



NOTICE

REGISTRATION AND TRAINING AVAILABLE FOR USE OF THE GOVERNMENT OF JAMAICA ELECTRONIC PROCUREMENT SYSTEM

SUPPLIERS OF GOODS, SERVICES AND WORKS

In keeping with the Government's commitment to strengthen and promote Public Procurement, the Ministry of Finance and the Public Service (MOF&PS), Office of Public Procurement Policy (OPPP) is on a drive to expand the use of the Government of Jamaica Electronic Procurement System (GOJEP) to its suppliers of goods, services and works. This is in keeping with the commitment of the Government to all procurement opportunities published and managed through GOJEP.

Suppliers are being urged to register their businesses in GOJEP and take advantage of the free training sessions facilitated by the Ministry of Finance and the Public Service in the use of the system during the month of August.

Registration is easy, simply download and read the User Manuals, accessible from the User Manuals link on the Home page at www.gojep.gov.jm.

For additional information, please call the **Public Procurement Customer Care Help Desk numbers: 876-932-5220/876-932-5251** or email oppccustomer@care@mof.gov.jm.

GOJEP – Using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.



INVITATION FOR BID Market Research Consultant (Project Manager)

The Betting, Gaming & Lotteries Commission (BGLC) invites proposals from qualified individuals or firms for the provision of Market Research Consultant Services and to serve as Project Manager to plan and coordinate various market research projects to be conducted by the Commission over the period March 2020-March 2021.

Procurement Method:
National Competitive Bidding

Eligibility:
Interested individuals or firms **MUST** provide documentation demonstrating that they have met the required eligibility criteria as follows:

- Bidders must possess a valid Tax Compliance Letter (TCL) and valid Public Procurement Commission (PPC) Registration upon submission of bid.

A complete set of Bidding Documents in English will be available for download as of **Tuesday, January 28, 2020**, on the Government of Jamaica Electronic Procurement (**GOJEP**) website at www.gojep.gov.jm. Bidders **MUST** be registered on the GOJEP website in order to access the bidding documents and participate in the tender. Registration can be done by following the instructions listed on the website at www.gojep.gov.jm. Bids shall be valid for a period of **90 days** after bid closing date.

Bid Submission & Opening:

Bids must be submitted online via in the Government of Jamaica Electronic Procurement website at www.gojep.gov.jm no later than at **2:00 p.m. on February 14, 2020**. Online Bid Opening will take place at **2:15 p.m.** on the same date. An Online Bid Opening Report will be sent to all bidders. **The system will automatically reject late bids.**

For any assistance relating to the operation of the GOJEP website, please contact the Office of Public Procurement Policy (OPPP) within the Ministry of Finance (MOF) at 876-932-5220/876-932-5205 or oppccustomer@care@mof.gov.jm.

Failure to obtain the bidding document from the BGLC via the GOJEP website will result in the bidder's ineligibility to participate in the procurement process.

Contact information:
Betting, Gaming & Lotteries Commission
Attention: Miss Antoinette Phillips
Procurement Officer
Betting, Gaming and Lotteries Commission
78CEF Hagley Park Road, Kingston 10
Telephone: 876-630-1353
Email: procurement@bglc.gov.jm

The Betting, Gaming & Lotteries Commission reserves the right to accept or reject any or all bids and restart the entire tender process.



PASSPORT, IMMIGRATION & CITIZENSHIP AGENCY

INVITATION FOR BIDS

SECURITY GUARD SERVICES

Passport, Immigration and Citizenship Agency (PICA) wishes to invite qualified bidders to submit bids for the provision of security guard services. The successful bidder will be awarded one contract to provide static security guard services at the following locations:

- Head Office, 25 Constant Spring Road, Kingston 10
- Regional Office, Overton Plaza, Montego Bay, St. James
- Portmore Office, Portmore Tax Office, Lot 8 Cookson Pen, Braeton Parkway
- St. Ann's Bay Office, St. Ann's Bay Post Office, 9 Main Street, St. Ann's Bay
- 21 West Kings House Road, Kingston 10
- 8 Waterloo Road, Kingston 10
- Myrie Plaza, Morant Bay, St. Thomas
- Courthouse Property, 7 Windsor Avenue, May Pen, Clarendon
- James Plaza, 7B Caledonia Road, Mandeville
- Savanna-la-Mar Office, Petcom Service Station, 48 Beckford Street, Savanna-la-Mar, Westmoreland

ELIGIBILITY

To be considered eligible, bidders must possess and provide proof of the following:

- Current registration with the Private Security Regulation Authority
- Current registration with the Public Procurement Commission as a supplier of Goods and Services in the category Safety and Security Services
- A valid Tax Compliance Certificate
- Bid Security

Availability of Bid document and Bid Submission:

This is an online tender where tender documents, clarifications and bids will only be made available and accepted via the Government of Jamaica Electronic Procurement Portal-GOJEP (www.gojep.gov.jm). No offline (hard copies) will be accepted and there will be no physical tender drop-off box for drop off of tender documents.

- Tender documents can be downloaded as of **Monday, February 3, 2020**.
- Clarification period – no later than 14 calendar days (**Friday, March 06, 2020**) before bid submission deadline.

Submission deadline: Tenders must be submitted using the Government of Jamaica Electronic Portal (GoJEP) no later than **Thursday, March 19, 2020 at 13:00 hrs.** Late bids will be automatically rejected by the system.

The original Bid Security **MUST** be submitted in hard copy to the Passport, Immigration & Citizenship Agency (PICA) and delivered by **Thursday, March 19, 2020 at 16:00 hrs.** at the following address:

**The Director
Public Procurement Unit
Passport, Immigration & Citizenship Agency
21 West Kings House Road
Kingston 10**

To participate in this tender opportunity, suppliers must first be registered on GOJEP at www.gojep.gov.jm. To register, please select the "Register as a supplier" link from the system home page.

For assistance regarding training, download of tender and upload of tender proposals, please contact the Ministry of Finance, Procurement and Asset Policy Unit Customer Care Desk at 876-932-5220/932-5253/932-5244 or email oppccustomer@care@mof.gov.jm. Failure of the bidder to directly register and download the Tender/Bidding document from the GOJEP website will result in ineligibility/non-responsiveness of that bid and disqualification from the procurement proceedings. Passport, Immigration and Citizenship Agency is not obliged to accept the lowest or any tender and reserves the right to annul the tender process and reject all tenders at any time.

**For further information, please contact:
The Snr. Public Procurement Officer
Passport, Immigration & Citizenship Agency
21 West Kings House Road
Kingston 10**

Tel: 876-754-7422; email: procurementPICA@pica.gov.jm

NOTICE
PLEASE CHECK THE MINISTRY'S WEBSITE FOR THE FULL DOCUMENTS

For Bookings Email:
jisadvertising@gmail.com,
procurement@jis.gov.jm