



# GOJ PUBLIC PROCUREMENT PAGE

## NOTICE

### WORK FROM HOME ARRANGEMENTS FOR THE OFFICE OF PUBLIC PROCUREMENT POLICY

The Ministry of Finance and the Public Service, through the Office of Public Procurement Policy wishes to advise that the Office will be operating remotely during the period March 04, 2021-March 25, 2021 in accordance with the Prime Minister's announcement of mandatory Work from Home Orders for members of the public service.

While these arrangements are in place, the Office may be reached by emailing the Help Desk at [opppcustomer-care@mof.gov.jm](mailto:opppcustomer-care@mof.gov.jm). Where matters are exigent, the following details may be used.

For matters related to the Government of Jamaica Electronic Procurement (GOJEP) Platform, please contact:

- 1-876-806-5149;
- 1-876-806-4581;
- 1-876-806-4536; or
- 1-876-806-5587

For matters related to Procurement Policy Advisory, please contact:

- 1-876-806-4536; or
- 1-876-838-6224

For matters related to Insurance Placement and Training, please contact:

- 1-876-806-4978; or
- 1-876-806-4536

The Office of Public Procurement Policy remains committed to the delivery of optimum service to our stakeholders and wishes for all, continued safety and good health.



National  
Housing Trust  
...the key to your home

### RE-TENDER

#### External Debt Collection Services

|                      |  |
|----------------------|--|
| Procuring Entity:    | National Housing Trust   |
| Scope:               | Provide debt collection services for the collection of arrears and applicable fees, for the assigned delinquent loan and lease portfolios. The contract duration is two years. |
| PPC Grade/Category:  | Debt Collection and Recovery Services OR General Services specializing in Debt Collection Services   |
| Tender Security:     | N/A  |
| Procurement Method:  | National Competitive Bidding   |
| Contact Information: | Manager, Procurement Unit  |
| Address of Entity:   | 4 Park Boulevard, Kingston 5   |
| Telephone Number(s): | (876) 929-6500-9, Ext. 7289/7280   |
| Email Address:       | <a href="mailto:procurement@nht.gov.jm">procurement@nht.gov.jm</a>   |

Bid packages are available from the GOJ's e-procurement (GOJEP) portal at <https://www.gojep.gov.jm> as of Wednesday, May 26, 2021. Bids must be submitted online on or before 11:00 am on Thursday, June 17, 2021. Bids will be opened online at <https://www.gojep.gov.jm> the same day, immediately after quotation submission deadline. Please visit the website at [www.nht.gov.jm](http://www.nht.gov.jm) for the full details.

For assistance with registration on the GOJEP portal, please contact the Ministry of Finance and the Public Service Help Desk at: (876) 932-5220 or via email at [opppcustomer-care@mof.gov.jm](mailto:opppcustomer-care@mof.gov.jm).



National  
Housing Trust  
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### Labour & Small Materials Programme SUPPLY, DELIVER & INSTALL UPVC WINDOWS Shrewsbury Housing Development, Westmoreland

|                      |   |
|----------------------|---|
| Procuring Entity:    | National Housing Trust  |
| Scope:               | Supply, deliver and install 192 UPVC sliding windows at the Shrewsbury Housing Development, Westmoreland. |
| PPC Grade/Category:  | Hardware & Haberdashery or General Supplies specializing in UPVC sliding windows                          |
| Tender Security:     | N/A   |
| Procurement Method:  | National Competitive Bidding  |
| Contact Information: | Manager, Procurement Unit   |
| Address of Entity:   | 4 Park Boulevard, Kingston 5  |
| Telephone Number(s): | (876) 929-6500-9, Ext. 7298/8413  |
| Email Address:       | <a href="mailto:procurement@nht.gov.jm">procurement@nht.gov.jm</a>  |

Bid packages are available from the GOJ's e-procurement (GOJEP) portal <https://www.gojep.gov.jm> as of Tuesday, May 25, 2021. Bids must be submitted online on or before 11:00 am on Wednesday, June 16, 2021. Bids will be opened online at <https://www.gojep.gov.jm> the same day, immediately after bid submission deadline. Please visit the GOJEP portal and the NHT website ([www.nht.gov.jm](http://www.nht.gov.jm)) for full details.

For assistance with registration on the GOJEP portal, please contact the Ministry of Finance and the Public Service Help Desk at: (876) 932-5220 or via email at [opppcustomer-care@mof.gov.jm](mailto:opppcustomer-care@mof.gov.jm)

## THE MINISTRY OF JUSTICE

### INVITATION TO BID

#### Additional Works

#### Traffic Court, Sabina Park – MOJ/TRAFFIC/SP/2021/05

The Ministry of Justice invites eligible and qualified Contractors to submit bids for the above-stated Project.

#### ELIGIBILITY CRITERIA OF CONTRACTORS

To be considered eligible at the time of tender opening, your tender must include the following:

- Proof of valid registration with the Public Procurement Commission (PPC), in the Category: Building Construction – Grade 2
- Copy of a valid Tax Compliance Certificate (TCC)/Tax Compliance Letter (TCL)

**Non-compliance with all or any of the two criteria above will result in an automatic disqualification of tender.**

#### SCOPE OF WORKS

The purpose of the proposed renovation and upgrading works to be carried out is to modernize and make habitable the Temporary Traffic Court to adequately meet spacial requirements. The works to be carried out include but are not limited to Demolition of Walls and Site Clearance, Wall Partitions, Joinery and Hardware, Finishes: Walls, Ceiling, Floor, Sanitary Appliances & Plumbing Installations, and Electrical Installation.

#### OTHER BIDDING DOCUMENT

Interested eligible bidders may obtain further information and inspect the bidding documents via the GOJ's e-GP Procurement system at <https://www.gojep.gov.jm>. For assistance regarding registration, training on use of system, download of tender documents and upload of tender proposals, please contact the Ministry of Finance, Procurement and Asset Policy Unit Customer Care Desk at 876-932-5220/932-5253 or email [opppcustomer-care@mof.gov.jm](mailto:opppcustomer-care@mof.gov.jm).

Bidders are therefore urged to commence bid upload at least two (2) hours prior to the submission time. The Procuring Entity will not be held liable for bids not submitted on time due to late commencement of bid upload. At the FIRST SIGN of any technical difficulties, bidders must make contact with the Office of Public Procurement Policy: 876-932-5220, 932-5253 or 932-5246.

Bids are to be submitted electronically via the GOJ's e-GP Procurement system at <https://www.gojep.gov.jm> by 1400 hours local time on Wednesday, June 23, 2021.

Tender opening will be done electronically on the same day at 1415 hours (Local time). An online bid opening report will be sent to all bidders who submit a proposal. A bid security will be required.

#### AVAILABILITY OF BIDDING DOCUMENT

Bidding documents will be available on the Government of Jamaica Electronic Procurement (GOJEP) System and can be downloaded as of Friday, May 28, 2021.

A site visit is scheduled for Tuesday, June 8, 2021 at 0900 hours (Local time).

#### Contact Information

Director, Procurement  
Ministry of Justice  
61 Constant Spring Road, Kingston 10  
Telephone: 876-906-4923-31

#### SUBMISSION DEADLINE

Wednesday, June 23, 2021 at 1400 hours (Local time)

The Ministry of Justice reserves the right to accept or reject all bids.

**THE PROJECT IS BEING FUNDED BY THE MINISTRY OF JUSTICE.**