



# GOJ PUBLIC PROCUREMENT PAGE

## NOTICE

REGISTRATION AND TRAINING AVAILABLE FOR USE OF THE GOVERNMENT OF JAMAICA ELECTRONIC PROCUREMENT SYSTEM

### SUPPLIERS OF GOODS, SERVICES AND WORKS

In keeping with the Government's commitment to strengthen and promote Public Procurement, the Ministry of Finance and the Public Service (MOF&PS), Office of Public Procurement Policy (OPPP) is on a drive to expand the use of the Government of Jamaica Electronic Procurement System (GOJEP) to its suppliers of goods, services and works. This is in keeping with the commitment of the Government to all procurement opportunities published and managed through GOJEP.

Suppliers are being urged to register their businesses in GOJEP and take advantage of the free training sessions facilitated by the Ministry of Finance and the Public Service in the use of the system during the month of August.

Registration is easy, simply download and read the User Manuals, accessible from the User Manuals link on the Home page at [www.gojep.gov.jm](http://www.gojep.gov.jm).

For additional information, please call the Public Procurement Customer Care Help Desk numbers: 876-932-5220/876-932-5251 or email [oppccustomer@mo.gov.jm](mailto:oppccustomer@mo.gov.jm).

GOJEP – Using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.

### POST AND TELECOMMUNICATIONS DEPARTMENT HEADQUARTERS

6 - 10 South Camp Road, P.O. Box 7000, CSO, Kingston, Jamaica, W.I.

Telephone: 876-922-9430-8; 876-924-9763  
Facsimile: 876-967-0454

Email: [procurement@jamaicapost.gov.jm](mailto:procurement@jamaicapost.gov.jm)  
Website: <http://www.jamaicapost.gov.jm>

#### INVITATION TO TENDER VOIP PRIVATE BRANCH EXCHANGE (VOIP PBX) SYSTEM

The Postal Corporation of Jamaica Limited c/o The Postmaster General, invites bids from suitably qualified contractors for the provision of a VOIP Private Branch Exchange (VOIP PBX) System.

Bidding will be conducted in accordance with the current guidelines stipulated in the Government of Jamaica of Public Sector Procurement Act.

#### Description of Tender:

The provision of a Voice Over Internet Protocol (VOIP) PBX system to be located at Post and Telecommunications Head Office (6-10 South Camp Road, Kingston Jamaica) with the capability of facilitating voice calls over a wide Area Network (WAN) to the other postal locations islandwide. The system must also be able to facilitate voice communication with the public through the Public Switched Telephone Network (PSTN) and with staff at the Head Office over a Local Area Network (LAN).

Please note the tender document is available for the above stated.

#### Eligibility Criteria:

Bidders must submit the following documentation along with their bids:

- Copy of a valid Tax Compliance Certificate (TCC/TCL)
- Copy of a valid Public Procurement Commission (PPC/NCC) registration certificate in the following categories "Computers and Supplies, Computer and Related Supplies Services, Telecommunication Services or Telecommunication Supplies"
- Manufacturer Authorization
- Completed Bid Submission Form

Failure to submit the above stipulated documents will result in the automatic disqualification of the bid.

#### Collection of Tender Documents:

Tender documents will be available as of **Monday, March 9, 2020** and thereafter can be collected **Mondays to Fridays 9:00 a.m. - 4:00 p.m.** from:

The Receptionist Area  
Ground Floor, Central Sorting Office (CSO)  
6-10 South Camp Road, Kingston  
876-922-9430-8 or 876-922-1572

#### Tender Briefing/Site Visit:

A Tender Briefing/Site Visit will be held on **Monday, March 16, 2020 at 10:00 a.m.** at the Post and Telecommunications Department, in the Conference Room, 3<sup>rd</sup> Floor, Central Sorting Office (CSO), at 6-10 South Camp Road, Kingston.

#### Return of Tender Documents:

Completed Tenders along with all required documents must be deposited no later than **Monday, March 23, 2020 at 11:00 a.m.** in the respective Tender Boxes located in the lobby of the Post and Telecommunications Department, Central Sorting Office (CSO), at 6-10 South Camp Road.

No late tenders will be accepted.

#### Opening of Tenders:

The opening of tenders will take place in the Conference Room, Third Floor Central Sorting Office (CSO) on **Monday March 23, 2020 at 11:15 a.m.** in the presence of bidders' representatives who choose to attend.

#### The Postmaster General reserves the right to:

- Not accept the lowest bid;
- Reject or accept any or all tenders or to annul the tender process at any time prior to the contract without incurring any liability.



