



NOTICE

WORK FROM HOME ARRANGEMENTS FOR THE OFFICE OF PUBLIC PROCUREMENT POLICY

The Ministry of Finance and the Public Service, through the Office of Public Procurement Policy wishes to advise that the Office will be operating remotely during the period **March 04, 2021-March 25, 2021** in accordance with the Prime Minister's announcement of mandatory Work from Home Orders for members of the public service.

While these arrangements are in place, the Office may be reached by emailing the Help Desk at oppccustomer@care@mof.gov.jm. Where matters are exigent, the following details may be used.

For matters related to the Government of Jamaica Electronic Procurement (GOJEP) Platform, please contact:
• 1-876-806-5149;
• 1-876-806-4581;
• 1-876-806-4536; or
• 1-876-806-5587

For matters related to Procurement Policy Advisory, please contact:
• 1-876-806-4536; or
• 1-876-838-6224

For matters related to Insurance Placement and Training, please contact:
• 1-876-806-4978; or
• 1-876-806-4536

The Office of Public Procurement Policy remains committed to the delivery of optimum service to our stakeholders and wishes for all, continued safety and good health.



JAMPRO
TRADE & INVESTMENT JAMAICA

INVITATION TO BID

SCOPE

JAMPRO invites insurance companies and brokers pre-qualified by the Financial Services Commission (FSC) and registered with the Public Procurement Commission to submit Proposals to provide insurance services.

ELIGIBILITY

Bidders must possess:

- a valid Tax Compliance Certificate (TCC)/ Tax Compliance Letter (TCL)
- a valid Public Procurement Commission (PPC) Certificate under the category of "INSURANCE SERVICES"

Failure to adhere to the above requirements will result in automatic disqualification.

CONTRACT DURATION:

Three (3) years (OCTOBER 2021- SEPTEMBER 2024)

BID DOCUMENTS AND SUBMISSION:

Bidding documents should be accessed from JAMPRO's website as of **July 12, 2021**, using the following link:

<https://dobusinessjamaica.com/procurement/insurance/>

Tenders must be deposited in the Tender Box located in JAMPRO's Lobby (ground floor) by **2:00 p.m. on August 4, 2021**, and should be clearly marked and addressed as follows:

**Insurance Tender (ADMIN-INS-06-2021)
Jamaica Promotions Corporation
18 Trafalgar Road, Kingston 10.**

BID OPENING

The Bid Opening Ceremony will be held via Microsoft Teams on **August 4, 2021 at 2:30 pm.**

TENDERS SUBMITTED AFTER THE DEADLINE WILL BE AUTOMATICALLY REJECTED.



JAMPRO
TRADE & INVESTMENT JAMAICA

INVITATION TO BID

SCOPE

JAMPRO invites eligible and qualified companies to submit bids for Janitorial and Sanitation Services with Ground Maintenance at its Head Office located at 18 Trafalgar Road, Kingston 10.

ELIGIBILITY

Bidders must possess:

- a valid Tax Compliance Certificate (TCC)/Tax Compliance Letter (TCL)
- a valid Public Procurement Commission(PPC) Certificate in the category "Janitorial and Sanitation Services."

CONTRACT DURATION:

Three years (OCTOBER 2021- SEPTEMBER 2024)

BID DOCUMENTS AND SUBMISSION:

Bidding documents may be accessed from JAMPRO's website as of **Tuesday, July 13, 2021** using the following link:

<https://dobusinessjamaica.com/procurement/sanitation/>

Submissions must be sent to the secured email at procurement@jamprocorp.com by **August 5, 2021, at 2:00 p.m.**

Bids should be addressed to:

**The Senior Procurement Officer
Jamaica Promotions Corporation
18 Trafalgar Road, Kingston 10**

BID OPENING

Bid Opening will be conducted via Microsoft Teams meeting platform on **August 5, 2021, at 2:30 pm.**

LATE RESPONSES WILL BE AUTOMATICALLY REJECTED BY THE PORTAL.