



NOTICE

WORK FROM HOME ARRANGEMENTS FOR THE OFFICE OF PUBLIC PROCUREMENT POLICY

The Ministry of Finance and the Public Service, through the Office of Public Procurement Policy wishes to advise that the Office will be operating remotely during the period March 04, 2021-March 25, 2021 in accordance with the Prime Minister's announcement of mandatory Work from Home Orders for members of the public service.

While these arrangements are in place, the Office may be reached by emailing the Help Desk at oppccustomer@mofo.gov.jm. Where matters are exigent, the following details may be used.

For matters related to the Government of Jamaica Electronic Procurement (GOJEP) Platform, please contact:

- 1-876-806-5149;
- 1-876-806-4581;
- 1-876-806-4536; or
- 1-876-806-5587

For matters related to Procurement Policy Advisory, please contact:

- 1-876-806-4536; or
- 1-876-838-6224

For matters related to Insurance Placement and Training, please contact:

- 1-876-806-4978; or
- 1-876-806-4536

The Office of Public Procurement Policy remains committed to the delivery of optimum service to our stakeholders and wishes for all, continued safety and good health.



Municipal Corporation of St. Ann

INVITATION TO BID

The Municipal Corporation of St. Ann invites sealed Bids from eligible and qualified bidders for the Procurement of Works for the Extension of the Drop-In-Centre at Stormont Road, Ocho Rios, St. Ann.

Scope:

The Procurement of Works for the extension/construction of the Drop-In-Centre at Stormont Road, Ocho Rios, St. Ann.

Tender No:

SAMC/DIC/2021-10

Procurement Method:

National Competitive Bidding (NCB)

Eligibility Requirements:

Proof of registration with the Public Procurement Commission (PPC) in the category of Civil Engineering or Building Construction, Grades 1 to 3. (With grade 3 being the minimum)

Copy of a valid Tax Compliance Certificate (TCC) or Tax Compliance Letter (TCL).

Bid Security in the form of a Tender Bond (stamped by the Stamp Duty Division) or certified Manager's Cheque, in the amount of four hundred thousand dollars (\$400,000.00). If not submitted, the bid will not be evaluated further.

Availability of Bid Documents:

A complete set of Bidding Documents in English will be available for download as at **Wednesday, October 20, 2021** on the **Government of Jamaica Electronic Procurement website at www.gojep.gov.jm**. Bidders MUST be registered on the GOJEP system in order to access the bidding documents and participate in the tender. Registration can be done by following instructions listed on the website at **www.gojep.gov.jm**.

Bids shall be valid for a period of **120 days** after the bid closing date.

Bid Submission & Opening:

Bids must be submitted online via the Government of Jamaica Electronic Procurement website at **www.gojep.gov.jm** no later than **Monday, November 15, 2021 at 11:00 a.m.** **No offline (hard copies) will be accepted and there will be no physical tender box for drop-off of Tender documents.** Online Bid Opening will take place on **Monday, November 15, 2021 at 11:15 a.m.**

An online Bid Opening Report will be sent to all bidders.

Late submissions will be rejected by the system automatically.

Clarifications:

All clarifications must be submitted online via the Government of Jamaica Electronic Procurement website at **www.gojep.gov.jm** no later than **Monday, November 8, 2021 at 4:00 p.m.**

Pre-Bid/Site Visit:

A Pre-Bid/Site Visit Meeting will be held on **Monday, October 25, 2021 at 10:00 a.m.** at Stormont Road, Ocho Rios, St. Ann.

Contact Information:

Office of Director of Administration
St. Ann Municipal Corporation
Main Street, St. Ann's Bay
St. Ann
876-794-9331-2

Failure to directly obtain the Bidding Documents from the Municipal Corporation via the **Government of Jamaica Electronic Procurement system** will result in the ineligibility/non-responsiveness of that bid from the process.

The Municipal Corporation is not obligated to accept the lowest or any bid and reserves the right to terminate the bid process at any point prior to the award of contract without incurring any liabilities to participating bidders.