



# GOJ PUBLIC PROCUREMENT PAGE

## Bulletin #1/2019

### Update of Jamaican Taxation Registration Number (TRN) and Tax Compliance Information for participation in GOJ tender opportunities via the Electronic Procurement System:

All suppliers that have a Jamaican based Taxation Registration Number (TRN) are being asked to validate their TRN and Tax Compliance information (TCC/TCL) on the Government of Jamaica Electronic Government Procurement (GOJEP) System.

The purpose of a valid TRN in GOJEP is to:

- I. Verify supplier's details;
- II. Allow for retrieval of Tax Compliance information for Supplier and;
- III. Facilitate the integration of the e-Tendering (GOJEP) System with Supplier's information in the Government's National Contract Commission (NCC) registration system using the suppliers TRN as shared identifier between both systems.

To update your Organization's TRN and Tax Compliance data in the e-Tendering system, Supplier Admin Users must execute the following steps:

- I. Log in to the System ([www.gojep.gov.jm](http://www.gojep.gov.jm));
- II. Select the Supplier management link (under the Supplier Administration section on the left);
- III. Select the Edit organisation link/button;
- IV. For the Taxation Registration Number (TRN) prompt – Enter your organization's nine (9) digit TRN (no space or dashes). See TRN rules below;
- V. For the Taxation Compliance Reference (TCC/TCL) # prompt – Enter the last TCC# issued to your Organization by the Tax Administration Jamaica (TAJ), if one was issued. By completing this task:
  - a. Your Organization's Taxation Compliance Expiration Date information will be retrieved from the TAJ Taxation system and displayed on your Organization's record in GOJEP;
  - b. Tax eligibility information for your Organization will print on the Tender Opening Reports generated by the system;
  - c. The System will send you an email reminder, fourteen (14) days prior to the expiration of your Organization's tax compliance status. Upon the expiration and renewal of your Tax Compliance, please ensure same is updated in the system by following the above steps.
- VI. Select the Save button once you have entered the above information.

#### TRN Format Rules:

	Organization Type	Format	Rules
1	Limited Liability Incorporated	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered
2	Partnership	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered
3	Sole Trader or Trading As Entity	100009999/0001	TRN must begin with the digit 1 and must be nine digits. A sub 4 digit number must be entered, example 0001 or 0002 or 0003 etc. No '-' or space shall be entered
4	Individual Consultant	100009999	TRN must begin with the digit 1 and must be nine digits. No sub 4 digit number must be entered, No '-' or space shall be entered

For additional information, please call the Ministry of Finance, Public Procurement Customer Care Help Desk numbers: 876-932-5220/932-5251/932-5244/932-5251 or by sending an email to: [papucustomer@mf.gov.jm](mailto:papucustomer@mf.gov.jm)

GOJEP – using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.



## MINISTRY OF FINANCE AND THE PUBLIC SERVICE

### AUDIT OUTSOURCING PROJECT PROJECT IMPLEMENTATION UNIT

#### INVITATIONS FOR CURRICULUM VITAE

The Government of Jamaica has received funding from the World Bank towards the Strategic Public Sector Transformation Project and intends to apply a portion of the proceeds to fund project staff to support the Audit Outsourcing Project (AOP) at the Auditor General's Department (AuGD).

The Auditor General's Department (AuGD) is tasked to audit annually, the appropriation accounts of Ministries, Departments and Agencies (MDAs). One Hundred and sixty three (163) of these statements represent the financial statements of Statutory Bodies, Executive Agencies and Local Authorities in arrears of four or more years. The AuGD has embarked on implementing an Audit Outsourcing Project to eliminate the arrears over a two-year period.

In order to achieve these objectives, a Project Implementation Unit is to be established at the AuGD. To this end, the Ministry is seeking to secure the services of the following full-time project staff:

#### Quality Assurance Manager

The Quality Assurance Manager will be required to lead and direct the AOP consultancy, ensuring that the stated goals and objectives of the project are achieved within prescribed time frames and funding, develop the work/project plan and timelines; participate in ongoing project planning activities to include project schedule development, resource allocation, issue prioritization, risk planning, and communication planning in addition to other duties.

#### QUALIFICATIONS AND EXPERIENCE :

- ACCA, CPA or Master's Degree in Accounting;
- Five years' external audit experience at the managerial level;
- Five years' experience managing two or more audits.

#### Quality Control Officer

The Quality Control Officer is responsible for providing reasonable assurance to the Quality Assurance Manager so that the AOP is conducted in accordance with applicable professional standards, AuGD policies and legislative requirements at an acceptable level of audit risk and adds value to the respective MDA in addition to other duties.

#### QUALIFICATIONS AND EXPERIENCE:

- ACCA/CPA Certified;
- At least three years' experience in an external audit environment;
- At least two years' experience in quality assurance.

#### Administrative Assistant

The Administrative Officer will be required to provide administrative support to the Quality Assurance Manager and Quality Control Officers and manage the co-ordination and preparation of workshops, conferences seminars, meetings and other such activities organized by the AOP in addition to other duties.

#### QUALIFICATIONS AND EXPERIENCE:

- Bachelor Degree in Administration, Management or other related area.
- Three years' experience in project administration.
- At least 2 - 3 years' experience in administration within a public entity.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016, Revised November 2017 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

A consultant will be selected in accordance with the Individual Consultant Selection Method set out in the Procurement Regulations. Further information can be obtained at the address below during office hours **Mondays to Thursdays, 9:00 a.m. to 5:00 p.m. and Fridays 9:00 a.m. to 4:00 p.m.**

Expressions of interest (including Curriculum Vitae) must be delivered in a written form to the address below (in person, by mail, or by fax or email) by **July 08, 2019**. The detailed Terms of Reference for the Consultancy Service are available on the website of the Ministry of Finance and the Public Service at [www.mof.gov.jm](http://www.mof.gov.jm).

