



NOTICE

REGISTRATION AND TRAINING AVAILABLE FOR USE OF THE GOVERNMENT OF JAMAICA ELECTRONIC PROCUREMENT SYSTEM

SUPPLIERS OF GOODS, SERVICES AND WORKS

In keeping with the Government's commitment to strengthen and promote Public Procurement, the Ministry of Finance and the Public Service (MOF&PS), Office of Public Procurement Policy (OPPP) is on a drive to expand the use of the Government of Jamaica Electronic Procurement System (GOJEP) to its suppliers of goods, services and works. This is in keeping with the commitment of the Government to all procurement opportunities published and managed through GOJEP.

Suppliers are being urged to register their businesses in GOJEP and take advantage of the free training sessions facilitated by the Ministry of Finance and the Public Service in the use of the system during the month of August.

Registration is easy, simply download and read the User Manuals, accessible from the User Manuals link on the Home page at www.gojep.gov.jm.

For additional information, please call the **Public Procurement Customer Care Help Desk numbers: 876-932-5220/876-932-5251** or email oppccustomer-care@mof.gov.jm.

GOJEP – Using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.

GOVERNMENT
PUBLIC
PROCUREMENT

If you are interested in doing business with the Government, you are invited to view tender notices for procurement contracts on this page.



FACTORIES CORPORATION OF JAMAICA

REQUEST FOR PROPOSAL

This is an offline (hard copy) tender where tenders will only be accepted in sealed envelopes. There will be a physical tender box for drop-off of Tender Documents.

PROCURING ENTITY: Factories Corporation of Jamaica Limited

Identification of RFP: RFP#: 20-HFZ/CS-11-018

Procurement Method: National Competitive Bidding (NCB)

PROJECT: Professional Team of Consultants for Marketing/ Feasibility and Financial Viability/Risk Assessment Services for Hayes Free Zone Re-development Project, Hayes, Clarendon.

SCOPE: Provision of professional services to propose a sustainable and viable business development for the Hayes Free Zone complex, by providing a detailed market research and financial viability of the project.

Eligibility: i. Proof of Tax compliance; valid Tax Compliance Certificate (TCC) or Tax Compliance Letter (TCL).

Non-compliance with the above criteria will result in Disqualification from the procurement proceedings.

Collection Date: Bidding Documents will be available at a non-refundable fee of \$3,000.00 (payable in cash or Manager's Cheque) at **The Cashier, Finance & Accounts, First Floor, FCJ 17 Knutsford Boulevard, Kingston 5 from December 1, 2020 to December 11, 2020 (9:00 a.m. – 2:00 p.m.) Mondays to Fridays. Failure to obtain the bidding document directly from the FCJ shall result in the disqualification from the procurement proceedings.**

Pre-Conference Meeting: **December 8, 2020 at 11:00 am**, on-site at Hayes Free Zone, Hayes, Clarendon.

Deadline Date: **Tuesday, January 5, 2021 at 11:00 a.m. (local time).**

Public opening will be at 11:15 a.m. (local time) on the same day.

Envelope must be **sealed**, clearly **labelled** and **deposited** in the Tender Box at the Receptionist Area, Factories Corporation of Jamaica Limited, 17 Knutsford Boulevard, Kingston 5.

MINISTRY OF TOURISM

Invitation to Tender – REF # MT 2020/09

Re-tender Consultancy Services for a Disaster Preparedness Assessment and Disaster Risk Management Plan Template and Guidelines for the Tourism Sector

Background:

The Government of Jamaica, through the Ministry of Tourism, aims to undertake a Disaster Preparedness Assessment and develop a Disaster Risk Management Plan Template and Guidelines, to strengthen the resilience of the tourism resort areas in Jamaica against all hazards. This will increase visitors' confidence in the quality of service and amenities available in Jamaica, improve their impression of Jamaica's tourism sector and deliver a safe, secure, seamless and satisfying experience during their stay.

Scope:

The Ministry of Tourism is seeking a firm/consultant (s) with proven tourism experience to conduct a Disaster Preparedness Assessment and develop a Disaster Risk Management Plan Template and Guidelines for the tourism sector.

Tender Requirements:

Copy of a valid Tax Compliance Letter (TCL). Tenders submitted without a valid TCL will be automatically rejected.

