



# GOJ PUBLIC PROCUREMENT PAGE

## TRAINING NOTICE

### SUPPLIER FREE VIRTUAL TRAINING SERIES OCTOBER 2023-FEBRUARY 2024

### EXCLUSIVE USE OF THE GOVERNMENT OF JAMAICA ELECTRONIC PROCUREMENT (GOJEP) SYSTEM

In keeping with the Government's commitment to strengthen, promote and enhance the Public Procurement system, the Ministry of Finance and the Public Service (MOFPS), through the Office of Public Procurement Policy (OPPP), has officially mandated the use of the e-Procurement System for procurement transactions exceeding One Million, Five Hundred Thousand Jamaican Dollars (\$1,500,000.00), effective as of August 01, 2023. Suppliers interested in conducting business with the Government of Jamaica are now required to access and submit procurement documents through the Government of Jamaica Electric Procurement (GOJEP) system. The OPPP is providing continuous and dedicated support to suppliers, and is pleased to announce the commencement of its annual free virtual supplier training series for the 2023-24 financial year. All interested suppliers are encouraged to partake in this initiative. Virtual sessions will run from October 2023-February 2024.

These sessions are designed to empower participants with the knowledge and skills required to effectively support the navigating, administering and managing of the GOJEP system. Each session is four (4) hours in length, and integrates interactive discussions, covering topics such as supplier self-registration, electronic bid submission and supplier account management.

To register for this free virtual training, visit [www.procureja.gov.jm](http://www.procureja.gov.jm), select the 'Events' tab and follow the instructions listed below:

- Select the cohort you wish to register for.
- Read the training overview;
- Click the Zoom Event link at the bottom of the page to initiate your registration and select your respective training date. Please note that a maximum of two (2) participants per company are allowed to register;
- Complete the mandatory information for the designated participant/s as required;
- Click 'Register' to confirm your participation.

For more information on this free GOJEP training initiative, contact the Office of Public Procurement Policy by phone: 876-932-5220; or by email [opppcustomer@mo.gov.jm](mailto:opppcustomer@mo.gov.jm) or visit our website at [www.procureja.gov.jm](http://www.procureja.gov.jm).

We look forward to seeing you at these sessions.

**GOJEP – Increasing transparency and efficiency in doing business with the Government of Jamaica.**



## THE REGISTRAR GENERAL'S DEPARTMENT

### INVITATION TO BID

The Registrar General's Department (RGD) invites qualified bidders to submit electronic bids for the following: -

#### Provision of Printing and Photocopying Services for the RGD

Funding will be provided by the RGD.

The details of the procurement may be viewed at the Government Electronic Procurement Portal ([www.gojep.gov.jm](http://www.gojep.gov.jm)) as of **Tuesday, October 24, 2023.**

#### Procurement Method:

Local Competitive Bidding (LCB)

#### Date:

The closing date for the Bid submission is **November 21, 2023.**

#### Contact:

Mrs. Shenae Wilson – [shenae.nicholson@rgd.gov.jm](mailto:shenae.nicholson@rgd.gov.jm)

#### Tel:

Cell: 876-854-1274 or  
Landline: 876-619-1260 Ext. 6106

#### LATE SUBMISSIONS WILL NOT BE ACCEPTED.

This is an online managed Tender and tender documents and Supplier Bids will only be made available and accepted via the Government Electronic Procurement Portal ([www.gojep.gov.jm](http://www.gojep.gov.jm)). No offline (hard copy) Bids will be accepted and there will be no physical tender box for drop-off of Bids – Proposals.

To participate in this tender opportunity, Suppliers must first be registered and know how to use the Electronic Procurement System, [www.gojep.gov.jm](http://www.gojep.gov.jm). Please register on the e-GP system by selecting the Register as a Supplier link from the home page.

For assistance and training, please contact the support desk at 876-932-5220.



