



**The Passport, Immigration & Citizenship Agency**

## **RETENDER INVITATION FOR BIDS**

**Project Name:** Provision of Janitorial Services for PICA locations.

**Reference No.:** PICA-JSRV-NCS109-2022-25

The Passport, Immigration & Citizenship Agency (PICA), an Executive Agency under the Ministry of National Security, hereby invites suitably qualified firms to submit Bids for the referenced Procurement Opportunity.

**Procurement Method:** National Competitive Bidding

### **AVAILABILITY OF TENDER DOCUMENTS:**

Tender documents, which include details of firms' eligibility, will be available for download from the Government of Jamaica Electronic Procurement Portal (GOJEP) as of **Tuesday, September 6, 2022**. The website address is <https://www.gojep.gov.jm>.

### **PROJECT BACKGROUND:**

The Passport, Immigration & Citizenship Agency (PICA) occupies premises at the below listed locations and requires cleaning services as outlined in the Tender documents under a 3-year agreement. The PICA locations are as follows:

- ❖ 25 Constant Spring Road, Kingston 10 – approx. 15,800 sq. ft.
- ❖ 21 West Kings House Road, Kingston 10 – approx. 5,518 sq. ft.
- ❖ 8 Waterloo Road, Kingston 10 – approx. 17,900 sq. ft.
- ❖ 3 & 3A North Avenue – approx. 3,500 sq. ft.
- ❖ NMIA Airport – approx. 10,000 sq. ft.
- ❖ Kingston Container Terminal – approx. 500 sq. ft.
- ❖ The Annex at Fairview, Montego Bay, St. James – approx. 6,000 sq. ft.
- ❖ SIA Airport – approx. 10,000 sq. ft.
- ❖ 8 Park Avenue, St Ann's Bay – approx. 3,500 sq. ft.
- ❖ Port Antonio, Portland – approx. 1,200 sq. ft.
- ❖ May Pen – approx. 1,000 sq. ft.
- ❖ 26 Hargreaves Avenue, Mandeville – approx. 1,755 sq. ft.
- ❖ 230 Spanish Town Road, The Archives – approx. 500 sq. ft.

### **TENDER DETAILS:**

Further details on the tender, including Bid Submission Deadline, Clarification Period and Tender Opening, are outlined in the tender documents.

### **NOTE:**

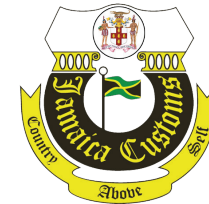
This is an online tender where tender documents, clarifications and bids will only be made available and accepted via the Government of Jamaica Electronic Procurement Portal – GOJEP ([www.gojep.gov.jm](http://www.gojep.gov.jm)). No offline (hard copies) will be accepted and there will be no physical tender drop-off box.

To participate in this tender opportunity, suppliers must first be registered on the GOJEP at [www.gojep.jm](http://www.gojep.jm). To register please select the "Register as a supplier" link from the system's home page.

For assistance relating to the operations of the GOJEP website, please contact the Office of the Public Procurement Policy (OPPP) within the Ministry of Finance and the Public Service at (876)932-5220/(876)932-5205 or [oppccustomer@mf.gov.jm](mailto:oppccustomer@mf.gov.jm). For further information, please contact:

**The Director, Public Procurement  
21 West Kings House Road  
Kingston 10**

**Tel: (876) 754-7422; Email: [Procurementpica@pica.gov.jm](mailto:Procurementpica@pica.gov.jm)**



## **JAMAICA CUSTOMS AGENCY**

### **INVITATION FOR BIDS**

The Jamaica Customs Agency invites eligible and qualified bidders to submit sealed bids for the **Supply and Delivery of One (1) 29-Seater Bus**.

**Procuring Entity:** Jamaica Customs Agency

**Scope:** Supply and Delivery of One (1) 29-Seater Bus

**PPC Category:** Motor Vehicles and Spares and/or Motor Vehicle and Spares – New Car

**Procurement Method:** National Competitive Bidding

**Eligibility Requirements:** Copy of a valid Public Procurement Commission (PPC) Registration Certificate (formerly NCC) and Tax Compliance Certificate or Tax Compliance Letter clearly showing the expiration date.

**Availability of Tender Documents:** Bidding documents will be available for download as of **Saturday, September 3, 2022** on the Government of Jamaica Electronic Procurement website ([www.gojep.gov.jm](http://www.gojep.gov.jm)).

**Deadline for Bid Submission:** Bids must be submitted online via [www.gojep.gov.jm](http://www.gojep.gov.jm) on **Friday, September 23, 2022 at 2:00 p.m.**  
**Late Bids will be Automatically rejected by the System.**

**Bid Opening:** An online bid opening will take place on **Friday, September 23, 2022 at 2:15 p.m.**  
**An Online bid opening report will be sent to all bidders who submit a proposal.**

**Contact Information:** Director, Public Procurement (Acting)  
[michelle.robinson@jca.gov.jm](mailto:michelle.robinson@jca.gov.jm)

**Address:** Jamaica Customs Agency  
Myers Wharf, Newport East  
Kingston 15  
Telephone no: 876-922-5140-9

This is an online Tender where tenders will only be made available and accepted via the Government Electronic Procurement Portal ([www.gojep.gov.jm](http://www.gojep.gov.jm)). No offline (hard copies) Bids will be accepted and there will be no physical tender box for drop-off of tender documents.

To participate in this tender opportunity, Suppliers must first be registered on the Government of Jamaica Electronic Procurement System via the platform at [www.gojep.gov.jm](http://www.gojep.gov.jm).

To register, please select the "Register as a supplier" link from the system home page.

For assistance regarding training, download of tender documents and upload of tender proposals, please contact the Ministry of Finance, Procurement and Asset Policy Unit Customer Care Desk at 876-932-5220/932-5246/932-5253 or via email at [papucustomer@mf.gov.jm](mailto:papucustomer@mf.gov.jm).

*If you are interested in doing business with the Government, you are invited to view tender notices for procurement contracts on this page.*