



Bulletin #1/2019

Update of Jamaican Taxation Registration Number (TRN) and Tax Compliance Information for participation in GOJ tender opportunities via the Electronic Procurement System:

All suppliers that have a Jamaican based Taxation Registration Number (TRN) are being asked to validate their TRN and Tax Compliance information (TCC/TCL) on the Government of Jamaica Electronic Government Procurement (GOJEP) System.

The purpose of a valid TRN in GOJEP is to:

- I. Verify supplier's details;
- II. Allow for retrieval of Tax Compliance information for Supplier and;
- III. Facilitate the integration of the e-Tendering (GOJEP) System with Supplier's information in the Government's National Contract Commission (NCC) registration system using the suppliers TRN as shared identifier between both systems.

To update your Organization's TRN and Tax Compliance data in the e-Tendering system, Supplier Admin Users must execute the following steps:

- I. Log in to the System (www.gojep.gov.jm);
- II. Select the Supplier management link (under the Supplier Administration section on the left);
- III. Select the Edit organisation link/button;
- IV. For the Taxation Registration Number (TRN) prompt – Enter your organization's nine (9) digit TRN (no space or dashes). See TRN rules below;
- V. For the Taxation Compliance Reference (TCC/TCL) # prompt – Enter the last TCC# issued to your Organization by the Tax Administration Jamaica (TAJ), if one was issued. By completing this task:
 - a. Your Organization's Taxation Compliance Expiration Date information will be retrieved from the TAJ Taxation system and displayed on your Organization's record in GOJEP;
 - b. Tax eligibility information for your Organization will print on the Tender Opening Reports generated by the system;
 - c. The System will send you an email reminder, fourteen (14) days prior to the expiration of your Organization's tax compliance status. Upon the expiration and renewal of your Tax Compliance, please ensure same is updated in the system by following the above steps.
- VI. Select the Save button once you have entered the above information.

Organization Type	Format	Rules
1 Limited Liability Incorporated	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered
2 Partnership	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered
3 Sole Trader or Trading As Entity	100009999/0001	TRN must begin with the digit 1 and must be nine digits. A sub 4 digit number must be entered, example 0001 or 0002 or 0003 etc. No '-' or space shall be entered
4 Individual Consultant	100009999	TRN must begin with the digit 1 and must be nine digits. No sub 4 digit number must be entered, No '-' or space shall be entered

For additional information, please call the Ministry of Finance, Public Procurement Customer Care Help Desk numbers: 876-932-5220/932-5251/932-5244/932-5251 or by sending an email to: papucustomer@mf.gov.jm.

GOJEP – using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.



Housing Agency of Jamaica Limited (HAJL)

INVITATION TO BIDS (ITB)

PROCUREMENT OF LAND SURVEYING SERVICES FOR A SEWAGE TREATMENT PLANT AT BARRETT HALL, ST. JAMES BID No. W/19-003

The Housing Agency of Jamaica Limited (HAJL) invites proposals from suitably qualified Commissioned Land Surveyors with adequate experience and resources for the **Procurement of Land Surveying Services for a Sewage Treatment Plant at Barrett Hall, St. James.**

Scope of Works (as per Terms of Reference)

1. Assessment of the identified area to conduct the surveys
2. Pre-checked Boundary Survey
3. Topographical Survey

Eligibility Criteria

Interested bidders must submit the following with their bids:

1. Copy of valid Tax Compliance Letter (TCL) or valid Tax Compliance Certificate (TCC).
2. A Commissioned Land Surveyor's Certificate
3. Current Practicing Certificate

Collection of Bidding Documents

Request for Proposals (RFP) Documents will be available in the Procurement Unit located on the 2nd Floor, Housing Agency of Jamaica Limited, 13 Caledonia Avenue, Kingston 5, as of **Thursday, July 11, 2019 between 10:00 a.m. and 4:00 p.m.** for a non-refundable fee of **Two Thousand Dollars (J\$2,000.00)** payable by debit card or by lodgement to HAJL's NCB Account using the Customer #99-555555.

Clarifications

Clarifications related to this bid must be directed to jerome.aikman@hajl.gov.jm, from **July 11, 2019** and no later than **Friday, July 19, 2019**.

Deadline for Submission of Bids

Bids shall be valid for a period of **Ninety (90) days** after the tender closing deadline and shall be deposited in the tender box labeled "**Procurement of Land Surveying Services for a Sewage Treatment Plant at Barrett Hall, St. James**" in the Procurement Unit, 2nd Floor, Housing Agency of Jamaica Limited, 13 Caledonia Avenue, Kingston 5, before or at the tender deadline of **Thursday, July 25, 2019 at 2:00 p.m.** Late bids will be rejected.

Bid Opening

Bids will be opened at the Housing Agency of Jamaica's 4th Floor Meeting Room, 13 Caledonia Avenue, Kingston 5, on **Thursday, July 25, 2019 at 2:15 p.m.** Bidders and/or their representatives are invited to attend the opening.

The Housing Agency of Jamaica Limited is not obliged to accept the lowest or any bid and reserves the right to terminate the bidding process at any time prior to the award of contract without incurring any liability to any of the participants.



MINISTRY OF HEALTH AND WELLNESS

REQUEST FOR EXPRESSIONS OF INTEREST/CVS

PROJECT ADMINISTRATOR

JAMAICA

Support for the Health Systems Strengthening for the Prevention and Care Management of Non-Communicable Diseases Programme

Loan No: JA-L1049

The Government of Jamaica has received financing from the Inter-American Development Bank (IDB) toward the cost of the Support for the Health Systems Strengthening for the Prevention and Care Management of Non-Communicable Diseases Programme, and intends to apply part of the proceeds for the selection of a Project Administrator.

The Project Administrator will provide project administration support services ensuring the effective organization of the Project, particularly for Component Two, including assisting in identifying and solving administrative problems, programme/project planning, development and execution of stated goals and objectives.

The Ministry of Health and Wellness now invites eligible individuals to indicate their interest in providing the Services. The requirements are:

- Bachelor's degree in a Social Science, Management, Administration or a related field
- Three (3) years' proven experience working in an administrative or similar capacity, for example research assistant
- Basic proficiency in data analysis (quantitative and qualitative) and report writing.

The attention of interested individuals is drawn to paragraph 1.9 of the IDB's: *Policies for the Selection and Contracting of Consultants financed by the Inter-American Development Bank GN-2350-9*, March 2011, setting forth the IDB's policy on conflict of interest. The Individual will be selected in accordance with the Selection of Individual Consultants method set out in the IDB's Policies.

Expressions of Interest in the form of an Application Letter and Curriculum Vitae must be delivered to the address below (in person, or by mail, or by fax, or by email) by **July 29, 2019**. The detailed Terms of Reference is available on the website of the Ministry of Health and Wellness at www.moh.gov.jm.

**THE PROCUREMENT MANAGEMENT SPECIALIST
SUPPORT FOR THE HEALTH SYSTEMS STRENGTHENING
FOR THE PREVENTION AND CARE
MANAGEMENT OF NON-COMMUNICABLE DISEASES PROGRAMME
3rd Floor, Ministry of Health and Wellness
10A Chelsea Avenue
Kingston 5, Jamaica, W.I.
Tel: 876-633-7934
Email: hsspproject@moh.gov.jm**

We thank all applicants however please note, only shortlisted candidates will be contacted.