Procurement Method:

National Competitive Bidding (NCB)

Collection of Tender Documents:

The details of this engagement are included in the Request for Proposal which will be available for download via the electronic Government Procurement Portal (www.gojep.gov.jm) as at **4:00 p.m. on November 30, 2020**. No hard copies of bids will be accepted and there will be no tender box for drop-off of tender documents.

Tender Submission:

Bids must be submitted online via www.gojep.gov.jm on/or before **Monday, December 21, 2020 at 11:00 a.m.** Late Bids will be automatically rejected by the system. An online bid opening will take place on **December 21, 2020 at 11:15 a.m.**

To participate in this tender opportunity, suppliers must first be registered on the Government of Jamaica Electronic Procurement System via the platform at www.gojep.gov.jm. For assistance to register, download of tender documents and upload of tender proposals, please contact the Ministry of Finance, Procurement and Asset Policy Unit Customer Care Desk at: 876-932-5220/ 876-932-5246/876-932-5253 or via email at oppccustomer-care@mof.gov.jm.

For further queries, please email procurement@mot.gov.jm.

REQUEST FOR CURRICULUM VITAE

Country: Jamaica

Procurement Entity: Ministry of Finance and the Public Service (MOFPS)

Project Name: Support to the Public Sector Transformation Programme

Sector: Reform/Modernization of the State

Project #: JA-L1073 | 4374/OC-JA

Description of Service: **Procurement Administrator**
The Procurement Administrator primary objective is to provide administrative support, monitoring procurement activity and prepare reporting in line with unit's outputs.

Programme Assistant
The Programme Assistant is responsible for supporting Program Execution Unit in the day-to-day management of administrative and support services to enable the effective operations of the Unit.

Procurement Method: An individual will be selected using the 3CV methodology and procedures described in this ITC, in accordance with the Policies for the Selection and Contracting of Consultants Financed by the Inter-American Development Bank (GN-2350-9) and the Public Procurement Act 2015 and Regulations 2018.

Document Availability: The Terms of Reference Document is available on the MoFPS's website at www.mof.gov.jm and the TIU's website at www.publicsectortransformation.gov.jm.

Deadline for submission: Interested persons should forward their application and curriculum vitae NO LATER THAN **December 7, 2020** to the email address below:

Contact Information: **Procurement Specialist**
Public Sector Transformation Programme, MOFPS
6 Saxthorpe Avenue, Kingston 8
Tel: 876-319-4100
procurement@transformation.gov.jm

We thank all interested persons for applying; however, please note that only shortlisted applicants will be contacted. The Ministry of Finance and the Public Service reserves the right to withdraw this invitation without providing reasons at any time before the indicated deadline for application.

Ministry of Finance & the Public Service

PRE-QUALIFICATION
REF NO#: MOF-PROC#0743/2020-21

The Ministry of Finance & the Public Service (MoFPS) invites qualified contractors with the capacity and competence for the **provision of Management Service for the Government Employees Transportation Service (GETS)**.

Funding: Funding will be provided by the Government of Jamaica.

Procuring Entity : Ministry of Finance & the Public Service

Scope of Service: Management and operations of bus fleet to transport government employees within the Kingston Metropolitan region comprising Kingston, and St. Andrew, Portmore and Spanish Town Area.

Eligibility Criteria: Valid Tax Compliant Certificate Valid Public Procurement Commission (PPC) Certificate in the category of: Transportation and Haulage – Passenger Transport; and Vehicle Fleet Management Services.

Availability: Prequalification documents will be available for download on the Government of Jamaica electronic tendering platform from **Thursday, November 26, 2020 at www.gojep.gov.jm**.

Deadline: Tenders must be submitted on the electronic tendering platform no later than **Monday, December 21, 2020 at 3:00 p.m.** Late submissions will automatically be rejected by the system.

This is an online tender where tenders will only be made available and accepted via electronic Government Procurement Portal (www.gojep.gov.jm). No hard copy bids will be accepted as there will be no tender box to facilitate the submission of tender documents.

To participate in this tender opportunity, suppliers must be registered and trained to use the Electronic Procurement System @ www.gojep.gov.jm.

For assistance in regards to registration, training, access to tender document and uploading of bids; please contact the Ministry of Finance Procurement and Asset Policy Unit Customer Service Desk at: 876-932-5220, 932-5246, 932-5253, 932-5251, 932-5244 or via email at oppccustomer-care@mof.gov.jm.

Interested bidders may obtain further information from:
Director, Procurement
Ministry of Finance and the Public Service
30 National Heroes Circle
Kingston 4
Email: mofprocure@mof.gov.jm