



## Specific Procurement Notice

### Request for Bids

Marketing and Awareness Raising to AFIs and MSMEs  
under the Access to Finance for MSMEs Project

**Purchaser:** Development Bank of Jamaica Limited  
**Project ID:** P152307  
**Project:** Access to Finance for MSMEs Project  
**Loan No.:** 8822-JM  
**Contract title:** Marketing and Awareness Raising to AFIs and MSMEs under the Access to Finance for MSMEs Project  
**Country:** Jamaica  
**Project ID.:** P152307  
**Loan No.:** 8822-JM  
**RFB No.:** JM-DBJ-46054-NC-RFB-2  
**Issued on:** July 13, 2020

The Government of Jamaica has received financing from the International Bank for Reconstruction and Development (IBRD) (the "Bank") in form of a "loan" (hereafter called "loan" towards the cost of Access to Finance for MSMEs (A2F) Project. The Development Bank of Jamaica (DBJ), the implementing agency of the Client, intends to apply a portion of the proceeds of this loan to eligible payments under the following Components:

- Component 1: Enhancing the Credit Enhancement Facility (CEF) for guarantees to MSME loans which include A partial guarantee programme (the Credit Enhancement Facility).
- Subcomponent 3A. Enabling environment for access to finance for MSMEs, including financial instruments which include Reverse Factoring (Payables Financing)
- Subcomponent 3B. Business development services for MSMEs to improve bankability which include Technical assistance and capacity development solutions to MSME (Voucher for Technical Assistance).

The DBJ now invites sealed bids from eligible Bidders to provide Marketing and Awareness Raising to AFIs and MSMEs under the Access to Finance for MSMEs Project.

**Objective of the Assignment:** To create and implement a public education and marketing campaign to inform all Jamaican MSMEs about the existence of the Access to Finance for MSMEs Project being implemented by the DBJ and its Environmental and Social Management Framework (ESMF) and how the project will assist them in gaining increased access to finance through the enhanced and newly developed products under the aforementioned components.

**Eligibility Criteria:** At Bid Submission, firms must submit a valid Tax Compliance Letter (TCL) and be registered with the Public Procurement Commission (PPC) in the category of Advertising, Public Relations and Marketing Services.

Bidding will be conducted through **National Competitive Procurement** using a Request for Bids (RFB) as specified in the World Bank's Procurement Regulations for IPF Borrowers July 2016 (Revised November 2017), Section VI. Approved Selection Methods: Goods, Works and Non-Consulting Services item 6.5 – 6.6 on page 35 and Annex XII. Selection Methods figure 6 which is open to all eligible Bidders as defined in the Procurement Regulations.

The bidding document, in English, may be downloaded from the DBJ's website at <http://www.dbankjm.com/tenders>. Further information may be obtained by sending an email to: [accessstofinance@dbankjm.com](mailto:accessstofinance@dbankjm.com) or Fax: 876-929-6055.

Bids must be submitted via mail or courier or presented in person to the address below on or before **Monday, August 24, 2020 at 3:00 p.m.**

**Development Bank of Jamaica Limited**  
**Attn: Procurement Specialist/Project Coordinator**  
**Marketing and Awareness Raising to AFIs and MSMEs**  
**Access to Finance for MSMEs (A2F) Project**  
**11A-15 Oxford Road, Kingston 5**

Electronic Bids will not be permitted. Bids received after the submission deadline will not be accepted. Bids will be publicly opened on **Monday, August 24, 2020 at 3:15 p.m.** in the DBJ's Ground Floor Conference Room in the presence of the Bidders or their representatives.

