



## NOTICE

REGISTRATION AND TRAINING AVAILABLE FOR USE OF THE GOVERNMENT OF JAMAICA ELECTRONIC PROCUREMENT SYSTEM

### SUPPLIERS OF GOODS, SERVICES AND WORKS

In keeping with the Government's commitment to strengthen and promote Public Procurement, the Ministry of Finance and the Public Service (MOF&PS), Office of Public Procurement Policy (OPPP) is on a drive to expand the use of the Government of Jamaica Electronic Procurement System (GOJEP) to its suppliers of goods, services and works. This is in keeping with the commitment of the Government to all procurement opportunities published and managed through GOJEP.

Suppliers are being urged to register their businesses in GOJEP and take advantage of the free training sessions facilitated by the Ministry of Finance and the Public Service in the use of the system during the month of August.

Registration is easy, simply download and read the User Manuals, accessible from the User Manuals link on the Home page at [www.gojep.gov.jm](http://www.gojep.gov.jm).

For additional information, please call the **Public Procurement Customer Care Help Desk** numbers: **876-932-5220/876-932-5251** or email [oppccustomer@moj.gov.jm](mailto:oppccustomer@moj.gov.jm).

**GOJEP – Using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.**



### JAMAICA CIVIL AVIATION AUTHORITY

#### INVITATION TO BID

#### THE PROCUREMENT OF CONSULTANCY SERVICES

The Jamaica Civil Aviation Authority (JCAA) invites sealed bids from eligible bidders for the following procurement opportunity.

#### The Procurement of Consultancy Services to assist the JCAA in the Development and Implementation of an Archive and Records Management System (RFP#2019/JCAA/22)

#### ELIGIBILITY REQUIREMENTS

Bidders must submit valid/current copy of the following document with their proposal:

- Tax Compliance Certificate/Letter (TCC/L)

#### BID DOCUMENT

Details of the engagement are included in the Request for Proposal, which may be viewed at the Jamaica Civil Aviation Authority's website at [www.jcaa.gov.jm](http://www.jcaa.gov.jm) as of **Tuesday, November 05, 2019 at 3:00 p.m.**

#### RETURN OF BID DOCUMENT

Completed tender documents should be returned in sealed plain envelopes, clearly marked as follows:

**Request for Proposal, RFP # 2019/JCAA/22**  
**The Procurement of Consultancy Services to assist the JCAA in the Development and Implementation of an Archive and Records Management System**

**Jamaica Civil Aviation Authority**  
**4 Winchester Road**  
**Kingston 10**

Envelopes should be deposited in the Tender Box located in the Lobby of the Jamaica Civil Aviation Authority, 4 Winchester Road, Kingston 10, no later than **Wednesday, November 27, 2019 at 3:00 p.m.**

Public opening of bids follows at **3:15 p.m. on Wednesday, November 27, 2019** in the Procurement Meeting Room of the Jamaica Civil Aviation Authority.

**Late Submissions will NOT be accepted.**

### THE MINISTRY OF JUSTICE

#### TENDER NOTICE

**Renovation and Expansion Works**  
**at the St. Catherine Family Court, Greater Portmore**  
**– MOJ/SCFCGPREW/2019/11**

The Ministry of Justice invites eligible and qualified Contractors to submit bids for the above-stated Project.

#### ELIGIBILITY OF CONTRACTORS

To be considered eligible, at the time of tender opening your tender must include the following:

- Proof of valid registration with the Public Procurement Commission (PPC), in the Category: Building Construction - Grade 1 (minimum)
- Copy of a valid Tax Compliance Certificate (TCC)

Non-compliance with all or any of the two criteria above will result in an automatic disqualification of tender.

#### SCOPE OF WORKS

The works involve the expansion of the functions of the existing court spaces to include the construction of two new buildings and the associated horizontal construction, mechanical and electrical services to allow for the functioning of a family court. The vertical construction will involve traditional concrete as well as horizontal construction of parking and drainage facilities. The mechanical and electrical works will also include the installation of pumps, plumbing, water storage, air conditioning, and electrical systems to allow for the full functionality of the operations of the courts. The new construction will complement the existing structure which will be incorporated into the overall functions of the court.

#### AVAILABILITY OF BIDDING DOCUMENT

Bidding document will be available on the Ministry of Justice Website: [www.moj.gov.jm](http://www.moj.gov.jm) as of **November 23, 2019**.

**A mandatory site visit is scheduled for**  
**December 03, 2019, at 11:00 a.m.**

**Contact Information**  
**Director, Procurement**  
**Ministry of Justice**

**61 Constant Spring Road, Kingston 10**  
**Telephone 876-906-4923-31**

#### SUBMISSION DEADLINE

Tenders must be deposited in the Tender Box marked "**St. Catherine Family Court (Greater Portmore) – Renovation and Expansion Works**", located in the Procurement Unit (Block A, Ground Floor) of the Ministry of Justice, 61 Constant Spring Road Kingston 10, on or before **2:00 p.m. Monday, December 23, 2019**.

Tenders will be opened on the same date, in the Procurement Unit of the Ministry of Justice at the address stated above, at **2:10 p.m.** Interested Contractors or their Authorized Representatives are invited to attend the opening.

**The Ministry of Justice reserves the right to accept or reject all bids.**  
**Visit our website at [www.moj.gov.jm](http://www.moj.gov.jm).**

**THE PROJECT IS BEING FUNDED BY THE MINISTRY OF JUSTICE.**

## NOTICE

PLEASE CHECK THE MINISTRY'S WEBSITE FOR THE FULL DOCUMENTS

For Bookings Email:

[jisadvertising@gmail.com](mailto:jisadvertising@gmail.com), [procurement@jis.gov.jm](mailto:procurement@jis.gov.jm)