



Government of
Jamaica



MINISTRY OF NATIONAL SECURITY

INVITATION TO BID

REQUEST FOR CURRICULUM VITAE TECHNICAL SPECIALIST CONSULTANT, DATA SHARING

Institution: Inter-American Development Bank
Country: Jamaica
Project: Security Strengthening Project (SSP)
Loan/Credit/Grant No.: JA-L1074
Contract/Bid No.: MNS/SSP/2020/07/REOI-001
Deadline: 22 July 2020

Abstract:

The Government of Jamaica has established a Security Strengthening Project (SSP), funded by a Loan from the Inter-American Development Bank (IDB), the main objective of which is to contribute to an increase in the conviction rate for murders in Jamaica. The strategy to achieve the main objective will be the "specific objectives":

- (i) To assist in the reduction of the rate of murders in the country;
- (ii) To increase the proportion of police investigations of murders that result in prosecution;
And
- (iii) The training of police officers in the use of technology in crime fighting.

The Ministry of National Security (MNS) is charged as the Executing Agency and is currently engaging the services of a Change Management & Communication Technical Specialist Consultant who will work with the team to develop and execute a comprehensive change management and communications plan for the project.

The Security Strengthening Project has three (3) components: (i) **Component 1**. Violent crime prevention and management; (ii) **Component 2** - Improving investigative capabilities for homicides; (iii) **Component 3** - Change Management & Communications.

The Project components comprise activities to benefit and involve the participation of the Ministry of National Security and the following entities within its portfolio:

- The Jamaica Constabulary Force (JCF)
- The Department of Correctional Services (DCS)
- The Firearm Licensing Authority (FLA)
- Passport, Immigration & Citizenship Agency (PICA)
- The Institute of Forensic Science and Legal Medicine (IFSLM)
- The Private Security Regulation Authority (PSRA)

Additional entities outside the portfolio of the Ministry of National Security includes:

- The National Works Agency (NWA)
- eGov Jamaica Limited (eGov)

The Ministry of National Security now invites suitably qualified consulting firms to submit their Expressions of Interest (EOI) to undertake the data sharing consultancy. Your EOI must include details of your relevant experience and qualifications to perform the services. Shortlisted candidates will be requested to submit a combined technical-price proposal.

Consultancy Objectives:

The objectives of the data-sharing technical function are to:

- a) Assess the current strategy for data sharing and the intended data sharing that will become operational;
- b) Assist the members of the project with understanding the data sharing Environment, integration and functionality
- c) Coordinate the development of an architecture solution for data sharing between the Ministry and its agencies
- d) Design and detail the data-sharing agreement and protocols that will guide the Ministry and its agencies.
- e) Develop data-sharing governance guidelines

More specifically, the consulting firm is required to:

- (i) Understand the project, its purpose and its objectives in its entirety.
- (ii) Understand the current environment in which the project will be implemented.
- (iii) Understand the environment of Government and Law Enforcement.
- (iv) Understand the data-sharing legislation in place and the pending legislation related to data sharing and data security/protection.
- (v) Determine international data-sharing governance and protocols and identify those that are relevant to or could inform to our situation.
- (vi) Develop game plans for specific objectives and the deliverables being produced.
- (vii) Engage and elicit the commitment of the PEU and TWG members to the data-sharing protocols and the solution design.

This procurement process requires consultants to have the following specific experience and/or capabilities:

Qualifications:

Firm Experience

- Demonstrated experience delivering relevant services to clients in similar domains and with similar challenges.
- Record of successful delivery of similar engagements
- Record of above-average customer satisfaction and feedback

Team Experience

The team assigned must have academic and experience profiles to cover all areas required for the engagement. At a minimum, the team must have expertise in:

- Data management standards and protocols
- Data-sharing technologies (information technology and manual data technologies)
- Data-sharing and security standards, technology and protocols

The team must have demonstrated experience working on similar engagements for similar clients.

The team members must have the relevant certifications or affiliations to the standard bodies within the scope of the proposal

The team must be coordinated by a single point of contact, responsible for planning and reporting and for coordinating the work of the firm with the SSP team.

A Consultant will be selected in accordance with the procedures set out in the Inter-American Development Bank: Policies for the Selection and Contracting of Consultants financed by the Inter-American Development Bank GN-2350-9 for consulting firms. The selection of the Consultant will also be in accordance with the procurement policies of the Government of Jamaica.

The full details of the engagement are included in the Terms of Reference which can be viewed at www.mns.gov.jm. The closing date for submission of Expressions of Interest is **Wednesday, July 22, 2020 at 4:00 p.m.** and must be delivered to sspprocurement@mns.gov.jm or the address below. Late submissions will not be accepted.

**Attn: Procurement Specialist
Ministry of National Security
Security Strengthening Project
Shops 31 - 32
Kingston Mall
Kingston
Jamaica, WI**

NOTICE

REGISTRATION AND TRAINING AVAILABLE FOR USE OF THE GOVERNMENT OF JAMAICA ELECTRONIC PROCUREMENT SYSTEM

SUPPLIERS OF GOODS, SERVICES AND WORKS

In keeping with the Government's commitment to strengthen and promote Public Procurement, the Ministry of Finance and the Public Service (MOF&PS), Office of Public Procurement Policy (OPPP) is on a drive to expand the use of the Government of Jamaica Electronic Procurement System (GOJEP) to its suppliers of goods, services and works. This is in keeping with the commitment of the Government to all procurement opportunities published and managed through GOJEP.

Suppliers are being urged to register their businesses in GOJEP and take advantage of the free training sessions facilitated by the Ministry of Finance and the Public Service in the use of the system during the month of August.

Registration is easy, simply download and read the User Manuals, accessible from the User Manuals link on the Home page at www.gojep.gov.jm.

For additional information, please call the **Public Procurement Customer Care Help Desk numbers: 876-932-5220/876-932-5251** or email [oppccustomer@mof.gov.jm](mailto:oppccustomer@mofoff.gov.jm).

GOJEP – Using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.