**The DBJ reserves the right to accept or reject any bids and to cancel the bidding process and to reject all bids at any time prior to the award of the contract.**



## National Environment and Planning Agency

### Procurement Notice for Land Surveyor Consultant

**Institution:** National Environment and Planning Agency  
**Country:** Jamaica  
**Project:** Integrating Water, Land and Ecosystems Management in Caribbean Small Island Developing States (IWEco) National Sub-Project 1.4 Biodiversity Mainstreaming in Coastal landscapes within the Negril Environmental Protection Area of Jamaica  
**Sector:** Environment & Natural Disaster  
**Grant No.:** UNEP/PCA/Ecosystems/2018/MCEB-CEP/00332GFL-11208-14AC0003-SB-006157.01  
**Procurement Method:** National Competitive Bidding  
**Bid Validity Period:** 120 days after bid closing date  
**Deadline:** 10 August 2020

The Government of Jamaica (GOJ), through the United Nations Environment Programme, has received financing from the Global Environment Facility (GEF). The GOJ intends to apply part of the proceeds to implement the National Sub-Project 1.4 Biodiversity Mainstreaming in Coastal landscapes within the Negril Environmental Protection Area of Jamaica, for the engagement of a **Consultant**. The **Consultant** will undertake land survey and assessment to determine encroachment cases within the Negril Environmental Protection Area (Negril EPA).

The Land Surveyor is expected to carry out the following specific activities in regard to the Negril EPA:

Undertake land surveys to ascertain legal property boundaries of each lot within the Negril EPA; determine the extent of encroachment if any beyond legal property boundaries for each lot within the Negril EPA; assist in establishing land tenure and ownership with a view to recommend those encroachments within the Negril EPA to be regularized and those requiring restorative actions to be undertaken.

To participate in this tender opportunity, Consultants must first be registered on the Government of Jamaica Electronic Procurement System via the platform at [www.gojep.gov.jm](http://www.gojep.gov.jm).

To register, please select the "Register as a supplier" link from the system home page. For assistance regarding training, downloading of tender documents and uploading of tender proposals, please contact the Ministry of Finance, Procurement and Asset Policy Unit Customer Care Desk at 876-932-5220/932-5253 or email [oppccustomer@mf.gov.jm](mailto:oppccustomer@mf.gov.jm).

**Bid Submission Date:** Proposals must be submitted online via [www.gojep.gov.jm](http://www.gojep.gov.jm) no later than **3:00 p.m. Jamaica time on Monday, 10 August 2020**. Late Proposals will be automatically rejected by the system.

The Bidder must provide, with Proposal, a valid copy of their Tax Compliance Letter (TCL)/Tax Compliance Certificate from the Tax Administration Jamaica (TAJ).

Specific Procurement Notice can be viewed at [www.nepa.gov.jm](http://www.nepa.gov.jm) and Request for Proposal (RFP) document can be viewed at [www.gojep.gov.jm](http://www.gojep.gov.jm). Further information can be obtained at the address below during office hours **08:30 - 16:30 hours**.

**National Environment and Planning Agency**  
**Attn: IWEco Procurement Officer**  
**11 Caledonia Avenue, Kingston 5**  
**St. Andrew, Jamaica**  
**Tel: 1-876-754-7540**  
**Fax: 1-876-754-7596**  
**Email: [procurement@nepa.gov.jm](mailto:procurement@nepa.gov.jm)**

## NOTICE

REGISTRATION AND TRAINING AVAILABLE FOR USE OF THE GOVERNMENT OF JAMAICA ELECTRONIC PROCUREMENT SYSTEM

SUPPLIERS OF GOODS, SERVICES AND WORKS

In keeping with the Government's commitment to strengthen and promote Public Procurement, the Ministry of Finance and the Public Service (MOF&PS), Office of Public Procurement Policy (OPPP) is on a drive to expand the use of the Government of Jamaica Electronic Procurement System (GOJEP) to its suppliers of goods, services and works. This is in keeping with the commitment of the Government to all procurement opportunities published and managed through GOJEP.

Suppliers are being urged to register their businesses in GOJEP and take advantage of the free training sessions facilitated by the Ministry of Finance and the Public Service in the use of the system during the month of August.

Registration is easy, simply download and read the User Manuals, accessible from the User Manuals link on the Home page at [www.gojep.gov.jm](http://www.gojep.gov.jm).

For additional information, please call the **Public Procurement Customer Care Help Desk numbers: 876-932-5220/876-932-5251** or email [oppccustomer@mof.gov.jm](mailto:oppccustomer@mof.gov.jm).

**GOJEP – Using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.**