



NOTICE

REGISTRATION AND TRAINING AVAILABLE FOR USE OF THE GOVERNMENT OF JAMAICA ELECTRONIC PROCUREMENT SYSTEM

SUPPLIERS OF GOODS, SERVICES AND WORKS

In keeping with the Government's commitment to strengthen and promote Public Procurement, the Ministry of Finance and the Public Service (MOF&PS), Office of Public Procurement Policy (OPPP) is on a drive to expand the use of the Government of Jamaica Electronic Procurement System (GOJEP) to its suppliers of goods, services and works. This is in keeping with the commitment of the Government to all procurement opportunities published and managed through GOJEP.

Suppliers are being urged to register their businesses in GOJEP and take advantage of the free training sessions facilitated by the Ministry of Finance and the Public Service in the use of the system during the month of August.

Registration is easy, simply download and read the User Manuals, accessible from the User Manuals link on the Home page at www.gojep.gov.jm.

For additional information, please call the **Public Procurement Customer Care Help Desk** numbers: **876-932-5220/876-932-5251** or email [oppccustomer@mof.gov.jm](mailto:oppccustomer@care@mof.gov.jm).

GOJEP – Using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.

REQUEST FOR CURRICULUM VITAE

TECHNICAL SPECIALIST CONSULTANT, CURRICULUM DEVELOPMENT

Institution: Inter-American Development Bank
Country: Jamaica
Project: Security Strengthening Project (SSP)
Loan/Credit/Grant No.: JA-L1074
Contract/Bid No.: MNS/SSP/09/2019/SPN-003
Deadline: 24 September 2019

Abstract:

The Government of Jamaica through the Ministry of National Security (MNS) is implementing the Security Strengthening Project (SSP) which is comprised of the following three (3) components:

- (i) Violent crime prevention and management;
- (ii) Improving investigative capabilities for homicides and;
- (iii) Change management and communications.

The Security Strengthening Project is aligned with the Sector Strategy on Institutions for Growth and Social Welfare (GN-2587-2) and the Sector Framework for Citizen Security and Justice (OP-1201). The project is consistent with the 2016-2021 IDBG Country Strategy with Jamaica (GN-2868) and will contribute to the Corporate Results Framework (CRF) 2016-2019 (GN-2727-6) output indicators of: (i) Government agencies benefited from projects that strengthen technological and managerial tools to improve public service delivery; and (ii) Crime information systems strengthened. The project is also aligned with the 2017 Jamaica's Ministry of National Security Five Pillar Strategy for Crime Prevention and Citizen Security.

The Ministry of National Security has received financing from the Inter-American Development Bank (IDB), and it intends to apply part of the proceeds to payments under the Security Strengthening Project (SSP), for a Technical Specialist Consultant for Curriculum Development.

The Ministry of National Security now invites suitably qualified individual consultants to submit Curriculum Vitae (CV) for the role of Technical Specialist Consultant, Curriculum Development to develop the curriculum for the learning elements within the scope of the project.

Consultancy Objective:

The **Objective of the Consultancy** is to develop the curriculum for the learning elements within the scope of the project. The curriculum should address two key areas: (1) the immediate need of preparing persons with the knowledge and skills for all the areas of change in the project and (2) provide a repeatable programme of courses and activities to prepare persons who are new to the JCF.

More specifically, the consultant is required to:

- 1) Review the project scope and identify all the areas of learning required to support the project changes
- 2) Review the current curriculum development standards and the relevant international standards and recommend those elements that should be applied to the project in order to support the project objectives, working mode and change management principles. Standards that support the maximizing of the use of technology and the transition to a technology mind-set should be considered a priority.

More specifically, the consultant is required to Cont'd:

- 3) For each learning area, work with the subject matter experts and suppliers of the technology to determine the skills, competencies and knowledge objectives to be achieved in order to fully prepare for the implementation and future management of that component – including the differences by user group and/or process players. Compile the learning requirements.
- 4) Work with the SMEs and technology suppliers to design the learning paths, the type of learning interventions or instruction method (training, workshops etc) and the overall design required to meet the learning requirements
- 5) Identify certification programmes that would be appropriate value add for JCF learning programmes – specifically those related to the project scope areas.
- 6) Develop and deliver training for managing the curriculum. Training to be given to the NPCJ team members who will be responsible for assisting with the delivery under the project and for delivery after the project.
- 7) Develop and deliver presentation to the management team on the application of technology to continuous learning in the JCF.
- 8) Develop, document and report against a detailed work plan for completing the activities within the scope of the consultancy.

This procurement process requires consultants to have the following specific experience and/or capabilities:

Qualifications:

- Academic Degree / Level & Years of Professional Work Experience
- At least a Master's degree in the area of Education, Curriculum Development, Vocational Training or related field;
 - Curriculum Development Certification

Areas of Expertise:

- At least ten (10) years of experience in development, assessment and evaluation of curriculum, teaching and learning resources required for programmes that include a strong technology component;
- Demonstrated ability to work closely with stakeholders and mentor a diverse team.

Skills:

- Creating and planning Curricula;
- Working with facilitators and administrators to implement Curricula;
- Handle multiple tasks simultaneously and flexibly;
- Conduct extensive research regarding Curricula and certification;
- Establish and maintain strong and effective working relationships across a multidisciplinary team;
- Strong interpersonal, teamwork and communication skills;
- Strong analytical and presentation skills;
- Excellent writing skills and command of the English Language (oral and written);
- Public speaking skills.

A Consultant will be selected in accordance with the procedures set out in the Inter-American Development Bank: Policies for the Selection and Contracting of Consultants financed by the Inter-American Development Bank GN-2350-9 for individual consultants. The selection of the Consultant will also be in accordance with the procurement policies of the Government of Jamaica.

The full detail of the engagement is included in the Terms of Reference which can be viewed at www.mns.gov.jm. The closing date for submission of CV is **Tuesday, September 24, 2019 at 4:00 p.m.** and must be delivered to sspprocurement@mns.gov.jm or the address below. Late submissions will not be accepted.

**Attn: Procurement Specialist
 Ministry of National Security • Security Strengthening Project • Shops 31-32
 Kingston Mall • Kingston • Jamaica, W.I.**