



St. Elizabeth Municipal Corporation
INVITATION TO TENDER

1. PROJECT IDENTIFICATION & FUNDING

Title of Project: Black River Streetscape – Phase 2

Scope of Work: The proposed works include construction of sidewalk, construction of Bus Stop and pavements with concrete bricks.

2. ELIGIBILITY, ORIGIN AND CONTRACTOR REGISTRATION CRITERIA FOR TENDERING

The basic pre-qualification of all Tenders is – registration on the National Contracts Commission (NCC) Register of Public Sector Contractors within the necessary category, rating and pre-qualification to undertake works of this nature and value (Grade 1-2 {Category – General Roadworks, Civil engineering})

3. TENDER DOCUMENTS

Tenderers may pick up the Tender documents as of **September 16, 2022 after 10:00 a.m.** from the Roads & Works Department at a cost of J\$6,000.00 for each document (payable by cash or certified cheque).

4. RECEIPT AND OPENING OF TENDERS

Date of return of submissions: October 14, 2022

Time for return of submissions: no later than 2:00 p.m.

Submissions are to be returned to:

“The Tender Box”
Black River Streetscape – Phase 2
St. Elizabeth Municipal Corporation
58 High Street
Black River P.O.
St. Elizabeth

Note: Applicants are entirely responsible for ensuring that submissions are deposited in the “Tender Box” on or before the date and time for the return of submissions.

Date of opening of submissions October 14, 2022

Time for opening of submissions: 2:30 p.m. (local time)

Location of opening of submissions:

Jeremy Palmer/Everton Fisher Chamber
58 High Street
Black River
St. Elizabeth

5. SUBMISSION RETURN PROCEDURE

Completed tender documents together with all required enclosures shall be placed in an envelope marked **“Tender Document for the Black River Streetscape–Phase 2”**.

Submissions will be opened in the presence of the representative any tenderer who wish to attend at the date, time and location stated above. Envelopes will be opened and the name of each tenderer, amount of tender and the presence and/or absence of a valid Tax Compliance certificate and NCC registration will be read out.



THE MINISTRY OF JUSTICE

REQUEST FOR TENDER

REF#: MOJ/PACUW/PPC/PA/2022/09

Procurement of Air Conditioning Upgrade Works for the Portland Parish Court (Port Antonio)

DESCRIPTION OF SERVICE

The Ministry of Justice, utilising public funds, invites eligible and qualified bidders for the Procurement of Air Conditioning Upgrade Works for the Portland Parish Court (Port Antonio).

ELIGIBILITY REQUIREMENTS

To be considered eligible at the time of tender opening, your tender **must** include the following:

- Proof of valid registration with the Public Procurement Commission (PPC), in the Category (s): Heating, Ventilation, Air Conditioning, Refrigeration 1
- Copy of a valid Tax Compliance Certificate (TCC)/Tax Compliance Letter (TCL).
- Completed signed and sealed form of tender.
- Bid Security submitted in the correct amount and form.

Additional requirements are outlined in the Criteria used for evaluation in the Bidding Document.

SCOPE OF WORK

The Ministry requires an upgrade of the air-conditioning System at the Portland Parish Court as specified in the Invitation to Bid.

AVAILABILITY OF BID DOCUMENT AND BID SUBMISSION

This is an online tender where tender documents, clarifications and bids will only be made available and accepted via the Government of Jamaica Electronic Procurement Portal-GOJEP (www.gojep.gov.jm). No offline (hard copies) will be accepted and there will be no physical tender drop-off of tender documents.

- The Tender documents can be downloaded as of **September 6, 2022**.
- Clarification period – no later than 7 working days **September 20, 2022** before bid submission deadline.

SUBMISSION DEADLINE

Tenders must be submitted by via GOJEP no later than **1500 hours, September 27, 2022**. Late bids will be automatically rejected by the system.

BID SECURITY

The **original Bid Security MUST** be submitted in hard copy at the Ministry of Justice delivered by **1500 hours on September 30, 2022** at the Procurement Unit, Ministry of Justice, 61 Constant Spring Road, Kingston 10, Jamaica.

Failure to deliver the original bid security at the date and time specified will render the bid non-compliant.

To participate in this tender opportunity, suppliers must first be registered on GOJEP at www.gojep.gov.jm. For assistance regarding registration, training on use of the system, download of tender documents and upload of tender proposals, please contact the Ministry of Finance, Procurement and Asset Policy Unit Customer Care Desk at 876-932-5220/932-5253 or email [oppccustomer@mof.gov.jm](mailto:oppccustomer@mf.gov.jm). Interested eligible bidders may obtain further information and inspect the bidding documents via the GOJ’s e-GP Procurement system at <https://www.gojep.gov.jm>.

Tender opening will be done electronically on the same date of the bid submission, 1515 hours on September 27, 2022. An online bid opening report will be sent to all bidders who submit a proposal. Bidders are therefore urged to commence bid upload at least four (4) hours prior to the submission time. The Procuring Entity will not be held liable for bids not submitted on time due to late commencement of bid upload. At the FIRST SIGN of any technical difficulties, bidders must make contact with the Office of Public Procurement Policy at (876) 932-5220, 932-5253 or 932-5246.

SITE VISIT

A Site Visit is scheduled for **Tuesday, September 13, 2022 at 1400 hours.**

Contact Information

Director, Procurement
Ministry of Justice
61 Constant Spring Road, Kingston 10
Telephone: 876-906-4923-31

The Ministry of Justice reserves the right to accept or reject all bids.

GOVERNMENT PUBLIC PROCUREMENT

If you are interested in doing business with the Government, you are invited to view tender notices for procurement contracts on this page.