



GOJ PUBLIC PROCUREMENT PAGE

Bulletin #1/2019

Update of Jamaican Taxation Registration Number (TRN) and Tax Compliance Information for participation in GOJ tender opportunities via the Electronic Procurement System:

All suppliers that have a Jamaican based Taxation Registration Number (TRN) are being asked to validate their TRN and Tax Compliance information (TCC/TCL) on the Government of Jamaica Electronic Government Procurement (GOJEP) System.

The purpose of a valid TRN in GOJEP is to:

- I. Verify supplier's details;
- II. Allow for retrieval of Tax Compliance information for Supplier and;
- III. Facilitate the integration of the e-Tendering (GOJEP) System with Supplier's information in the Government's National Contract Commission (NCC) registration system using the suppliers TRN as shared identifier between both systems.

To update your Organization's TRN and Tax Compliance data in the e-Tendering system, Supplier Admin Users must execute the following steps:

- I. Log in to the System (www.gojep.gov.jm);
- II. Select the Supplier management link (under the Supplier Administration section on the left);
- III. Select the Edit organisation link/button;
- IV. For the Taxation Registration Number (TRN) prompt – Enter your organization's nine (9) digit TRN (no space or dashes). See TRN rules below;
- V. For the Taxation Compliance Reference (TCC/TCL) # prompt – Enter the last TCC# issued to your Organization by the Tax Administration Jamaica (TAJ), if one was issued. By completing this task:
 - a. Your Organization's Taxation Compliance Expiration Date information will be retrieved from the TAJ Taxation system and displayed on your Organization's record in GOJEP;
 - b. Tax eligibility information for your Organization will print on the Tender Opening Reports generated by the system;
 - c. The System will send you an email reminder, fourteen (14) days prior to the expiration of your Organization's tax compliance status. Upon the expiration and renewal of your Tax Compliance, please ensure same is updated in the system by following the above steps.
- VI. Select the Save button once you have entered the above information.

TRN Format Rules:

Organization Type	Format	Rules
Limited Liability Incorporated	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered
Partnership	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered
Sole Trader or Trading As Entity	100009999/0001	TRN must begin with the digit 1 and must be nine digits. A sub 4 digit number must be entered, example 0001 or 0002 or 0003 etc. No '-' or space shall be entered
Individual Consultant	100009999	TRN must begin with the digit 1 and must be nine digits. No sub 4 digit number must be entered, No '-' or space shall be entered

For additional information, please call the Ministry of Finance, Public Procurement Customer Care Help Desk numbers: 876-932-5220/932-5251/932-5244/932-5251 or by sending an email to: papucustomer@moj.gov.jm

GOJEP – using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.



"...Shaping Your Future With Wireless...."

REQUEST FOR PROPOSAL

Procurement of Consultancy Services to Conduct an Organisation and Compensation Review

The Spectrum Management Authority (SMA), a Government of Jamaica corporate body, hereby invites proposals from eligible and qualified Individual Consultants to provide consultancy services in furtherance of conducting an organisation and compensation review of the company.

Scope

The scope of the services requires the Consultant to undertake a comparative analysis of the compensation offerings of the company, a comprehensive workforce analysis and job evaluation exercise including the development of Job Descriptions.

Eligibility

Individual Consultants are required to submit a valid Jamaican Tax Compliance Certificate or an up-to-date Tax Compliance Letter.

Bidders may be disqualified in accordance with the requirements of Section 19(1) of the Public Procurement Regulations 2018. These regulations may be accessed by visiting the following URL: <http://mof.gov.jm/documents/documents-publications/document-centre/category/145-procurement-regulations.html>

Selection Method: Quality Cost-Based Selection

Collection Date: A complete set of Bidding Documents in English is available for download free of cost on the Government of Jamaica's Electronic Procurement website www.gojep.gov.jm. Registration instructions are available at www.gojep.gov.jm and all interested bidders are required to register.

Closing Date: The closing date for the submission of proposal is **Wednesday, July 10, 2019 at 2:00 p.m. (Jamaica time)**. An online bid opening report will be sent to all Bidders that submitted a proposal. Late submissions will not be accepted. Further information may be obtained from:

The Procurement Consultant, Procurement Department
Address: Spectrum Management Authority
13-19 Harbour Street
Kingston, Jamaica W.I.
Telephone: 876-922-8884 | 876-948-7800 | 876-618-1901
Electronic mail address: procurement@sma.gov.jm

This is an online Tender where tenders will only be accepted via the electronic Government Procurement Portal (www.gojep.gov.jm). No offline (hard copies) will be accepted and there will be no physical tender box for drop-off of Tender documents. To obtain the Tender documents and to participate in the Tender opportunity, you must first be registered in the portal. To register as a Consultant on the e-GP System, Select the link, Register as a Supplier from the Home page. System User Manual can also be accessed by selecting the User Manual option. For assistance, in registration or to receive training, please contact the Ministry of Finance support desk at: 876-932-5220/876-932-5224 or select the Contact us link from the Home Page to send an email.