Interested consultants may submit Expressions of Interest/CV by **July 08, 2019 to:**

**THE PROCUREMENT SPECIALIST (LEAD)**  
**STRATEGIC PUBLIC SECTOR TRANSFORMATION PROJECT**  
**Ministry of Finance and the Public Service**  
**30 National Heroes Circle**  
**Kingston 4, Jamaica, WI**  
**Tel: 1-876-932-5505**  
**Fax: 1-876-932-5977**  
**Email: [spstp@mof.gov.jm](mailto:spstp@mof.gov.jm)**

## MINISTRY OF INDUSTRY, COMMERCE, AGRICULTURE & FISHERIES

### REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES – FIRMS SELECTION)

**COUNTRY:** JAMAICA  
**PROJECT NAME:** PROMOTING COMMUNITY-BASED CLIMATE RESILIENCE IN THE FISHERIES SECTOR PROJECT  
**Loan No./Credit No./Grant No.:** TF0A6559  
**Assignment Title:** Consultancy to Strengthen the Policy and Regulatory Framework for Climate Resilient Fisheries and Aquaculture Management  
**Reference No.:** JM – MICAF-82596-CS-CQS

The Government of Jamaica has received financing from the World Bank towards the cost of the Promoting Community-Based Climate Resilience in the Fisheries Sector Project, and intends to apply part of the proceeds for consulting services.

The consulting services ("the Services") include updating the fisheries and aquaculture policy framework and developing protocols, guidelines and regulations that will ensure climate resilient fisheries. The Services are intended to strengthen the policy and regulatory framework to facilitate the development of a climate resilient fisheries and aquaculture sector. The Consultancy is expected to have duration of **eight (8) months**.

The Ministry of Industry, Commerce, Agriculture & Fisheries now invites eligible consulting firms ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are:

- i. A minimum of five (5) years of proven experience in the preparation of policy and regulatory frameworks for the development of climate resilient fisheries and aquaculture or in a related field.
- ii. Specific experience of at least three (3) similar assignments. Previous work in fisheries and aquaculture will be considered to be an asset.
- iii. Experience of at least two (2) assignments in Small Island Developing States, with specific experience in the Caribbean region is highly desirable.
- iv. The Firm should have the demonstrated organizational capacity to provide technical and management support to the project.

Key Experts will not be evaluated at the shortlisting stage.

The attention of interested Consultants is drawn to Section III, paragraphs 3.14, 3.16 and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016 (Procurement Regulations), setting forth the World Bank's policy on conflict of interest.

Consultants may associate with other firms in the form of a joint venture or a sub-consultancy to enhance their qualifications.

A Consultant will be selected in accordance with the Consultant's Qualification Selection method set out in the Procurement Regulations.

Further information can be obtained at the address below during office hours **9:00 a.m. to 4:30 p.m., Monday to Thursday and 9:00 a.m. to 3:30 p.m. on Fridays**.

Expressions of interest must be delivered in a written form to the address below (in person, by mail, fax or email) by **July 16, 2019 at 3:00 p.m.**

**Director of Fisheries**  
**Fisheries Division**  
**2C Newport East, Kingston 11, Jamaica**  
**Attn: Project Manager – Fisheries PPCR**  
**Tel: 876-923-8811-3 or 876-948-9014**  
**Email: [fisheries@micaf.gov.jm](mailto:fisheries@micaf.gov.jm)**



## POST-CONTRACT SECURITY SERVICES Mary's Field, Darliston, Shrewsbury & Cashew Grove Housing Developments

**Procuring Entity:** National Housing Trust  
**Scope:** The NHT requires a security firm to provide post-contract security services at the Mary's Field, Darliston, Shrewsbury and Cashew Grove Housing Developments. The security provider will be required to:

- secure the contents of the site offices and the site yards
- control the entrance and exit to the developments
- provide 24-hours security services with the use of armed and unarmed guard
- provide 12-hours security services with the use of canine and handlers
- prevent persons from taking illegal weapons on the developments, and
- prevent any loss or damages to the unoccupied units.

*Note: Four separate contracts will be awarded from this tender process. Therefore, service providers are permitted to bid on one, two, three or all four locations.*

**NCC Grade/Category:** Safety & Security Services  
**Procurement Method:** National Competitive Bidding  
**Contact Information:** Manager, Procurement Unit  
**Address of Entity:** 4 Park Boulevard, Kingston 5  
**Telephone Number(s):** 876-929-6500-9, Ext. 8414/7279  
**Email Address:** [procurement@nht.gov.jm](mailto:procurement@nht.gov.jm)

Bid packages are available from the GOJ's e-procurement website <https://www.gojep.gov.jm> from 9:00 am on Wednesday, June 26, 2019. Bids must be submitted online on or before 10:00 am on Wednesday, July 24, 2019. Bids will be opened online at <https://www.gojep.gov.jm> the same day, immediately after bid submission deadline. Please visit the website at [www.nht.gov.jm](http://www.nht.gov.jm) for the full details.

GOVERNMENT PUBLIC PROCUREMENT

If you are interested in doing business with the Government, you are invited to view tender notices for procurement contracts on this page.