



## NOTICE

REGISTRATION AND TRAINING AVAILABLE FOR USE OF THE GOVERNMENT OF JAMAICA ELECTRONIC PROCUREMENT SYSTEM

### SUPPLIERS OF GOODS, SERVICES AND WORKS

In keeping with the Government's commitment to strengthen and promote Public Procurement, the Ministry of Finance and the Public Service (MOF&PS), Office of Public Procurement Policy (OPPP) is on a drive to expand the use of the Government of Jamaica Electronic Procurement System (GOJEP) to its suppliers of goods, services and works. This is in keeping with the commitment of the Government to all procurement opportunities published and managed through GOJEP.

Suppliers are being urged to register their businesses in GOJEP and take advantage of the free training sessions facilitated by the Ministry of Finance and the Public Service in the use of the system during the month of August.

Registration is easy, simply download and read the User Manuals, accessible from the User Manuals link on the Home page at [www.gojep.gov.jm](http://www.gojep.gov.jm).

For additional information, please call the **Public Procurement Customer Care Help Desk** numbers: 876-932-5220/876-932-5251 or email [oppccustomer@moj.gov.jm](mailto:oppccustomer@moj.gov.jm).

GOJEP – Using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.

## THE MINISTRY OF JUSTICE

### TENDER NOTICE

Supply and Installation of a Generator for the Office of the Director of Public Prosecutions, King Street, Kingston – MOJ/ GODPP/2020-01

The Ministry of Justice invites eligible and qualified Suppliers to submit bids for the above-stated Project.

#### ELIGIBILITY OF CONTRACTORS

To be considered eligible at the time of tender opening, your tender must include the following:

- Proof of valid registration with the Public Procurement Commission (PPC), in the Category: Electrical Equipment, Parts and Supplies or Industrial, Construction Equipment & Machinery, Parts and Supplies
- Copy of a valid Tax Compliance Certificate (TCC)
- Registration with the Companies Office of Jamaica

**Non-compliance with all or any of the three criteria above will result in an automatic disqualification of tender.**

#### SCOPE OF WORK

The supply and installation of a standby generator for the Office of the Director of Public Prosecutions (King Street, Kingston).

#### AVAILABILITY OF BIDDING DOCUMENT

Bidding documents will be available on the Ministry of Justice website: [www.moj.gov.jm](http://www.moj.gov.jm) as of Friday, January 24, 2020.

A site visit is scheduled for **January 31, 2020 at 11:00 a.m.** at the Office of the Director of Public Prosecutions.

#### Contact Information

Director, Procurement  
Ministry of Justice  
61 Constant Spring Road, Kingston 10  
Telephone 876-906-4923-31

#### SUBMISSION DEADLINE

Tenders must be deposited in the Tender Box marked "Supply and Installation of Generator for the Office of the Director of Public Prosecutions, King Street, Kingston", located in the Procurement Unit (Block A, Ground Floor) of the Ministry of Justice 61 Constant Spring Road, Kingston 10, on or before **2:00 p.m. Friday, February 14, 2020.**

Tenders will be opened on the same date in the Procurement Unit of the Ministry of Justice at the address stated above, at **2:10 p.m.** Interested Contractors or their Authorized Representatives are invited to attend the opening.

The Ministry of Justice reserves the right to accept or reject all bids.  
Visit our website at [www.moj.gov.jm](http://www.moj.gov.jm).

THE PROJECT IS BEING FUNDED BY  
THE MINISTRY OF JUSTICE.

NOTICE  
PLEASE CHECK THE MINISTRY'S WEBSITE FOR THE FULL DOCUMENTS

For Bookings Email:  
[jsadvertising@gmail.com](mailto:jsadvertising@gmail.com),  
[procurement@jis.gov.jm](mailto:procurement@jis.gov.jm)



### INVITATION TO TENDER

#### PROCUREMENT OF WATER TRUCKS

### SUPPLY AND DELIVERY OF FOURTEEN (14) WATER TRUCKS (2020 MODEL YEAR)

**Procuring Entity:** The National Water Commission

**Description of Service:** The National Water Commission is seeking to procure fourteen (14) water trucks to include the supply and delivery to the NWC's Corporate Stores, Kingston.

#### Eligibility Requirements:

**Tenderers must submit:**

- A valid Tax Compliance Certificate (TCC)/Tax Compliance Letter (TCL) at the bid submission deadline
- A valid Public Procurement Commission (PPC)/National Contracts Commission (NCC) registration at the bid submission deadline in the category of **- Motor Vehicle and Spares**
- Tender Security in the amount and format specified
- Completed, signed and sealed Form of Tender.

Additional requirements are outlined in the Criteria used for evaluation in the Bidding Document.

#### Availability of Bid Documents and Bid Submission:

This is an online tender where tender documents, clarifications and bids will only be made available and accepted via the Government of Jamaica Electronic Procurement Portal-GOJEP ([www.gojep.gov.jm](http://www.gojep.gov.jm)). No offline (hard copies) will be accepted and there will be no physical tender drop-off of tender documents.

- Tender documents can be downloaded as of **Wednesday, March 25, 2020.**
- Clarification period—no later than 7 working days (**Tuesday, April 21, 2020**) before bid submission deadline.

**Submission Deadline:** Tenders must be submitted via GOJEP no later than **Thursday, April 30, 2020 at 11:00 a.m.**

**Late bids will be automatically rejected by the system.**

The original Bid Security MUST be submitted in hard copy to the drop box at the front desk of the National Water Commission (NWC) and delivered by **Friday, May 1, 2020 at 11:00 a.m.** at the following address:

The Tender Box  
National Water Commission  
18 Oxford Road  
Kingston 5

**Failure to deliver the original bid security at the date and time specified will render the bid non-compliant.**

The "Tender Box" is located in the Cashier's Section, to the left upon entering the building at 18 Oxford Road.

To participate in this tender opportunity, suppliers must first be registered on GOJEP at [www.gojep.gov.jm](http://www.gojep.gov.jm).

To register, please select the "Register as a supplier" link from the system home page.

For assistance regarding training, download of tender and upload of tender proposals, please contact the Ministry of Finance, Procurement and Asset Policy Unit Customer Care Desk at 876-932-5220/932-5253/932-5244 or email [paucustomer@moj.gov.jm](mailto:paucustomer@moj.gov.jm).

**Failure of the bidder to directly register and download the Tender/Bidding documents from the GOJEP website will result in ineligibility/non-responsiveness of that bid and disqualification from the procurement proceedings.**

The National Water Commission is not obliged to accept the lowest or any tender and reserves the right to annul the tender process and reject all tenders at any time prior to the award without incurring and liability.