### HEART/NSTA Trust

#### INVITATION FOR BIDS

Scope: To provide Sanitary Disposal and Hygiene Services by Lots. The bid packages are:

- ADMIN\_PD192038-181219 - Sanitary Disposal and Hygiene Services by Lots:
  - Lot 1 – Northern Region
  - Lot 2 – North Western Region
  - Lot 3 – South Eastern Region
  - Lot 4 – South Western Region

PPC (formerly NCC) Category: "\_Janitorial, Sanitation Services" or "\*\*Janitorial, Sanitation Services"

Procurement Method: National Competitive Bidding

Contact: Mr. Glen Douglas – Procurement Officer

Address of Entity: HEART/NSTA Trust Corporate Office  
6B Oxford Road, Kingston 5

Telephone No(s): 876-929-3410-8

Email Address: [glen\\_douglas@heart-nta.org](mailto:glen_douglas@heart-nta.org)

#### Collection and Submission Information:

Bidding document will be available online at [www.heart-nta.org](http://www.heart-nta.org) starting **Wednesday, March 4, 2020 to Wednesday, March 25, 2020**. Bids should be returned by **Wednesday, April 1, 2020 at 11:30 a.m.** Opening is the same day at **11:45 a.m.**

### MINISTRY OF LABOUR & SOCIAL SECURITY NATIONAL INSURANCE FUND

#### INVITATION TO BID PROVISION OF INSURANCE SERVICES

Procuring Entity: **Cleveland Resorts Limited t/a El Greco Resort**  
C/o National Insurance Fund  
Ministry of Labour & Social Security

Scope: To provide insurance services to cover: Commercial All Risks; Computer All Risks; Business Interruption; Employer's Liability; Loss of Money; Fidelity Guarantee & Combined Liability – USD

NCC Category: Insurance Services

Procurement Method: Local Competitive Bidding

Collection Date: Bid Documents will be ready as of **Tuesday, March 10, 2020 (9:00 a.m. to 3:00 p.m. Mondays to Fridays)**

Contact Information: Director, Real Estate

Address of Entity: 4<sup>th</sup> Floor, 40 Knutsford Boulevard  
Kingston 5

Telephone: 876-908-0019-22

Email: [secretariat@nif.gov.jm](mailto:secretariat@nif.gov.jm)

The Bid Documents are available at a cost of **\$4,000.00** payable to El Greco Resort by Manager's Cheque only.

Bids must be submitted by **3:00 p.m. on Tuesday, April 7, 2020** and are to be placed in the Tender Box in the lobby at National Insurance Fund, 4<sup>th</sup> Floor, 40 Knutsford Boulevard, Kingston 5. **Bid Opening: Tuesday, April 7, 2020 at 3:15 p.m.**



#### Invites sealed bids for

#### In-Service Inspection of Above Ground Storage Tanks

**Scope:** Petrojam Limited is seeking proposals from companies with suitable experience and resources to perform in-service inspections on 12 storage tanks located at Kingston Refinery and Montego Bay Industrial Loading Rack. The expected duration of the project is 21 calendar days.

**Eligibility Requirements:** (1) Copy of valid Tax Compliance Certificate (TCC) or Tax Compliance Letter (TCL); (2) Proof of registration with Public Procurement Commission (PPC) of Jamaica in the category of General Services specializing in Non-Destructive Testing.

Bidding Documents in English will be available for download as at **Monday, March 9, 2020** on the Government of Jamaica Electronic Procurement website at [www.gojep.gov.jm](http://www.gojep.gov.jm). Registration instructions are available on the website listed on the system **Registration is required for vendors to participate in the Tender.**

Bids shall be valid for a period of ninety (90) calendar days after the bid closing date. Bids must be submitted online via [www.gojep.gov.jm](http://www.gojep.gov.jm) no later than **Tuesday, March 24, 2020 at 11:00 a.m.** Online Bid Opening takes place on **Tuesday, March 24, 2020 at 11:05 a.m.** where an online bid opening report will be sent to all bidders that submitted a proposal.

For additional information, please visit Petrojam Limited's website at <http://www.petrojam.com>

This is an online managed Tender, and tender documents and Supplier Bids will only be made available and accepted via the Government Electronic Procurement Portal ([www.gojep.gov.jm](http://www.gojep.gov.jm)). No offline (hard copies) Bids will be accepted and there will be no physical tender box for drop-off of Bids. To participate in this tender opportunity, Suppliers must first be registered and know how to use the Electronic Procurement System, [www.gojep.gov.jm](http://www.gojep.gov.jm). Please register on the e-GP System by selecting the Register as a supplier link from the home page. For assistance and training, please contact the support desk at 876-932-5220.



### CARPENTRY WORKS Port Maria Police Station, St. Mary

Procuring Entity: National Housing Trust

Scope: To undertake carpentry works (labour only) for the construction of the Port Maria Police Station, in St. Mary.

NCC Grade/Category: Building Construction minimum Grade 4

Tender Security: N/A

Procurement Method: National Competitive Bidding

Contact Information: Manager, Procurement Unit

Address of Entity: 4 Park Boulevard, Kingston 5

Telephone Number(s): (876) 929-6500-9, Ext. 7279/7210

Email Address: [procurement@nht.gov.jm](mailto:procurement@nht.gov.jm)

Bid packages are available for download from the GOJ's e-procurement website at <https://www.gojep.gov.jm> as of **Tuesday, March 10, 2020**. Bids must be submitted online on or before **10:00 am on Monday, March 30, 2020**. Opening of bids will be done online via the e-procurement website at <https://www.gojep.gov.jm> on the same day, immediately following bid submission deadline. Please visit the website at [www.nht.gov.jm](http://www.nht.gov.jm) for full details.

GOVERNMENT PUBLIC PROCUREMENT

If you are interested in doing business with the Government, you are invited to view tender notices for procurement contracts on this page.