



REQUEST FOR EXPRESSIONS OF INTEREST

CONSULTANT TO DEVELOP BUSINESS CASE/PROJECT PROPOSAL FOR UTECH REGIONAL INSTITUTE OF INNOVATION IN COMPUTING & ENGINEERING

GOVERNMENT OF JAMAICA MINISTRY OF ECONOMIC GROWTH & JOB CREATION

REQUEST FOR EXPRESSIONS OF INTEREST FOR CONSULTING SERVICES TO UNDERTAKE GAP ANALYSES OF SELECTED PRIVATE SECTOR ENTITIES SEEKING GCF ACCREDITATION

Institution: Climate Change Division, Ministry of Economic Growth and Job Creation (MEGJC)
Country: Jamaica
Project: Mobilizing Private Sector to Support Low-Carbon and Climate Resilient Development in Jamaica and Other CARICOM States
Grant No.: JAM-RS-002

The MEGJC is searching for a Consultancy Firm to undertake gap analyses of two identified national private sector entities to determine their capacity to meet the fiduciary, environmental and social safeguards and gender standards Green Climate Fund accreditation process. The Consultancy Firm will also support the preparation of a draft readiness proposal to support the accreditation process.

The expressions of interest will be evaluated based on the following criteria for each member of the consultancy:

(a) Years of Experience of Consultancy Firm in conducting institutional analyses in either fiduciary and/or environmental and social safeguards; (b) Consultancy Firm's Experience with Adaptation Fund/GCF accreditation process; (c) Qualifications and experience of Key Professional (Fiduciary Expert, Environmental and Social Safeguards Specialist and Gender Expert) as defined in the Terms of Reference on the Ministry's website: <https://megjc.gov.jm>.

Expressions of Interest should not exceed twenty (20) pages.

The MEGJC now invites eligible Consultancy Firms to indicate their interest in providing the services and to provide information demonstrating the required qualifications and relevant experience to perform the services.

Consultancy Firms may associate with other firms as a joint venture or a sub-consultancy to enhance their qualifications. Consultancy Firms will be selected in accordance with the procedures set out in the Government of Jamaica Handbook of Public Sector Procurement Procedures Volume 3 and 4, March 2014. It is open to all eligible bidders as defined in the policies.

A shortlist will be established with no more than two firms from any one country. For the purpose of establishing the shortlist, the nationality of a firm is that of the country in which it is legally incorporated or constituted and in the case of Joint Venture, the nationality of the firm appointed to represent it.

Method of selection: Quality-Based Selection (QBS) method set out in the Procurement Policies.

Further information can be obtained at www.megjc.gov.jm.

Expressions of interest (EOI) must be written in English and submitted via email in PDF format by **3:00 p.m. (UTC-5) on Friday, 28 February 2020.**

Attention: UnaMay Gordon – Principal Director, Climate Change Division, Ministry of Economic Growth and Job Creation, 16A Half Way Tree Road, Kingston 5, Jamaica, West Indies.

Tel: 876-633-7532; Email unamay.gordon@megjc.gov.jm

All EOIs will be opened at 3:15 p.m. on the same day.

* Participants are to note that emails over 10MB in total may not be received by the MEGJC IT system. Special arrangements must be made in advance with the ministry's representative for the e-delivery of larger documents.

The MEGJC will not be responsible for any costs or expenses incurred by applicants in connection with the preparation or delivery of the expressions of interest.

COUNTRY: JAMAICA
PROJECT NAME: STRATEGIC PUBLIC SECTOR TRANSFORMATION PROJECT
IBRD LOAN NO. COMPONENT: 8406JM STRENGTHENING THE PUBLIC INVESTMENT MANAGEMENT
SELECTION METHOD REF NO.: INDIVIDUAL CONSULTANT SELECTION JM-MOFPS-113511-CS-INDV

The Government of Jamaica (GOJ) has received loan financing from the International Bank for Reconstruction and Development (IBRD) towards the cost of the Strategic Public Sector Transformation Project (SPSTP) and intends to apply part of the proceeds for the consulting services. The Project Development Objective (PDO) is to strengthen public resource management and support selected public sector institutions in facilitating a more enabling environment for private sector growth.

The primary objective of this exercise is to develop and present a full project proposal/business case for the University of Technology, Jamaica (UTech) Regional Institute of Innovation in Computing and Engineering, in keeping with the guidelines of the Public Investment Management Secretariat (PIMSEC). The consultancy will have a duration of **three (3) months**.

Education and Experience

- Master of Science Degree in the Social Sciences, Education, Engineering, or the equivalent in any other related field
- A minimum of ten years' experience in the development, and technical, financial, and economic appraisal of development projects
- A minimum of five years' experience in the development and appraisal of educational projects
- Experience in the design, management or operation of an innovation centre would be a distinct advantage
- Training in project planning and appraisal will be a distinct advantage

The Ministry of Finance and the Public Service now invites eligible individuals to indicate their interest in providing the consultancy service. The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016, Revised November 2017 and August 2018 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

A consultant will be selected in accordance with the Individual Consultants Selection Method set out in the Procurement Regulations. Further information can be obtained at the address below during office hours **Mondays to Thursdays, 9:00 a.m. to 5:00 p.m. and Fridays 9:00 a.m. to 4:00 p.m.**

Expressions of interest (including Curriculum Vitae) must be delivered in a written form to the address below (in person, by mail, or email) by **Tuesday, February 25, 2020**. The detailed Terms of Reference for the Consultancy Service are available on the website of the Ministry of Finance and the Public Service at www.mof.gov.jm (documents > document centre > spstp > terms of reference) or can be requested from the email below.

Consultants will be required to possess a valid Tax Compliance Letter (TCL) prior to contract award. Interested consultants may submit Expressions of Interest/ CV to the:

**PROCUREMENT SPECIALIST (LEAD)
STRATEGIC PUBLIC SECTOR TRANSFORMATION PROJECT**
Ministry of Finance and the Public Service
30 National Heroes Circle
Kingston 4, Jamaica, WI
Tel: 1-876-932-5474
Fax: 1-876-932-5977
Email: spstp@mof.gov.jm