



## TRAINING NOTICE

### SUPPLIER FREE VIRTUAL TRAINING SERIES OCTOBER 2023-FEBRUARY 2024

#### EXCLUSIVE USE OF THE GOVERNMENT OF JAMAICA ELECTRONIC PROCUREMENT (GOJEP) SYSTEM

In keeping with the Government's commitment to strengthen, promote and enhance the Public Procurement system, the Ministry of Finance and the Public Service (MOFPS), through the Office of Public Procurement Policy (OPPP), has officially mandated the use of the e-Procurement System for procurement transactions exceeding One Million, Five Hundred Thousand Jamaican Dollars (\$1,500,000.00), effective as of August 01, 2023. Suppliers interested in conducting business with the Government of Jamaica are now required to access and submit procurement documents through the Government of Jamaica Electric Procurement (GOJEP) system. The OPPP is providing continuous and dedicated support to suppliers, and is pleased to announce the commencement of its annual free virtual supplier training series for the 2023-24 financial year. All interested suppliers are encouraged to partake in this initiative. Virtual sessions will run from October 2023-February 2024.

These sessions are designed to empower participants with the knowledge and skills required to effectively support the navigating, administering and managing of the GOJEP system. Each session is four (4) hours in length, and integrates interactive discussions, covering topics such as supplier self-registration, electronic bid submission and supplier account management.

To register for this free virtual training, visit [www.procureja.gov.jm](http://www.procureja.gov.jm), select the 'Events' tab and follow the instructions listed below:

- Select the cohort you wish to register for.
- Read the training overview;
- Click the Zoom Event link at the bottom of the page to initiate your registration and select your respective training date. Please note that a maximum of two (2) participants per company are allowed to register;
- Complete the mandatory information for the designated participant/s as required;
- Click 'Register' to confirm your participation.

For more information on this free GOJEP training initiative, contact the Office of Public Procurement Policy by phone: 876-932-5220; or by email [opppcustomercare@mof.gov.jm](mailto:opppcustomercare@mof.gov.jm) or visit our website at [www.procureja.gov.jm](http://www.procureja.gov.jm).

We look forward to seeing you at these sessions.

**GOJEP – Increasing transparency and efficiency in doing business with the Government of Jamaica.**

GOVERNMENT  
PUBLIC  
PROCUREMENT

If you are interested in doing business with the Government, you are invited to view tender notices for procurement contracts on this page.



### INVITATION FOR BIDS

#### Procurement: Consultancy Services for the Design of Replacement Recycle Gas Compressor (C-1A/B)

**Scope:** Petrojam Limited hereby invites bids from qualified consultants for the Design of Replacement Recycle Gas Compressor (C-1A/B) located at Petrojam Limited, 75-96 Marcus Garvey Drive, Kingston 15, Jamaica, W.I.

**Eligibility:** Bidders are not required to submit a Jamaican Tax Compliance Certificate (TCC) and Public Procurement Commission (PPC) certificate of registration at the time of bid submission.

Bidding Documents will be available for download as at **Wednesday, October 25, 2023** on the Government of Jamaica Electronic Procurement website at [www.gojep.gov.jm](http://www.gojep.gov.jm). Registration instructions are available on the website listed on the system. **Registration is required for vendors to participate in the Tender.**

Bids shall be valid for a period of **one hundred and twenty (120) calendar days** after the bid closing date. Bids must be submitted online via [www.gojep.gov.jm](http://www.gojep.gov.jm) no later than **Monday, November 20, 2023 at 2:00 p.m. Jamaica Time (UTC-05:00)**

Online Bid Opening takes place on **November 20, 2023 at 2:05 p.m.** An online bid opening report will be sent to all bidders who submit a proposal.

For additional information, please visit Petrojam Limited's website at <http://www.petrojam.com>

**This is an online managed Tender, and tender documents and Supplier Bids will only be made available and accepted via the Government Electronic Procurement Portal ([www.gojep.gov.jm](http://www.gojep.gov.jm)). No offline (hard copies will be accepted and there will be no physical tender box for drop-off of Bids.**

**To participate in this tender opportunity, Suppliers must first be registered and know how to use the Electronic Procurement System, [www.gojep.gov.jm](http://www.gojep.gov.jm).**

**Please register on the e-GP System, by selecting the Register as a supplier link from the home page.**

**For assistance, and training, please contact the support desk at: (876) 932-5220.**



### Tourism Product Development Company Limited

#### INVITATION TO TENDER

##### Installation of Sewage System Monitoring Devices & Reed Bed Repairs at Rafter's Rest, Portland

The Tourism Product Development Company Limited (TPDCo) invites proposals from suitably qualified Contractors for the Installation of Sewerage System Monitoring Devices & Reed Bed Repairs at Rafter's Rest, Portland.

#### Eligibility Criteria

Bidders must submit the following with their proposals:

- **Up-to-date Tax Compliance Letter (TCL) or Tax Compliance Certificate (TCC) if current/not expired.**
- **Proof of valid registration with Public Procurement Commission (PPC) in the category of Civil Engineering Works – Minimum Grade 4.**

**Proposals submitted without a valid TCL/TCC and PPC in the appropriate category will be automatically rejected.**

#### Procurement Method

National Competitive Bidding

#### Scope

The Contractor will be required to undertake the following: **Removal of aggregate and existing pipes within the reed bed, installation of a new reed bed liner, pipes and new aggregate, flooding reed bed and planting of reeds, installation of flow meter monitoring devices and reinstallation of fence around reed bed.**

#### Site Visit

Site Visit will be on **Tuesday, November 07, 2023.**

#### Bid Validity

Bids are valid for a period of **120 calendar days** after the Bid Submission Deadline.

