



# GOJ PUBLIC PROCUREMENT PAGE

## Bulletin #1/2019

### Update of Jamaican Taxation Registration Number (TRN) and Tax Compliance Information for participation in GOJ tender opportunities via the Electronic Procurement System:

All suppliers that have a Jamaican based Taxation Registration Number (TRN) are being asked to validate their TRN and Tax Compliance information (TCC/TCL) on the Government of Jamaica Electronic Government Procurement (GOJEP) System.

The purpose of a valid TRN in GOJEP is to:

- I. Verify supplier's details;
- II. Allow for retrieval of Tax Compliance information for Supplier and;
- III. Facilitate the integration of the e-Tendering (GOJEP) System with Supplier's information in the Government's National Contract Commission (NCC) registration system using the suppliers TRN as shared identifier between both systems.

To update your Organization's TRN and Tax Compliance data in the e-Tendering system, Supplier Admin Users must execute the following steps:

- I. Log in to the System ([www.gojep.gov.jm](http://www.gojep.gov.jm));
- II. Select the Supplier management link (under the Supplier Administration section on the left);
- III. Select the Edit organisation link/button;
- IV. For the Taxation Registration Number (TRN) prompt – Enter your organization's nine (9) digit TRN (no space or dashes). See TRN rules below;
- V. For the Taxation Compliance Reference (TCC/TCL) # prompt – Enter the last TCC# issued to your Organization by the Tax Administration Jamaica (TAJ), if one was issued. By completing this task:
  - a. Your Organization's Taxation Compliance Expiration Date information will be retrieved from the TAJ Taxation system and displayed on your Organization's record in GOJEP;
  - b. Tax eligibility information for your Organization will print on the Tender Opening Reports generated by the system;
  - c. The System will send you an email reminder, fourteen (14) days prior to the expiration of your Organization's tax compliance status. Upon the expiration and renewal of your Tax Compliance, please ensure same is updated in the system by following the above steps.
- VI. Select the Save button once you have entered the above information.

#### TRN Format Rules:

Organization Type	Format	Rules
1 Limited Liability Incorporated	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered
2 Partnership	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered
3 Sole Trader or Trading As Entity	100009999/0001	TRN must begin with the digit 1 and must be nine digits. A sub 4 digit number must be entered, example 0001 or 0002 or 0003 etc. No '-' or space shall be entered
4 Individual Consultant	100009999	TRN must begin with the digit 1 and must be nine digits. No sub 4 digit number must be entered, No '-' or space shall be entered

For additional information, please call the Ministry of Finance, Public Procurement Customer Care Help Desk numbers: 876-932-5220/932-5251/932-5244/932-5251 or by sending an email to: [papucustomer@mf.gov.jm](mailto:papucustomer@mf.gov.jm).

GOJEP – using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.



National Housing Trust  
...the key to your home

### Labour & Small Materials Programme SUPPLY OF CONCRETE BLOCKS

#### Maxfield Park (Frog City) Housing Development, Kingston 13

**Procuring Entity:** National Housing Trust

**Scope:** Supply, deliver and offload 72,640 concrete blocks at the Maxfield Park (Frog City) Housing Development, Kingston 13

**NCC Grade/Category:** Hardware & Haberdashery

**Tender Security:** N/A

**Procurement Method:** National Competitive Bidding

**Contact Information:** Manager, Procurement Unit

**Address of Entity:** 4 Park Boulevard, Kingston 5

**Telephone Number(s):** (876) 929-6500-9, Ext. 7279/7294

**Email Address:** [procurement@nht.gov.jm](mailto:procurement@nht.gov.jm)

Bid packages are available from the GOJ's e-procurement website <https://www.gojep.gov.jm> from 9:00 am on Tuesday, July 16, 2019. Bids must be submitted online on or before 10:00 am on Friday August 16, 2019. Bids will be opened online at <https://www.gojep.gov.jm> the same day, immediately after bid submission deadline. Please visit the website at [www.nht.gov.jm](http://www.nht.gov.jm) for the full details.



