



## Bulletin #1/2019

Update of Jamaican Taxation Registration Number (TRN) and Tax Compliance Information for participation in GOJ tender opportunities via the Electronic Procurement System:

All suppliers that have a Jamaican based Taxation Registration Number (TRN) are being asked to validate their TRN and Tax Compliance information (TCC/TCL) on the Government of Jamaica Electronic Government Procurement (GOJEP) System.

The purpose of a valid TRN in GOJEP is to:

- I. Verify supplier's details;
- II. Allow for retrieval of Tax Compliance information for Supplier and;
- III. Facilitate the integration of the e-Tendering (GOJEP) System with Supplier's information in the Government's National Contract Commission (NCC) registration system using the suppliers TRN as shared identifier between both systems.

To update your Organization's TRN and Tax Compliance data in the e-Tendering system, Supplier Admin Users must execute the following steps:

- I. Log in to the System ([www.gojep.gov.jm](http://www.gojep.gov.jm));
- II. Select the Supplier management link (under the Supplier Administration section on the left);
- III. Select the Edit organisation link/button;
- IV. For the Taxation Registration Number (TRN) prompt – Enter your organization's nine (9) digit TRN (no space or dashes). See TRN rules below;
- V. For the Taxation Compliance Reference (TCC/TCL) # prompt – Enter the last TCC# issued to your Organization by the Tax Administration Jamaica (TAJ), if one was issued. By completing this task:
  - a. Your Organization's Taxation Compliance Expiration Date information will be retrieved from the TAJ Taxation system and displayed on your Organization's record in GOJEP;
  - b. Tax eligibility information for your Organization will print on the Tender Opening Reports generated by the system;
  - c. The System will send you an email reminder, fourteen (14) days prior to the expiration of your Organization's tax compliance status. Upon the expiration and renewal of your Tax Compliance, please ensure same is updated in the system by following the above steps.
- VI. Select the Save button once you have entered the above information.

### TRN Format Rules:

Organization Type	Format	Rules
1 Limited Liability Incorporated	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered
2 Partnership	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered
3 Sole Trader or Trading As Entity	100009999/0001	TRN must begin with the digit 1 and must be nine digits. A sub 4 digit number must be entered, example 0001 or 0002 or 0003 etc. No '-' or space shall be entered
4 Individual Consultant	100009999	TRN must begin with the digit 1 and must be nine digits. No sub 4 digit number must be entered, No '-' or space shall be entered

For additional information, please call the Ministry of Finance, Public Procurement Customer Care Help Desk numbers: 876-932-5220/932-5251/932-5244/932-5251 or by sending an email to: [papucustomer@mf.gov.jm](mailto:papucustomer@mf.gov.jm).

GOJEP – using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.



Government of Jamaica



## Ministry of Finance and the Public Service

### REQUEST FOR CURRICULUM VITAE

**Country:** Jamaica  
**Procurement Entity:** Ministry of Finance and the Public Service (MOFPS)  
**Project Name:** Support to the Public Sector Transformation Programme  
**Sector:** Reform/Modernization of the State  
**Project #:** JA-L1073 | 4374/OC-JA

**Description of Service:** **Project Manager, Compensation Review (TIU)**  
 The Project Manager is responsible for providing leadership, coordination, and guidance pertaining to the smooth administration and successful execution of transformational initiatives related to the Public Sector Compensation Review Project (hereinafter referred to as "the Project") through the efficient management of a Project Management Office (PMO) within the MOFPS. The Project Manager is required to work closely with the TIU Programme Manager and wider public sector stakeholders.

**Procurement Method:** Bidding will be conducted through the Limited Tender procedures specified in the Government of Jamaica Handbook (GOJ) of Public Sector Procurement Procedures and in accordance with the 3CVs procedures specified in the IDB's Policies for the Procurement of Works and Goods.