#### Clarifications

All clarifications must be submitted through the e-GP System. Copies of all clarifications received will be available through the e-GP System. Requests for clarification should be received by the Procuring Entity no later than **seven (7) days** before the bid submission deadline.

#### Deadline for Submission of Proposals

Bids are to be uploaded to the GOJEP on or before **11:00 a.m. on Friday, November 17, 2023.** Any proposal received after the closing time for submission of proposals shall be rejected.

#### Tender Opening

The proposals shall be opened on the GOJEP at **11:15 a.m. on Friday, November 17, 2023.**

The Tourism Product Development Company Ltd. does not bind itself to accept the lowest or any tender and also reserves the right to cancel the tender process at any stage without incurring any liability.



### INVITATION TO TENDER

#### ENGINEERING DEPARTMENT BUILDING ROOF REPLACEMENT PROJECT, MARESCAUX ROAD – THE REPLACEMENT OF ROOF AT THE ENGINEERING DEPARTMENT BUILDING AT 4 MARESCAUX ROAD

**Procuring Entity:** The National Water Commission

**Description of Service:** The works comprise the complete provision of labour, equipment, materials and management by the contractor to carry out roof replacement and associated works of stated Contract Specifications and Conditions at the National Water Commission's Engineering Department Building located at 4 Marescaux Road, Kingston 5.

#### Eligibility Requirements:

Tenderers must submit:

- A valid Tax Compliance Certificate (TCC)/ valid Tax Compliance Letter (TCL) at the bid submission deadline
- A valid registration certificate from the Public Procurement Commission (PPC) in the following classification:
  - Roofing, Grade 2 Minimum OR
  - Building Construction, Grade 2 Minimum

- Completed, signed and sealed form of tender
- Bid security in the correct amount and form
- A Power of Attorney (POA) document is required if the Company's bid is not signed by a Director or Chief Executive Officer of the company.

Additional requirements are outlined in the Criteria used for evaluation in the Bidding Document.

**Availability of Bid Document and Bid Submission:** This is an online tender where tender documents, clarifications and bids will only be made available and accepted via the Government of Jamaica Electronic Procurement Portal–GOJEP ([www.gojep.gov.jm](http://www.gojep.gov.jm)). No offline (hard copies) will be accepted and there will be no physical tender drop-off of tender documents.

- Tender documents can be downloaded as of **Wednesday, October 25, 2023.**
- Clarification period – no later than 7 working days (**Monday, November 13, 2023**) before bid submission deadline.

**Submission Deadline:** Tenders must be submitted via the GOJEP no later than **Wednesday, November 22, 2023 at 11:00 a.m.**

**Late bids will be automatically rejected by the system.**

The original Bid Security MUST be submitted in hard copy to the Tender Box at the National Water Commission (NWC) delivered by **Thursday, November 23, 2023 at 11:00 a.m.** at the following address:

**The Tender Box  
National Water Commission  
18 Oxford Road,  
Kingston 5, Jamaica, WI**

**Failure to deliver the original bid security at the date and time specified will render the bid non-compliant.**

*The "Tender Box" is located in the Cashier's Section, to the left upon entering the building at 18 Oxford Road.*

To participate in this tender opportunity, suppliers must first be registered on the GOJEP at [www.gojep.gov.jm](http://www.gojep.gov.jm).

To register, please select the "Register as a supplier" link from the system home page.

For assistance regarding training, download of tender and upload of tender proposals, please contact the Ministry of Finance, Office of the Public Procurement Policy Customer Care Desk at (876)932-5220/932-5253/932-5244 or email [opppcustomercare@mof.gov.jm](mailto:opppcustomercare@mof.gov.jm).

**Failure of the bidder to directly register and download the Tender/Bidding document from the GOJEP website will result in ineligibility/non-responsiveness of that bid and disqualification from the procurement proceedings.**

The National Water Commission is not obliged to accept the lowest or any tender and reserves the right to annul the tender process and reject all tenders at any time prior to the award without incurring any liability.



Invites Sealed Bids

For

### EXTERNAL AUDIT SERVICES

**Scope:** Petrojam Limited invites firms to submit tenders to perform External Auditor Services in support of its business needs for a period of four (4) years.

- Eligibility:**
- (1) Valid Tax Compliance Certificate or Tax Compliance Letter;
  - (2) Licensed Firm of Chartered Accountants Registered with the Public Accountancy Board (PBA) in Jamaica; and
  - (3) Over ten (10) years' experience in the field of Audit and Assurance Services.

Bidding Documents will be available for download as at **Wednesday, October 25, 2023** on the Government of Jamaica's Electronic Procurement website at [www.gojep.gov.jm](http://www.gojep.gov.jm). Registration instructions are available at [www.gojep.gov.jm](http://www.gojep.gov.jm) and all interested bidders are required to register.

Bids must be submitted online via [www.gojep.gov.jm](http://www.gojep.gov.jm) no later than **Thursday, December 7, 2023 at 1:00 p.m. Jamaica time (UTC -05:00).**

For additional information, please visit Petrojam Limited's website at <http://www.petrojam.com>.

**This is an online managed tender, and bidding documents and bids will only be made available and accepted via the Government Electronic Procurement Portal ([www.gojep.gov.jm](http://www.gojep.gov.jm)). No offline (hard copy) bids will be accepted and there will be no physical tender box for drop-off of bids. To participate in this tender opportunity, bidders must first be registered and know how to use the Electronic Procurement System, [www.gojep.gov.jm](http://www.gojep.gov.jm).**

**Please register on the e-GP System, by selecting the Register as a supplier link from the home page.**

**For assistance and training, please contact the support desk at: (876) 932-5220.**