## SUPPLY & DELIVERY OF DOORS 5 Arthur Wint Drive, St. Andrew

Procuring Entity:	National Housing Trust
Scope:	Supply, deliver and off-load timber doors, frames and hardware materials as specified in the Bills of Quantities for 5 Arthur Wint Drive, Kingston 5, St. Andrew.
PPC Grade/Category:	Hardware & Haberdashery
Tender Security:	N/A
Procurement Method:	National Competitive Bidding
Contact Information:	Manager, Procurement Unit
Address of Entity:	4 Park Boulevard, Kingston 5
Telephone Number(s):	(876) 929-6500-9, Ext. 7295/7280
Email Address:	<a href="mailto:procurement@nht.gov.jm">procurement@nht.gov.jm</a>

Bid packages are available from the GOJ's e-procurement (GoJEP) portal <https://www.gojep.gov.jm> as of **Tuesday, October 24, 2023.** Bids must be submitted online on or before **11:00 am on Wednesday, November 15, 2023.** Bids will be opened online at <https://www.gojep.gov.jm> on the same day, immediately after bid submission deadline. Please visit the GoJEP portal and the NHT website ([www.nht.gov.jm](http://www.nht.gov.jm)) for full details.

For assistance with registration on the GoJEP portal, please contact the Ministry of Finance and the Public Service Help Desk at: (876) 932-5220 or via email at [opppcustomer@mo.gov.jm](mailto:opppcustomer@mo.gov.jm)



## SOUTH EAST REGIONAL HEALTH AUTHORITY

### REQUEST FOR EXPRESSION OF INTEREST – Consultancy Service for a Procurement Coordinator

#### BACKGROUND

The Kingston Public Hospital (KPH) is a facility of the South East Regional Health Authority (SERHA), which is a statutory body of the Ministry of Health & Wellness. SERHA is one of four Regional Health Authorities formed as a part of the Health Sector reform, by passage of the National Health Services Act in 1997. SERHA is responsible for the delivery of health care services to the residents of St. Catherine, St. Thomas, Kingston and St. Andrew. This represents 47% of the population of Jamaica. KPH has evolved into the largest multidisciplinary hospital in the Government Health Service as well as the largest trauma centre in the public hospital system. The facility is the main provider of critical services such as Haemodialysis and Radiotherapy for Jamaica and the English-speaking Caribbean.

Over the years, many efforts have been made to rehabilitate the Kingston Public Hospital facilities. The Government with the help of a number of stakeholders, has made significant investments in restoration of the waiting area, bathrooms, and the operating theatres. Notwithstanding, services continue to be hampered by many issues, *inter alia*, inadequate financial resources for rehabilitation and purchase of equipment and its maintenance, infrastructural damages caused by weathering and design deficiencies, outdated infrastructural characteristics which are no longer permitted and insufficient access to parking subsequently resulting in the Kingston Public Hospital's inability to efficiently provide its mandated. As a result, the Ministry of Health & Wellness and the South East Regional Health Authority are embarking on a rehabilitation programme for the Kingston Public Hospital. The Individual Consultant will be responsible for supporting the execution of procurement activities for the Kingston Public Hospital (KPH) Redevelopment Project

SERHA now invites interested eligible Individual Consultants to indicate their interest in the mentioned services bearing the requisite experience and qualifications.

#### QUALIFICATION AND EXPERIENCE

- A Bachelor's Degree in Public Procurement, Business Administration, Management Studies, or any other relevant field, from a recognized and accredited University;
- Certification in Procurement from an accredited institution
- Minimum five (5) years' work experience in Procurement;
- Excellent knowledge of Government of Jamaica procurement system, rules, procedures, and guidelines;
- Knowledge of the Public Procurement Act and Regulations
- Proficiency in Computer Software, namely Microsoft Word, Excel, and PowerPoint;
- Project management training would be an asset;
- Working familiarity with the Health Sector and Contract Management.

Expressions of interest in the form of an Application Letter and Curriculum Vitae must be delivered to the address below (in person) by **November 3, 2023 at 3 p.m.** The detailed Terms of Reference for Consultancy Service are available upon request via email at [roniqueg@serha.gov.jm](mailto:roniqueg@serha.gov.jm).

**South East Regional Health Authority  
Attn: Senior Director Public Procurement  
VMBS Building, 5<sup>th</sup> Floor  
53 Knutsford Boulevard  
Kingston 5**