNING SERVICES Mona Housing Scheme, St. Catherine

Procuring Entity:	National Housing Trust
Scope:	The successful consultant/firm will be required to prepare the master plan (including architectural designs and sub-division layout) for the development of a community park at vacant lots on lands within the Mona Housing Scheme, Bog Walk, St. Catherine. The scope of services includes: <ul style="list-style-type: none"> • conducting site visit and assessing the site conditions and the likely impact on the layout and land use • preparing the master plan (including sub-division layout) for the development of the site in keeping with the prescribed criteria • preparing a design rationale & planning report to support the sub-division layout plans • conducting stakeholder's consultation sessions with all the relevant statutory agencies and obtaining the requisite comments/approvals.
PPC Grade/Category:	N/A – Consultancy Services
Tender Security:	N/A
Procurement Method:	National Competitive Bidding
Contact Information:	Manager, Procurement Unit
Address of Entity:	4 Park Boulevard, Kingston 5
Telephone Number(s):	(876) 929-6500-9, Ext. 8477/7280
Email Address:	procurement@nht.gov.jm

Proposal packages are available from the GOJ's e-procurement (GoJEP) portal <https://www.gojep.gov.jm> as of **Tuesday, October 10, 2023**. Proposals must be submitted online on or before **11:00 am on Thursday, November 2, 2023**. Proposals will be opened online at <https://www.gojep.gov.jm> on the same day, immediately after the proposal submission deadline. Please visit the GoJEP portal and the NHT website (www.nht.gov.jm) for full details.

For assistance with registration on the GoJEP portal, please contact the Ministry of Finance and the Public Service Help Desk at: (876) 932-5220 or via email at oppccustomer-care@mof.gov.jm.