

**Ministry of Finance and the Public Service**

**REQUEST FOR EXPRESSIONS OF INTEREST**

**Firm to Undertake a Prior Options Review for the Department of Correctional Services, Ministry of National Security**

**COUNTRY:** JAMAICA  
**PROJECT NAME:** STRATEGIC PUBLIC SECTOR TRANSFORMATION PROJECT  
**IBRD LOAN NO.:** 8406JM  
**COMPONENT:** ADAPTIVE PUBLIC SECTOR APPROACHES TO PROMOTE FISCAL SUSTAINABILITY  
**REFERENCE NO.:** JM-MOFPS-113540-CS-QCBS

The Government of Jamaica (GOJ) has received financing from the World Bank towards the cost of Strategic Public Sector Transformation Project (SPSTP), and intends to apply part of the proceeds for consulting services.

The Strategic Public Sector Transformation Project (SPSTP), in collaboration with the Ministry of National Security (MNS), requires the services of a qualified firm in conducting Prior Options Review (POR) of the Department of Correctional Service (DCS). The main objectives of the assignment is to recommend an option as to the best institutional arrangement for the DCS; determine through broad-based consultations and desk review of previous studies done and international best practice, the available options that would be fit for purpose with the intent of improving recidivism and reducing the incidence of repeat offenders; and undertake cost benefit analysis of preferred options to inform recommendation.

The consultancy will have a duration of eighty-five days (85) over a six (6) months period.

The detailed Terms of Reference (TOR) for the assignment can be found at the following website: Ministry of Finance and the Public Service, [www.mof.gov.jm](http://www.mof.gov.jm) or can be obtained at the address given below.

The Ministry of Finance and the Public Service now invites eligible consulting firms ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. Required qualifications include:

- Demonstrated expertise in undertaking Organisational Development activities
- Significant experience (over 5 years) planning and guiding change management
- Available skills in conducting PORs, leading to defining the legal personality and/or character/attributes of an entity

Key Experts will not be evaluated at the shortlisting stage.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016, revised November 2017 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

Consultants may associate with other firms to enhance their qualifications, but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.

A Consultant will be selected in accordance with the Quality and Cost Based Selection set out in the Procurement Regulations. Further information can be obtained at the address below during office hours **Mondays to Thursdays, 8:30 a.m. to 5:00 p.m. and Fridays 8:30 a.m. to 4:00 p.m.**

Expressions of interest must be delivered in a written form to the address below (in person, by mail, fax or email) by **July 17, 2019**.

**Ministry of Finance and the Public Service  
 Strategic Public Sector Transformation Project  
 Attn: The Procurement Specialist (Lead)  
 30 National Heroes Circle  
 Kingston 4, Jamaica, WI  
 Tel: 1-876-932-5474  
 Fax: 1-876-932-5977  
 Email: [spstp@mof.gov.jm](mailto:spstp@mof.gov.jm)**

**MINISTRY OF FINANCE AND THE PUBLIC SERVICE**

**STRATEGIC PUBLIC SECTOR TRANSFORMATION PROJECT**

**CENTRALIZATION OF LEGAL SERVICES PROJECT IMPLEMENTATION UNIT**

**IBRD LOAN NO.:** 8406JM  
**COMPONENT:** ADAPTIVE PUBLIC SECTOR APPROACHES TO PROMOTE FISCAL SUSTAINABILITY

The Government of Jamaica (GoJ) has received funding from the World Bank towards the Strategic Public Sector Transformation Project and intends to apply a portion of the proceeds to fund project staff to support the Centralization of Legal Services at the Attorney General's Chambers.

The GoJ is transitioning to a centralized model for the delivery of legal services which will result in all attorneys in the Ministries transferring to the Establishment of the Attorney General's Chambers.

In order to achieve this objective a Project Implementation Unit is established at the Attorney General's Chambers. To this end, the Ministry is seeking to secure the services of the following project staff:

**Information Technology Administrator**

The IT Administrator will support the Project Manager, Information, Communication and Technology, by undertaking a variety of administrative tasks designed to ensure that the AG's Chambers network infrastructure, systems security, service platforms, end user hardware and service level agreements meet the needs of the organization. The IT Administrator will assist with planning and documenting recommendations for upgrading, modernizing and stabilizing the AG's Chambers IT systems and platforms; and carry out required configurations and installations.

**QUALIFICATIONS:**

- Bachelor's Degree from an accredited university in the field of computer science, information technology;
- Three (3) years' Information Technology work related experience;
- Training in Microsoft server and cloud platforms, Cisco networking, firewall and security platforms.

A consultant will be selected in accordance with the Individual Consultant Selection Method set out in the Procurement Regulations. Further information can be obtained at the address below during office hours **Mondays to Thursdays, 9:00 a.m. to 5:00 p.m. and Fridays, 9:00 a.m. to 4:00 p.m.**

Expressions of Interest (including Curriculum Vitae) must be delivered in a written form to the address below (in person, or by mail, or by fax, or by email) by **July 22, 2019**. The detailed Terms of Reference for the Consultancy Service is available on the website of the Ministry of Finance and the Public Service at [www.mof.gov.jm](http://www.mof.gov.jm).

