



NOTICE

REGISTRATION AND TRAINING AVAILABLE FOR USE OF THE GOVERNMENT OF JAMAICA ELECTRONIC PROCUREMENT SYSTEM

SUPPLIERS OF GOODS, SERVICES AND WORKS

In keeping with the Government's commitment to strengthen and promote Public Procurement, the Ministry of Finance and the Public Service (MOF&PS), Office of Public Procurement Policy (OPPP) is on a drive to expand the use of the Government of Jamaica Electronic Procurement System (GOJEP) to its suppliers of goods, services and works. This is in keeping with the commitment of the Government to all procurement opportunities published and managed through GOJEP.

Suppliers are being urged to register their businesses in GOJEP and take advantage of the free training sessions facilitated by the Ministry of Finance and the Public Service in the use of the system during the month of August.

Registration is easy, simply download and read the User Manuals, accessible from the User Manuals link on the Home page at www.gojep.gov.jm.

For additional information, please call the **Public Procurement Customer Care Help Desk numbers: 876-932-5220/876-932-5251** or email oppccustomer@mo.gov.jm.

GOJEP – Using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.



Government of Jamaica



REQUEST FOR CURRICULUM VITAE

Country: Jamaica
Procurement Entity: Ministry of Finance and the Public Service (MOF&PS)
Project Name: Support to the Public Sector Transformation Programme
Sector: Reform/Modernization of the State
Project #: JA-L1073 | 4374/OC-JA

MyHR+ is an integrated HR and payroll information management system that will serve everyone working in the public sector. The system is being implemented on a phased basis by the Transformation Implementation Unit. The Unit is inviting suitably qualified persons to submit their CV for the following positions:

Help Desk Support 1 (one consultant)

The Help Desk Support 1 is required to design, develop and implement the functional and technical support arrangements for the eCensus application within GOJ.

Programmer Analyst (two consultants)

The Programmer Analyst is required to develop programme codes, conduct developer testing, debug application software, provide user support and troubleshoot application issues as well as propose solutions.

Business Analyst (three consultants)

The Business Analyst will support entities being brought onto MyHR+ by configuring, documenting and analysing HR/Payroll processes and facilitating decision making on the new processes, new systems and their implementation and integration.

Network Support (one consultant)

The Network Support Consultant is required to work with MDAs to assess their network infrastructure; recommend any changes/upgrades necessary to accommodate MyHR+, and to implement fixes where possible. The Network and Systems Consultant will work with eGovJa Ltd./ICT Authority to provide access to GovNet if possible. The Consultant will also be required to set up and maintain the Project's Network, ensure replication to the disaster recovery site, and support the MyHR+ production network and servers.

Procurement Method

Individuals will be selected using the Selection Based on Comparison of 3CVs procedures and in accordance with the Policies for the Selection and Contracting of Consultants Financed by the Inter-American Development Bank (GN-2350-9) and the Government of Jamaica's "Handbook of Public Sector Procurement Procedures."

Contact Information

Procurement Specialist
 Public Sector Transformation Programme, MOF&PS
 6 Saxthorpe Avenue, Kingston 8
 Tel: 876-319-4100
procurement@transformation.gov.jm

Terms of Reference

The Terms of Reference is available on the MoF&PS' website at www.mof.gov.jm.

Deadline for Submission:

Interested persons should forward their application and curriculum vitae **NO LATER THAN September 30, 2019** to the Procurement Specialist
 Public Sector Transformation Programme
 Ministry of Finance and the Public Service
 Email: procurement@transformation.gov.jm

We thank all interested persons for applying, however please note that only shortlisted applicants will be contacted. The Ministry of Finance and the Public Service reserves the right to withdraw this invitation without providing reasons at any time before the indicated deadline for application.



Invitation to Tender

CANTEEN SERVICES

The Committee of Management of Excelsior Community College (ECC) invites Tenders from suitably qualified catering companies to operate its Canteen at the College's Off-Site Campus, situated at 20 Camp Road, Kingston 10.

ELIGIBILITY

Tenders must include:

- Proof of being listed on the National Contracts Commission (NCC) Category Catering
- A copy of a valid Tax Compliance Certificate (TCC)
- Proof of experience in Catering Services
- A proven track record in operating a canteen
- Valid License and Certificate to operate a Food Handling Establishment
- One (1) original and three (3) copies of equal contents

AVAILABILITY

Copies of the Tender will be available as of **Tuesday, September 10, 2019**, between **9:00 a.m. and 3:30 p.m.** each workday for a non-refundable fee of Two Thousand Dollars (\$2000.00) payable at ECC Accounts Department on 'Block A', 137 Mountain View Avenue (Cash or Manager's Cheque). The receipt is used to collect the bidding document.

Submission of Tenders

The closing date for the submission of tenders is **October 8, 2019, at 2:00 p.m.** Tenders should be addressed to:

Tender for Canteen Concessionaire, Camp Road Campus
Ref No: RFP#2019/ECC/0309
The Procurement Department
Excelsior Community College
137 Mountain View Avenue
Kingston 3.

Any tender received after the above date and time will be returned unopened. There will be a Tender opening at **2:15 pm on October 8, 2019**, in the Conference Room at the College's Main Campus, 137 Mountain View Avenue. Recommendation for award will be in respect to the best overall tender.



National Housing Trust
 ...the key to your home

Labour & Small Materials Programme SUPPLY OF PAINT

Cashew Grove Housing Development, St. James

Procuring Entity: National Housing Trust
Scope: Supply, deliver and offload 207 gallons of paint, 62 gallons of primer, along with other painting materials at the Cashew Grove Housing Development, located in St. James.
NCC Grade/Category: Hardware & Haberdashery
Tender Security: N/A
Procurement Method: National Competitive Bidding
Contact Information: Manager, Procurement Unit
Address of Entity: 4 Park Boulevard, Kingston 5
Telephone Number(s): (876) 929-6500-9, Ext. 7245/7279
Email Address: procurement@nht.gov.jm

Bid packages are available from the GOJ's e-procurement website <https://www.gojep.gov.jm> as of **Wednesday, September 18, 2019**. Bids must be submitted online on or before 10:00 am on **Wednesday, October 9, 2019**. Bids will be opened online at <https://www.gojep.gov.jm> the same day, immediately after bid submission deadline. Please visit the website at www.nht.gov.jm for the full details.