Development Bank of Jamaica Limited
Facilitating Economic Growth & Development

DEVELOPMENT BANK OF JAMAICA

EXPRESSIONS OF INTEREST

STRATEGIC PLANNING FACILITATOR

The Development Bank of Jamaica (DBJ) seeks to identify qualified Consultants to provide support for the Bank's Strategy Management programme for the 2020/21 planning cycle. The DBJ's Board of Directors and Senior Management team will host two independent but connected retreats to facilitate the development and enhancement of strategy to ensure valuable, optimal and sustainable achievement of its mission and vision.

The objectives of this assignment are to:

- I. Facilitate the updating of the DBJ's rolling four-year plan; and
- II. Provide the foundation of DBJ's 2020/21 - 2023/24 Corporate Plan

The main responsibilities of the Consultant will be:

- To facilitate the Board of Directors' Retreat
 - Strategic Visioning and Target Setting
 - Strategic Goals and Objectives Formulation
- To facilitate the Senior Managers' Retreat
 - Strategy Formulation
 - Development of Key Performance Indicators
 - Scenario Planning
- To utilize technology solutions to ascertain feedback from participants throughout the retreats
- To provide reports on the outputs of each Retreat

MINIMUM REQUIREMENTS

The consultant submitting proposals should meet the following criteria:

- Qualification in Strategic Planning, Business Administration, Economics, Social Sciences, or related fields
- Certified Professional Facilitator certification is an advantage
- Strong knowledge/understanding of the Balanced Scorecard Methodology
- Minimum three (3) years' experience creating strategic plans, strategy maps
- Minimum five (5) years' experience facilitating retreats
- Ability to facilitate retreats and conduct team-building activities involving persons at the Board and/or senior management level
- Strong planning and report-writing skills
- Tax Compliance Letter (TCL)

The DBJ invites interested consultants to submit their résumés/profiles to demonstrate their experience/expertise in facilitating strategy formulation activities for both public and private sector organizations.

Please submit proposals in hard or soft copies no later than **4:00 p.m. on Friday, July 12, 2019**, to the address below. In the case of electronic submission, the subject line should read "**Professional Profile for Strategic Planning Facilitator**"; the file size should not exceed 8 mb. Late applications will not be accepted.

STRATEGIC PLANNING FACILITATOR
THE DEVELOPMENT BANK OF JAMAICA
11A -15 OXFORD ROAD, KINGSTON 5
Attn: General Manager, Strategic Services Division
OR – online to ssdprocurement@dbankjm.com



JAMAICA CIVIL AVIATION AUTHORITY

TENDER NOTICE NON-CONSULTANCY SERVICES

The Jamaica Civil Aviation Authority (JCAA) invites sealed bids from eligible bidders for the following procurement opportunity: Bidding will be conducted through the National Competitive Bidding (NCB) procedures as outlined in the Government of Jamaica handbook of Public Sector Procurement procedures, **March 2014** (<http://www.mof.gov.jm>) and is open to all qualified bidders locally.

The procurement of professional services to develop and deploy an Internet-based application to automate the licences and permit workflow for the Economic Regulations Department of the JCAA (RFP # 2019/JCAA/10).

Full details of the engagement are included in the Request for Proposal (RFP), which may be viewed at the Jamaica Civil Aviation Authority's website, <http://www.jcaa.gov.jm> as of **Tuesday, July 02, 2019 @ 3:00 p.m.**

Companies must submit valid/current copies of the following documents with their technical proposals:

- Valid Tax Compliance Letter;
- Valid PPC (formerly NCC) Registration under the category: Information Technology Services.

Envelopes should be addressed as per under, and deposited in the Tender Box located in the Lobby of the JCAA:

Jacene Richards-Harris
Procurement Manager
Jamaica Civil Aviation Authority
4 Winchester Road, Kingston 10
Jamaica

no later than **Wednesday, July 24, 2019 at 3:00 p.m.**

Public opening of bids follows at **3:15 p.m. on Wednesday, July 24, 2019** in the Procurement Meeting Room of the JCAA:

Late Tenders will NOT be accepted.



INVITATION TO BID

GENERAL PEST CONTROL SERVICES 2019/20-2020/21

Scope:

Jamaica Urban Transit Company Limited (JUTC) invites qualified bidders for the provision of **General Pest Control 2019-2021 (Ref: LO- 0585/19)** for one or more Lots as set out in the Standard Bidding Document.

Procurement Method

- National Competitive Bidding

Eligibility

- Valid Tax Compliance Certificate (TCC)
- Valid Public Procurement Commission (formerly NCC) Certificate in the respective category of **Pesticide Control Services**
- Other documents as outlined in the Instructions to Bidders

Tender documents

- Will be available for download as at **Monday, July 08, 2019** on the Government of Jamaica Electronic Procurement website (www.gojep.gov.jm)

Deadline for Submission

- Bids must be submitted online via www.gojep.gov.jm no later than **Monday, August 05, 2019 at 2:00 p.m.** Late Bids will be rejected.

Bid Opening

- Online Bid opening will take place on **Monday, August 05, 2019 at 2:15 p.m.**

NOTE: Bidders are being encouraged to peruse the Instructions to Bidders/Standard Bidding Document in its entirety.

GOVERNMENT PUBLIC PROCUREMENT

If you are interested in doing business with the Government, you are invited to view tender notices for procurement contracts on this page.