Interested consultants may submit Expressions of Interest/ CV by **July 22, 2019** to:

**Procurement Specialist (Lead)  
 Strategic Public Sector Transformation Project  
 Ministry of Finance & the Public Service  
 30 National Heroes Circle  
 Kingston 4.  
 Email: [spstp@mof.gov.jm](mailto:spstp@mof.gov.jm)**

**Records Management Assistant**

The Records Management Assistant will use the provided Open File Survey instrument to record relevant data on each open file and provide monthly reports, in a format approved by the Legal Consultant, on the number of open files within each Division of the AGC.

**QUALIFICATIONS:**

- A First Degree in the Social Sciences or Law; and
- 1-2 years' experience working in an office environment.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016, revised November 2017 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.



**PETROLEUM CORPORATION OF JAMAICA**

**INVITATION TO BID**

**Energy Efficiency & Renewable Energy Solutions at the G. C. Foster College (Phase 3 – Solar PV Implementation) MSET/PCJ/2018/05/206/REEEDC**

The PCJ hereby invites sealed bids from eligible and qualified bidders for the Design, Supply, Installation and Commissioning of a Photovoltaic System at the G.C. Foster College.

**Eligibility Requirements:** (1) Valid Tax Compliance Certificate (TCC) and (2) Valid Public Procurement Commission (PPC) (formerly NCC) Certificate of Registration as a Public Sector Contractor in the following category:

**PPC Category:** Photovoltaic and Wind Powered Systems and/or Renewable Energy Systems

**Contact Information:** Procurement Officer – [ProcurementU@pcj.com](mailto:ProcurementU@pcj.com)

A complete set of Bidding Documents in English will be available for download as at **Monday, June 3, 2019** on the Government of Jamaica Electronic Procurement website [www.gojep.gov.jm](http://www.gojep.gov.jm). Registration instructions are available on the website listed on the system. Registration is required for vendors to participate in the Tender.

A site visit will be conducted on **Thursday, June 13, 2019 at 10 a.m.** at the G.C Foster College and this will be immediately followed by a Pre-Bid meeting. Kindly confirm your attendance via the email address above.

Bids shall be valid for a period **one hundred and eighty (180) calendar** days after the bid closing date. Bids must be submitted online via [www.gojep.gov.jm](http://www.gojep.gov.jm) no later than **Wednesday, July 10, 2019 at 2:00 p.m.** Online Bid Opening takes place on **Wednesday, July 10, 2019 at 9:15 p.m.** An online bid opening report will be sent to all bidders that submitted a proposal.

For additional information, please visit Petroleum Corporation of Jamaica's website at <http://www.pcj.com>

This is an online managed Tender, and tender documents and Supplier Bids will only be made available and accepted via the electronic Government Procurement Portal ([www.gojep.gov.jm](http://www.gojep.gov.jm)). No offline (hard copies) bids will be accepted and there will be no physical tender box for drop-off of Bids.

To participate in this tender opportunity, Suppliers must first be registered and know how to use the electronic Procurement System, [www.gojep.gov.jm](http://www.gojep.gov.jm). Please register on the e-GP System by selecting the Register as a supplier link from the home page. For assistance and training, please contact the support desk at: 876-932-5220.

Please note that the PCJ is not obliged to accept the lowest or any of the bids received and reserves the right to cancel the tender at any time prior to contract award without incurring liability to any bidder.



**MINISTRY OF HEALTH & WELLNESS**

**NCB# GA2019/06-27**

**PROCUREMENT OF JANITORIAL SERVICES**

Ministry of Health & Wellness now invites proposals from eligible and qualified firms to provide Janitorial Services.

Bidding will be conducted through the National Competitive Bidding (NCB) Procedures specified in the Government of Jamaica procurement policies.

**Eligibility Requirements:**

Bidders must submit the following with their bid at the time of bid submission:

- Valid Copy of Public Procurement Commission (PPC) Registration in Janitorial, Sanitation Services
- Valid Copy of Tax Compliance Letter/Tax Compliance Certification/(TCL/TCC)

Tender submissions that do not comply with all the above requirements will be deemed non-responsive.

**Availability of Bid documents and Bid Submission:**

This is an online tender where tender documents, clarifications and bid submission will only be made available and accepted via the Government of Jamaica Electronic Portal – GOJEP ([www.gojep.gov.jm](http://www.gojep.gov.jm)). No offline (hard copies) will be accepted and there will be no physical drop box for drop-off of tender documents.

- Tender documents can be downloaded as of **Tuesday, July 9, 2019.**
- Clarification period – **Friday, July 19, 2019**

**Submission deadline:**

Tenders must be submitted via GOJEP no later than **Tuesday, July 30, 2019 at 11:00 a.m.**

Late bids will be automatically rejected by the system.

To participate in this tender opportunity, suppliers must first be registered on GOJEP at [www.gojep.gov.jm](http://www.gojep.gov.jm)

To register, please select the "Register as a supplier" link from the system's home page.

For assistance regarding training, registration, download of tender documents and upload of tender proposals, please contact the Ministry of Finance, the Office of Public Procurement Policy Customer Care Desk at 876-932-5220/932-5246/932-5253/932-5251/932-5244 or email at [opppcustomer@mo.gov.jm](mailto:opppcustomer@mo.gov.jm).

The Ministry of Health & wellness reserves the right to accept or reject any tenders or to abandon the tender process without any explanation to prospective bidders.

**GOVERNMENT PUBLIC PROCUREMENT**

*If you are interested in doing business with the Government, you are invited to view tender notices for procurement contracts on this page.*