National Housing Trust  
...the key to your home

### Labour & Small Materials Programme SUPPLY OF REINFORCEMENT (STEEL)

#### Maxfield Park (Frog City) Housing Development, Kingston 13

**Procuring Entity:** National Housing Trust

**Scope:** Supply, deliver and offload 7,744 13mm diameter M.S. Reinforcement Bars and 10mm diameter M.S. Reinforcement Bars respectively at the Maxfield Park (Frog City) Housing Development, Kingston 13

**NCC Grade/Category:** Hardware & Haberdashery

**Tender Security:** N/A

**Procurement Method:** National Competitive Bidding

**Contact Information:** Manager, Procurement Unit

**Address of Entity:** 4 Park Boulevard, Kingston 5

**Telephone Number(s):** (876) 929-6500-9, Ext. 7279/7298

**Email Address:** [procurement@nht.gov.jm](mailto:procurement@nht.gov.jm)

Bid packages are available from the GOJ's e-procurement website <https://www.gojep.gov.jm> from 9:00 am on Tuesday, July 16, 2019. Bids must be submitted online on or before 10:00 am on Thursday, August 15, 2019. Bids will be opened online at <https://www.gojep.gov.jm> the same day, immediately after bid submission deadline. Please visit the website at [www.nht.gov.jm](http://www.nht.gov.jm) for the full details.



## National Water Commission

### INVITATION TO TENDER

#### PROCUREMENT OF SECURITY SERVICES (4 LOTS)

**Procuring Entity:** The National Water Commission

**Description of Service:** The provision of security services (armed, unarmed, canine) at **pre-determined** locations for specified times, from Sunday to Saturday, inclusive of public holiday, at the National Water Commission's Offices and facilities for a period of three (3) years.

#### Eligibility Requirements:

Tenderers must submit:

- A valid Tax Compliance Certificate (TCC)/valid Tax Compliance Letter (TCL)
- A valid registration certificate from the Public Procurement Commission (PPC)/National Contracts Commission (NCC) in the category of Safety and Security Services
- Proof of registration with the Private Security Regulation Authority (PSRA) Licence
- Certificate of Incorporation
- Completed, signed and sealed form of tender
- Bid security in the correct amount and form

Additional requirements are outlined in the Criteria used for evaluation in the Bidding Document.

**Availability of Bid Document and Bid Submission:** this is an online tender where tender documents, clarifications and bids will only be made available and accepted via the Government of Jamaica Electronic Procurement Portal-GOJEP ([www.gojep.gov.jm](http://www.gojep.gov.jm)). No offline (hard copies) will be accepted and there will be no physical tender drop-off of tender documents.

- Tender documents can be downloaded as of **Tuesday, July 16, 2019.**
- Clarification period-no later than 7 working days (**Tuesday, August 20, 2019**) before bid submission deadline.

**Submission Deadline:** Tenders must be submitted via GOJEP no later than **Wednesday August 28, 2019 at 11 a.m.**

**Late bids will be automatically rejected by the system.**

The original Bid Security MUST be submitted in hard copy to the National Water Commission (NWC) and delivered by **Thursday, August 29, 2019 at 11 a.m.** at the following address:

**The Purchasing Manager  
Purchasing Department  
National Water Commission  
18 Oxford Road  
Kingston 5**

To participate in this tender opportunity, suppliers must first be registered on GOJEP at [www.gojep.gov.jm](http://www.gojep.gov.jm).

To register, please select the "Register as a Supplier" link from the system home page.

For assistance regarding training, download of tender and upload of tender proposals, please contact the Ministry of Finance, Procurement and Asset Policy Unit Customer Care Desk at 876-932-5220/932-5253/932-5244 or email [papucustomer@mf.gov.jm](mailto:papucustomer@mf.gov.jm).

Failure of the bidder to directly register and download the Tender/Bidding document from the GOJEP website will result in ineligibility/non-responsiveness of that bid and disqualification from the procurement proceedings.

The National Water Commission is not obliged to accept the lowest or any tender and reserves the right to annul the tender process and reject all tenders at any time prior to the award without incurring and liability.