



GOJ PUBLIC PROCUREMENT PAGE

NOTICE

WORK FROM HOME ARRANGEMENTS FOR THE OFFICE OF PUBLIC PROCUREMENT POLICY

The Ministry of Finance and the Public Service, through the Office of Public Procurement Policy wishes to advise that the Office will be operating remotely during the period March 04, 2021-March 25, 2021 in accordance with the Prime Minister's announcement of mandatory Work from Home Orders for members of the public service.

While these arrangements are in place, the Office may be reached by emailing the Help Desk at opppcustomercare@mof.gov.jm. Where matters are exigent, the following details may be used.

For matters related to the Government of Jamaica Electronic Procurement (GOJEP) Platform, please contact:

- 1-876-806-5149;
- 1-876-806-4581;
- 1-876-806-4536; or
- 1-876-806-5587

For matters related to Procurement Policy Advisory, please contact:

- 1-876-806-4536; or
- 1-876-838-6224

For matters related to Insurance Placement and Training, please contact:

- 1-876-806-4978; or
- 1-876-806-4536

The Office of Public Procurement Policy remains committed to the delivery of optimum service to our stakeholders and wishes for all, continued safety and good health.



INVITATION FOR BIDS

PROCUREMENT OF ORGANIZATIONAL DEVELOPMENT SPECIALIST

The Betting Gaming and Lotteries Commission (BGLC) is seeking proposals from qualified individuals for engagement as an **Organizational Development Specialist** to perform the following services:

- Develop Job Descriptions and Job Profiles, inclusive of competencies of the jobs based on the interim Organizational structure for the merged entity
- Develop Human Resources Policies and Procedures Manual for the merged entity, in keeping with best practices and GoJ guidelines.

Eligibility Requirement

Bidders must submit the following with their bids at the time of bid submission:

- Valid Copy of Tax Compliance Letter/Tax Compliance Certificate (TCL/TCC)
- Any other requirement as outlined in the invitation document

Qualifications

- Master's degree in Organizational Development/Human Resource Management or any other relevant Social Science Degree
- Certification in Management Analysis, Job Analysis and Job Description Writing.

Experiences

- Minimum 7-10 years' experience in Organizational design and developing job descriptions
- Knowledge and experience in public sector Organizational development is desirable.

Availability of Tender Documents and Bid Submission

This is an online tender where tender documents, clarifications and bid submissions will only be made available and accepted via the Government of Jamaica Electronic Procurement Portal – GOJEP (www.gojep.gov.jm). No offline (hard copies) will be accepted and there will be no physical drop box for drop-off of tender documents.

- Tender documents can be downloaded as of **Friday, May 7, 2021**.
- Clarification Period ends **Monday, May 17, 2021 at 2:00 p.m. (14:00 hours)**

Submission Deadline

Tenders must be submitted via www.gojep.gov.jm no later than **Wednesday, May 26, 2021 at 2:00 p.m. (14:00 hours)**

Late Bids will be Automatically rejected by the System.

Consultants/Firms are therefore urged to commence bid upload at least two (2) hours prior to the submission time. The Procuring Entity will not be held liable for bids not submitted on time due to late commencement of bid upload. At the first sign of any technical difficulties, Consultants/Firms must make contact with the Ministry of Finance, Procurement and Asset Policy Unit.

Additionally, for assistance regarding training, download of tender documents and upload of tender proposals, please contact the Ministry of Finance, Procurement and Asset Policy Unit Customer Care Desk at 876-932-5220/932-5246/932-5253 or via email at opppcustomercare@mof.gov.jm.

Contact Information:

Attention: Miss Antoinette Phillips
Procurement Officer
Betting Gaming & Lotteries Commission
78CEF Hagley Park Road, Kingston 10
Telephone: 876-630-1353
Email: procurement@bgcl.gov.jm

The BGLC reserves the right to accept or reject any or all bids and restart the entire tender process.

REQUEST FOR EXPRESSION OF INTEREST

Consultancy Services – Diagnostic Study on MSET ICT System for the Integration of all Power Systems Tools use in the Electricity Sector (RETENDER)

GENERAL INFORMATION

Institution: Inter-American Development Bank, Japan International Cooperation Agency and European Union Caribbean Investment Facility Jamaica
Country: Jamaica
Project: Energy Management and Efficiency Programme
Sector: Energy
Abstract: Consultancy Services – To Conduct Diagnostic Study on MSET's ICT System for the Integration of all Power Systems Tool used in the Electricity Sector
Loan/Grant No.: 3877/OC-JA; GRT/ER-16412-JA
Contract/Bid No.: EMEP-5.4.1
Executing Agency: Ministry of Science, Energy and Technology
Deadline: May 31, 2021

This Expression of Interest follows the general procurement notice for this project that appeared in UN Development Business, Reference No: IDB1659-12/17 on **December 22, 2017**.

The Ministry of Science, Energy and Technology (MSET), acting on behalf of the Government of Jamaica, has received financing from the Inter-American Development Bank (IDB), Japan International Cooperation Agency (JICA) and European Union Caribbean Investment Facility (EU-CIF), and intends to apply part of the proceeds to payments under the project Energy Management and Efficiency Programme (EMEP) for consultancy services. Bidding will be governed by the Inter-American Development Bank's and the European Union eligibility rules and procedures.

The MSET, the executing agency for the project now invites eligible consulting firms who are nationals of member countries of the IDB and/or eligible European Union countries to indicate their interest in undertaking the consultancy: **Diagnostic Study on MSET ICT system for the Integration of all Power Systems Tools used in the Electricity Sector**. Interested Consultants should provide information demonstrating that they have the relevant experience to support this consultancy.

A consulting firm will be selected in accordance with the International Competitive Bidding (ICB) method in accordance with the procedures set out in the Inter-American Development Bank's: **Policies for the Selection and Contracting of Consultants financed by the Inter-American Development Bank** GN-2350-9, the EU Rules on participation in procurement procedures and grants (PRAG) annex A2a and the Government of Jamaica (GOJ) Public Sector Procurement Procedures, and is open to all eligible and qualified bidders as defined in the Inter-American Development Bank policies and the European Union eligibility rules and procedures. Consulting firms eligible to participate are those who are nationals of member countries of the IDB and or the EU Eligible countries.

Consultants may associate with other firms in the form of a joint venture or a sub-consultancy to enhance their qualifications. For the purpose of establishing the shortlist, the nationality of a firm is that of the country in which it is legally incorporated or constituted and in the case of Joint Venture, the nationality of the firm appointed to represent it.

This is an online managed procurement opportunity and the Expression of Interest document will only be made available and accepted via the Government Procurement portal at <http://www.gojep.gov.jm>. Expression of Interest must be completed using the Expression of Interest Submission document and submitted electronically in PDF format via the Government Procurement portal (<http://www.gojep.gov.jm>) no later than **2:00 p.m. (local time) Monday, May 31, 2021**.

To participate in this tender opportunity, interested firms must first be registered on the Government of Jamaica Electronic Procurement System via the platform <http://www.gojep.gov.jm>.

To register, please select the "Register as a supplier" link from the system home page.

For assistance regarding registration, download of pre-qualification documents and upload of tender proposals, please contact the Ministry of Finance, Office of Public Procurement Policy Unit Customer Care Desk at 876-932-5220/932-5246/932-5253 or via email at opppcustomercare@mof.gov.jm.

The Ministry of Science, Energy and Technology is not obliged to accept any bids, and reserves the right to terminate the procurement process and reject all submissions at any time prior to the award of contract, without thereby incurring liability to any of the bidders.