



## NOTICE

REGISTRATION AND TRAINING AVAILABLE FOR USE OF THE GOVERNMENT OF JAMAICA ELECTRONIC PROCUREMENT SYSTEM

### SUPPLIERS OF GOODS, SERVICES AND WORKS

In keeping with the Government's commitment to strengthen and promote Public Procurement, the Ministry of Finance and the Public Service (MOF&PS), Office of Public Procurement Policy (OPPP) is on a drive to expand the use of the Government of Jamaica Electronic Procurement System (GOJEP) to its suppliers of goods, services and works. This is in keeping with the commitment of the Government to all procurement opportunities published and managed through GOJEP.

Suppliers are being urged to register their businesses in GOJEP and take advantage of the free training sessions facilitated by the Ministry of Finance and the Public Service in the use of the system during the month of August.

Registration is easy, simply download and read the User Manuals, accessible from the User Manuals link on the Home page at [www.gojep.gov.jm](http://www.gojep.gov.jm).

For additional information, please call the **Public Procurement Customer Care Help Desk numbers: 876-932-5220/876-932-5251** or email [oppccustomer@mof.gov.jm](mailto:oppccustomer@mofo.gov.jm).

**GOJEP – Using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.**



## CAREER OPPORTUNITIES

The Ministry of Health and Wellness (MOHW) is in the process of implementation of three major infrastructure development projects to support the outcomes as outlined in the 10-year strategic plan for Health. Given these requirements, the Ministry is now seeking to contract Project Managers to the following projects:

### 1. Construction of Corporate Offices – Ministry of Health and Wellness

The Ministry is seeking to construct a single head office building to house its over 720 staff. The project objective is to construct a monolithic building with appropriate amenities which will result in cost savings, improved shared services, productivity, governance, effectiveness and efficiency in the operation of the MOHW head office.

The project will see the construction of 80,000 square feet of office space to house the new corporate offices of the Ministry of Health and Wellness.

### 2. Construction of New Hospital – St. Catherine

The Government of Jamaica will be seeking to construct a new Type A hospital within the parish of St. Catherine. There is an urgent need for a new tertiary hospital within the parish of St. Catherine in order to meet rising population demand, to decrease the high demand for services at the Kingston Public Hospital and provide quality and efficient health care services. St. Catherine represents 40% of South East Regional Health Authority's population. According to the 2011 census, St. Catherine has the highest rate of annual population growth of the whole country. Based on demand projections analysis, there is a shortage of beds in St. Catherine. The current bed capacity in the parish (comprising the Spanish Town Hospital and Linstead Hospital) is 458. It is projected that by 2021, 599 beds are required, and by 2031, 644 beds will be required. The problem of a shortage of beds in St. Catherine is compounded by the fact that the infrastructure of the Spanish Town Hospital is very aged and has been recommended for replacement.

### 3. Phase 1, Redevelopment of the University Hospital of the West Indies

The first phase of the Redevelopment Programme comprises a six storey tower and investment in medical equipment. When completed the New Tower will be 120,000 gross sq. ft. and will contain:

- Fifty-eight additional beds (12 emergency beds, 16 psychiatry beds and 30 surgical beds).
- Seven major theatres designed and equipped to provide joint surgery, a urology suite with robot, a brain suite, and a minimal invasive suite for general surgery and gynecology; together with pre-op and recovery space.
- New medical equipment that will effectively double the Hospitals' diagnostic and interventional capacity, including between 3 and 5 ultrasounds, 3 digital x-ray, 2 CT scanners, an interventional lab, a mammogram suite, a fluoroscopic suite, an MRI and a PET.
- First Floor - Adolescent psychiatry ward and a critical emergency service for chest pain and stroke.
- Second Floor - the Radiation department which will provide PET and MRI scans and a CT scanner. The 25 slice CT with echocardiogram/cardiac ultrasound will be used in cardiac diagnostic to address ischaemic heart disease, which is one of the four leading causes of death amongst non-communicable diseases.

### - Phase 1, Redevelopment of the University Hospital of the West Indies cont'd

- Third Floor - Ambulatory surgery, lecture rooms, conference rooms.
- Fourth Floor - the Cardiology hybrid interventional surgical suite for cardiac cases along with open heart cardiac operating room.
- Fifth Floor – the neonatal intensive care.
- Sixth Floor – Administrative department.

**The Project Managers should meet the following criteria in order to be considered for the engagement:**

#### REQUIRED QUALIFICATION

- BSc. in Construction Management/ Civil Engineering/ Urban & Regional Planning or equivalent
- Minimum 8 years' experience as a Project Manager managing projects of similar size and nature
- PMP, PRINCE2 or equivalent qualification (at least 5 years)
- Have completed at least one construction project with a value greater than US\$15M
- Management of public sector construction project would be an asset.

#### KNOWLEDGE

- Organisational and management practices related to the analysis and evaluation of construction projects, project programs, policies, and operational needs
- Thorough knowledge of safety standards as related to property development is essential
- Project budget preparation and control
- Principles and practices of administration and supervision
- Applicable laws, codes, regulations, policies, and procedures
- Financial and Job Cost Accounting Knowledge
- High proficiency in the use of project management software and tools
- Knowledge of GOJ procurement policies would be an asset

#### ABILITIES

- Manage complex teams of technical experts
- Reading plans and comprehend scope of projects assigned
- Plan, organise and coordinate construction projects and project planning
- Analyse problems and offer alternative solutions
- Strong written and oral communication skills
- Strong interpersonal skills
- Strong negotiating skills
- Strong computer skills, emphasis on Microsoft Office, Microsoft Project, Viewpoint
- Dispute Resolution
- Communicate effectively both orally and in writing
- Interpret, apply and explain rules, regulations, policies and procedures
- Work independently and meet schedules and timelines
- Ability to work under pressure and coordinate numerous activities and groups of people who need to cooperate to achieve maximum efficiency
- Prepare comprehensive narrative and statistical reports
- Direct the maintenance of a variety of reports and files related to assigned activities
- Establish and maintain cooperative and effective working relationships with others

Applications must include the Curriculum Vitae of the applicant and must be submitted by email to [sappletona@moh.gov.jm](mailto:sappletona@moh.gov.jm) and copied to [wallaceg@moh.gov.jm](mailto:wallaceg@moh.gov.jm) on or before Monday, December 7, 2020 at 2 p.m. (1400hrs.)

Full Job Descriptions (JDs) may be viewed on the Ministry of Health and Wellness's website [www.moh.gov.jm](http://www.moh.gov.jm)