



NOTICE

REGISTRATION AND TRAINING AVAILABLE FOR USE OF THE GOVERNMENT OF JAMAICA ELECTRONIC PROCUREMENT SYSTEM

SUPPLIERS OF GOODS, SERVICES AND WORKS

In keeping with the Government's commitment to strengthen and promote Public Procurement, the Ministry of Finance and the Public Service (MOF&PS), Office of Public Procurement Policy (OPPP) is on a drive to expand the use of the Government of Jamaica Electronic Procurement System (GOJEP) to its suppliers of goods, services and works. This is in keeping with the commitment of the Government to all procurement opportunities published and managed through GOJEP.

Suppliers are being urged to register their businesses in GOJEP and take advantage of the free training sessions facilitated by the Ministry of Finance and the Public Service in the use of the system during the month of August.

Registration is easy, simply download and read the User Manuals, accessible from the User Manuals link on the Home page at www.gojep.gov.jm.

For additional information, please call the **Public Procurement Customer Care Help Desk** numbers: 876-932-5220/876-932-5251 or email oppccustomer@care@mof.gov.jm.

GOJEP – Using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.

HAJ REQUEST FOR PROPOSAL

FOR

PROVISION OF EXTERNAL AUDITING SERVICES FOR THE HOUSING AGENCY OF JAMAICA BID No. MHURCC/HAJL/CS/20-010

Housing Agency of Jamaica Limited (HAJL) invites External Auditing Firms with suitable experience and resources to submit a proposal for the **Provision of External Auditing Services for the Housing Agency of Jamaica Limited (2021-23)**.

SCOPE OF WORKS

The auditing firm/chartered accountant will be responsible for the examination, testing and determination of HAJL's financial statements, compliance with GOJ procurement procedures and proper accounting records as per RFP Document.

ELIGIBILITY REQUIREMENTS

To be eligible for this procurement, auditing firm/chartered accountant are required to submit the following:

1. Valid Tax Compliance Certificate and/or Tax Compliance Letter; and,
2. Copy of a valid certification of practice in Jamaica by the Public Accountancy Board and the Institute of chartered Accountants of Jamaica (ICAJ) for the Lead Engagement Partner on this assignment.

COLLECTION OF DOCUMENT

A complete Request for Proposal Document will be available for download as at **Monday, November 30, 2020** on the Government of Jamaica Electronic Procurement (GOJEP) System's website at www.gojep.gov.jm.

CLARIFICATION NOTICE

All clarifications must be submitted through the **GOJEP System** no later than **Friday, December 18, 2020**. **Any other clarification submitted will not be accepted unless upon review it may be detrimental to the outcome of the procurement.**

CONTACT INFORMATION

For additional information please contact the Procurement Unit at procurement@hajl.gov.jm.

SUBMISSION OF PROPOSALS

Proposals shall be submitted online via www.gojep.gov.jm no later than **Wednesday, December 23, 2020 at 2:00 p.m.** Online Bid Opening is **Wednesday, December 23, 2020 at 2:15 p.m.** An automatic generated Tender Opening Report will be forwarded to all applicants who submit a proposal.

To participate in this tender opportunity, applicants shall be registered with the e-GP System, online at www.gojep.gov.jm. To register, interested parties are asked to select the link from the home page. For assistance and training, please contact the support desk at 876-932-5220.

HAJL uses this opportunity to advise interested applicants to follow all instructions prescribed by the procuring entity. HAJL reserves the right to terminate the pre-qualification process at any time without thereby incurring any liability.

13 Caledonia Avenue, Kingston 5
Telephone: 876-968-7522-4 Telefax: 876-968-9056
Email: info@hajl.gov.jm Website: www.hajl.gov.jm



INVITATION TO TENDER

THE DESIGN, SUPPLY & INSTALLATION OF RENEWABLE ENERGY (SOLAR-PHOTOVOLTAIC) AT CONSTANT SPRING TREATMENT PLANT

Procuring Entity: The National Water Commission

Description of Service: The Design, supply & installation of Renewable Energy (Solar-Photovoltaic) at Constant Spring Treatment Plant.

Eligibility Requirements:

Tenderers must submit:

- A valid Tax Compliance Certificate (TCC)/valid Tax Compliance Letter (TCL) at the bid submission deadline
- A valid registration certificate from the Public Procurement Commission, formerly NCC in any of the following categories at the bid submission deadline:
 - Electrical Works (minimum Grade 1)
 - Renewable Energy Systems
 - Photovoltaic and Wind-Powered Systems Design
 - Photovoltaic and Wind-Powered Systems - Installation, Maintenance and Repairs;
 - Electrical & Energy-Saving Product and Supplies
- Completed, signed and sealed form of tender
- A Power of Attorney (POA) document is required if the Company's bid is not signed by a Director or Chief Executive Officer of the company.

Additional requirements are outlined in the Criteria used for evaluation in the Bidding Document.

Availability of Bid Document and Bid Submission: This is an online tender where tender documents, clarifications and bids will only be made available and accepted via the Government of Jamaica Electronic Procurement Portal-GOJEP (www.gojep.gov.jm). No offline (hard copies) will be accepted and there will be no physical tender drop-off of tender documents.

- Tender documents can be downloaded as of **Thursday, December 10, 2020**.
- Clarification period – no later than 7 working days (**Monday, December 28, 2020**) before bid submission deadline.

Submission Deadline: Tenders must be submitted by via GOJEP no later than **Wednesday, January 6, 2021 at 11:00 a.m.**

Late bids will be automatically rejected by the system.

The original Bid Security **MUST** be submitted in hard copy to the National Water Commission (NWC) and delivered by **Thursday, January 7, 2021 at 11:00 a.m.** at the following address:

**The Tender Box
National Water Commission
18 Oxford Road
Kingston 5**

Failure to deliver the original bid security at the date and time specified will render the bid non-compliant.

The "Tender Box" is located in the Cashier's Section, to the left upon entering the building at 18 Oxford Road.

To participate in this tender opportunity, suppliers must first be registered on GOJEP AT www.gojep.gov.jm.

To register, please select the "Register as a supplier" link from the system home page.

For assistance regarding training, download of tender and upload of tender proposals, please contact the Ministry of Finance, Procurement and Asset Policy Unit Customer Care Desk at 876-932-5220/932-5253/932-5244 or email papucustomer@care@mof.gov.jm.

Failure of the bidder to directly register and download the Tender/Bidding document from the GOJEP website will result in ineligibility/non-responsiveness of that bid and disqualification from the procurement proceedings.

The National Water Commission is not obliged to accept the lowest or any tender and reserves the right to annul the tender process and reject all tenders at any time prior to the award without incurring and liability.