



JAMAICA CONSTABULARY FORCE

TENDER INVITATION FOR THE SUPPLY AND DELIVERY OF PRINTED MATERIAL / LOGBOOKS RFP:JCF-2020-02-0002

The Jamaica Constabulary Force now invites sealed bids from eligible and qualified suppliers for the supply and delivery of printed material/logbooks. Bidding will be conducted through the National Competitive Bidding (NCB) procedures as outlined in the Government of Jamaica Handbook of Public Sector Procurement Procedures, **March 2014** (<http://www.mof.gov.jm>) and is open to all bidders locally.

Eligibility for Bid Submission:

In order to qualify bidders Shall:

- Submit a valid Tax Compliance Certificate (TCC)/Tax Compliance Letter with their proposals.
- Submit with their proposals a valid certificate showing that their company is registered with the Public Procurement Commission (PPC) in any of the following categories: Lithographic & Printing Services, General Services". For more information see: <http://www.ocg.gov.jm>.

Collection of Bid Documents

A complete set of Bidding Documents in English will be available from **Tuesday, February 17, 2020** Interested bidders are required to purchase the Bidding Documents for a non-refundable fee of **Two Thousand Dollars (\$2,000.00)** payable by cash or manager's cheque at the Cashier, **Ground Floor, North Tower, NCB Building, 2 Oxford Road, Kingston 5**, between **9.00 a.m. and 3.00 p.m. Mondays to Fridays**. The name of the contact person, company name, mailing address, telephone number, and email address must be provided to facilitate processing. A Bidder's failure to directly purchase the Tender/Bid documents from the Jamaica Constabulary Force (JCF) will result in ineligibility/non-responsiveness of that bid from participating in the procurement process.

Bids must be placed in the designated Tender Box located in the Procurement Unit, Corporate and Special Services, **3rd Floor, South Tower, NCB Building, 2 Oxford Road, Kingston 5** on or before **Tuesday, March 17, 2020 @ 2:00 p.m.** Bids must be returned in a plain, sealed envelope appropriately marked on the outer envelope **"FOR THE SUPPLY AND DELIVERY OF PRINTED MATERIAL/LOGBOOKS"** addressed to:

**The Procurement Unit
Jamaica Constabulary Force
3rd Floor, South Tower
NCB Building
2 Oxford Road
Kingston 5**

Tenders will be opened publicly at **2:15 p.m. on Tuesday, March 17, 2020** at the above address. Bidders or their representatives are invited to attend the tender opening.

Late bids will be rejected.

Tenders shall be valid for a period of 120 days after tender closing.

For further information, contact:

**The Procurement Unit
Jamaica Constabulary Force
3rd Floor, South Tower
NCB Building
2 Oxford Road
Kingston 5
Telephone: 876-754-0485 or 876-754-0600
douglas.walker@jcf.gov.jm**