**Contact Information:** Terms of Reference  
 Procurement Specialist  
 Public Sector Transformation Programme  
 MOFPS  
 6 Saxthorpe Avenue, Kingston 8  
 Tel: 876-383-0281  
[procurement@transformation.gov.jm](mailto:procurement@transformation.gov.jm)  
 The Terms of Reference Document are available on the MOFPS's website at [www.mof.gov.jm](http://www.mof.gov.jm).

**Deadline for submission:** Interested persons should forward their applications and curricula vitae **NO LATER THAN July 15, 2019** to the **Procurement Specialist 1 Public Sector Transformation Programme Ministry of Finance and the Public Service**  
 Email: [procurement@transformation.gov.jm](mailto:procurement@transformation.gov.jm)

We thank all interested persons for applying; however, please note that only shortlisted applicants will be contacted. The Ministry of Finance and the Public Service reserves the right to withdraw this invitation without providing reasons at any time before the indicated deadline for application.

## NOTICE

PLEASE CHECK THE MINISTRY'S WEBSITE FOR THE FULL DOCUMENTS

For Bookings Email:  
[jisadvertising@gmail.com](mailto:jisadvertising@gmail.com),  
[procurement@jis.gov.jm](mailto:procurement@jis.gov.jm)



## NATIONAL EXPORT-IMPORT BANK OF JAMAICA LIMITED

### INVITATION FOR BIDS

**Project Name:** Procurement of Commercial Off-The-Shelf Core Banking System

**Contract/Bid#:** 2019-06-04

**Procuring Entity:** National Export-Import Bank of Jamaica Limited

**Procurement Method:** International 2-Stage Competitive Bidding

### Eligibility for Bid Submission:

**Local:**  
 To establish eligibility Bidders must comply with the following criteria at the time of bid submission:

- Valid copy – NCC Category
- Valid copy – Tax Compliance Certificate

**Overseas:**  
 At the time of award contract should be NCC registered

**Scope of Works:** An off-the-shelf software system to meet the needs of the Bank

- Flexible and efficient loan origination
- Creation and allocation of collateral to loans
- Straight through processing of payments
- Flexible customer-centric user interface

**Tender Documents:** Qualified bidders are invited to contact the entity via [procurement@eximbankja.com](mailto:procurement@eximbankja.com) as of **July 1, 2019** and soft copy of bid documents will be available on the website: [www.eximbankja.com](http://www.eximbankja.com)

**Bid Submission Deposit:** National Export-Import Bank of Jamaica Ltd  
 85 Hope Road  
 Kingston 6  
 Reception Area

**Deadline for Submission:** (Stage 1 – Technical Only):  
**July 31, 2019 @ 3:30 p.m.**

**Contact Information:** National Export-Import Bank of Jamaica Ltd  
 85 Hope Road Kingston 6  
[procurement@eximbankja.com](mailto:procurement@eximbankja.com)



## NATIONAL HEALTH FUND

### Request for Proposal – Equipment for the Pre-packaging of Pharmaceuticals for Dispensing (NHF/PPE/6-2019)

**Scope:** The National Health Fund, an agency of the Ministry of Health and Wellness, Jamaica, now invites bids from eligible bidders for the Supply and Installation of Equipment for the Pre-packaging of Pharmaceuticals for dispensing along with the requisite staff training in the use and maintenance of the proposed equipment.

**Format:** Bidding will be conducted through the International Competitive Bidding process specified in the Government of Jamaica, Handbook of Public Sector Procurement Procedures <http://www.mof.gov.jm> and is open to all bidders from all countries. In order to participate, bidders must be registered on the Electronic Government Procurement System at <https://www.gojep.gov.jm/epps/home.do>. To register, select the "Register as a supplier" link from the home page. **For assistance, please contact the support desk at 876-932-5220.**

Bidders shall validate, pack and submit their bids electronically before **2:00 p.m. local time on July 22, 2019.**

The National Health Fund reserves the right to accept or reject any or all bid(s) or to re-tender, and to treat each request as a whole package or a part thereof.