



INVITATION TO BID

PROVISION OF JANITORIAL SERVICES AT HARMONY BEACH PARK, MONTEGO BAY, ST. JAMES

The Urban Development Corporation (UDC) invites suitably qualified companies to submit bids for the provision of janitorial services at Harmony Beach Park, Montego Bay, St. James, for a period of two (2) years, with the possibility of a one (1) year extension, to a maximum of three (3) years.

Scope of Services:

The scope of services is as defined in the Bidding Document.

Eligibility Criteria:

Firms are required to submit:

- A valid Tax Compliance Certificate (TCC) / Tax Compliance Letter
- A valid Public Procurement Commission (PPC) Registration Certificate in the Goods and Services Category of Janitorial, Sanitation Services
- A copy of Certificate of Registration

Proposals submitted without a valid TCC and PPC will be automatically rejected.

Collection of Bidding Documents:

This is an online Tender, where bidding documents and bids will only be made available and accepted via the electronic Government Procurement Portal (www.gojep.gov.jm).

Bidding documents will be made available, for download, on **Wednesday, July 21, 2021.**

Site Visit/Pre-Bid Conference

A site visit will be held as part of the Pre-bid Conference. The date, time and location for the Site Visit/Pre-bid Conference are as follows:

Date: **Wednesday, July 28, 2021**
Time: **11:00 a.m.**
Location: **Harmony Beach Park, Montego Bay St. James**

Bidders attending the Pre-Bid Meeting must notify the Director – Strategic Sourcing & Procurement by email (tenders@udcja.com), no later than **12:00 p. m. on Tuesday, July 27, 2021** of the name and phone numbers of the individual who will attend.

Please note all COVID-19 protocols will be observed during the Site Visit/Pre-Bid Meeting and as such each firm will be limited to one (1) representative. The representative must wear a mask and walk with hand sanitizer for personal use during the meeting.

Clarification and Queries:

The UDC will respond to any request for clarification received **before Thursday, August 5, 2021.**

Bid Submission:

No offline (hard copies) will be accepted and there will be no physical tender box for drop-off of bids.

The deadline for submission of bids shall be **Thursday, August 12, 2021 at 2:00 p.m.** The time displayed on the e-GP System will be used as the bid submission time.

Bids submitted after this time and date will be automatically rejected by the system.

To submit bids, please register on the e-GP System (www.gojep.gov.jm). For assistance and training please contact the support desk at: (876) 932-5220.

The Urban Development Corporation reserves the right not to accept the lowest, or any other tender or to annul the tender process and reject all tenders at any time prior to the award without incurring any liability.

Strengthening the Plan and Implementation Framework of Vision 2030 Jamaica – National Development Plan (NDP): Consulting Firm to Conduct Costing of the Medium-Term Socio-Economic Policy Framework (MTF)

PROJECT NAME: STRATEGIC PUBLIC SECTOR TRANSFORMATION PROJECT
COMPONENT: STRENGTHENING THE BUDGET PREPARATION PROCESS AND RESULTS BASED BUDGETING (RBB)
BID NO: JM-MOFPS-237121-CS-QCBS
SELECTION METHOD: QUALITY-COST BASED SELECTION METHOD (QCBS)

In 2009, Jamaica launched Vision 2030 Jamaica – National Development Plan (NDP), its first long-term national development plan, which covers the 21-year period 2009 - 2030. Vision 2030 Jamaica was developed with the primary objective of providing a strategic framework to advance the achievement of developed country status towards ensuring a secure and prosperous future for all Jamaicans. The Government of Jamaica (GOJ) has received financing from the World Bank towards the cost of the Strategic Public Sector Transformation Project (SPSTP), and intends to apply a part of those proceeds towards the cost of engaging a consulting firm to Conduct Costing of the Medium-Term Socio-Economic Policy Framework.

The Ministry of Finance and the Public Service now invites eligible firms to submit their Expressions of Interests (EOIs) in providing the consultancy service. Interested firms should provide information demonstrating that they have the required qualifications and relevant experience to perform the service. Required qualification and experience include:

- At least 5 years' experience in cost estimation on similar type assignments for GOJ or elsewhere in the Caribbean Region;
- Minimum 3 years' experience in capacity building and training/professional development of a similar nature;
- Testimonials from at least three (3) previous clients.

Key Experts will not be evaluated at the shortlisting stage.

The attention of interested Consulting Firms is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016, Revised November 2017, July 2018 and November 2020 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest. A consultant will be selected in accordance with the Quality-Cost Based Selection Method set out in the Procurement Regulations. Further information can be obtained by requesting same at the email address spstp@mof.gov.jm.

The detailed Terms of Reference for the Consultancy Service are available on the website of the Ministry of Finance and the Public Service at www.mof.gov.jm (select: documents > document centre > spstp > terms of reference). Expressions of Interests must be submitted by **Friday, July 30, 2021** to:

THE PROCUREMENT SPECIALIST (LEAD)
STRATEGIC PUBLIC SECTOR TRANSFORMATION PROJECT
Ministry of Finance and the Public Service
30 National Heroes Circle
Kingston 4, Jamaica, WI
Tel: 876-932-5474
Email: spstp@mof.gov.jm