



# GOJ PUBLIC PROCUREMENT PAGE

## Bulletin #1/2019

Update of Jamaican Taxation Registration Number (TRN) and Tax Compliance Information for participation in GOJ tender opportunities via the Electronic Procurement System:

All suppliers that have a Jamaican based Taxation Registration Number (TRN) are being asked to validate their TRN and Tax Compliance information (TCC/TCL) on the Government of Jamaica Electronic Government Procurement (GOJEP) System.

The purpose of a valid TRN in GOJEP is to:

- I. Verify supplier's details;
- II. Allow for retrieval of Tax Compliance information for Supplier and;
- III. Facilitate the integration of the e-Tendering (GOJEP) System with Supplier's information in the Government's National Contract Commission (NCC) registration system using the suppliers TRN as shared identifier between both systems.

To update your Organization's TRN and Tax Compliance data in the e-Tendering system, Supplier Admin Users must execute the following steps:

- I. Log in to the System ([www.gojep.gov.jm](http://www.gojep.gov.jm));
- II. Select the Supplier management link (under the Supplier Administration section on the left);
- III. Select the Edit organisation link/button;
- IV. For the Taxation Registration Number (TRN) prompt – Enter your organization's nine (9) digit TRN (no space or dashes). See TRN rules below;
- V. For the Taxation Compliance Reference (TCC/TCL) # prompt – Enter the last TCC# issued to your Organization by the Tax Administration Jamaica (TAJ), if one was issued. By completing this task:
- a. Your Organization's Taxation Compliance Expiration Date information will be retrieved from the TAJ Taxation system and displayed on your Organization's record in GOJEP;
- b. Tax eligibility information for your Organization will print on the Tender Opening Reports generated by the system;
- c. The System will send you an email reminder, fourteen (14) days prior to the expiration of your Organization's tax compliance status. Upon the expiration and renewal of your Tax Compliance, please ensure same is updated in the system by following the above steps.
- VI. Select the Save button once you have entered the above information.

### TRN Format Rules:

	Organization Type	Format	Rules
1	Limited Liability Incorporated	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered
2	Partnership	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered
3	Sole Trader or Trading As Entity	100009999/0001	TRN must begin with the digit 1 and must be nine digits. A sub 4 digit number must be entered, example 0001 or 0002 or 0003 etc. No '-' or space shall be entered
4	Individual Consultant	100009999	TRN must begin with the digit 1 and must be nine digits. No sub 4 digit number must be entered, No '-' or space shall be entered

For additional information, please call the Ministry of Finance, Public Procurement Customer Care Help Desk numbers: 876-932-5220/932-5251/932-5244/932-5251 or by sending an email to: [papucustomercare@mof.gov.jm](mailto:papucustomercare@mof.gov.jm).

GOJEP – using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.



## DEVELOPMENT BANK OF JAMAICA

### EXPRESSIONS OF INTEREST

#### STRATEGIC PLANNING FACILITATOR

The Development Bank of Jamaica (DBJ) seeks to identify qualified Consultants to provide support for the Bank's Strategy Management programme for the 2020/21 planning cycle. The DBJ's Board of Directors and Senior Management team will host two independent but connected retreats to facilitate the development and enhancement of strategy to ensure valuable, optimal and sustainable achievement of its mission and vision.

##### The objectives of this assignment are to:

- I. Facilitate the updating of the DBJ's rolling four-year plan; and
- II. Provide the foundation of DBJ's 2020/21 - 2023/24 Corporate Plan

##### The main responsibilities of the Consultant will be:

- To facilitate the Board of Directors' Retreat
  - Strategic Visioning and Target Setting
  - Strategic Goals and Objectives Formulation
- To facilitate the Senior Managers' Retreat
  - Strategy Formulation
  - Development of Key Performance Indicators
  - Scenario Planning
- To utilize technology solutions to ascertain feedback from participants throughout the retreats
- To provide reports on the outputs of each Retreat

#### MINIMUM REQUIREMENTS

The consultant submitting proposals should meet the following criteria:

- Qualification in Strategic Planning, Business Administration, Economics, Social Sciences, or related fields
- Certified Professional Facilitator certification is an advantage
- Strong knowledge/understanding of the Balanced Scorecard Methodology
- Minimum three (3) years' experience creating strategic plans, strategy maps
- Minimum five (5) years' experience facilitating retreats
- Ability to facilitate retreats and conduct team-building activities involving persons at the Board and/or senior management level
- Strong planning and report-writing skills
- Tax Compliance Letter (TCL)

The DBJ invites interested consultants to submit their résumés/profiles to demonstrate their experience/expertise in facilitating strategy formulation activities for both public and private sector organizations.

Please submit proposals in hard or soft copies no later than **4:00 p.m. on Friday, July 12, 2019**, to the address below. In the case of electronic submission, the subject line should read "**Professional Profile for Strategic Planning Facilitator**"; the file size should not exceed 8 mb. Late applications will not be accepted.

**STRATEGIC PLANNING FACILITATOR  
THE DEVELOPMENT BANK OF JAMAICA  
11A -15 OXFORD ROAD, KINGSTON 5  
Attn: General Manager, Strategic Services Division  
OR – online to [ssdprocurement@dbankjm.com](mailto:ssdprocurement@dbankjm.com)**

## MINISTRY OF INDUSTRY, COMMERCE, AGRICULTURE & FISHERIES

### REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES – FIRMS SELECTION)

- COUNTRY:** JAMAICA  
**PROJECT NAME:** PROMOTING COMMUNITY-BASED CLIMATE RESILIENCE IN THE FISHERIES SECTOR PROJECT  
**Loan No./Credit No./Grant No.:** TF0A6559  
**Assignment Title:** Consultancy to Strengthen the Policy and Regulatory Framework for Climate Resilient Fisheries and Aquaculture Management  
**Reference No.:** JM – MICAf-82596-CS-CQS

The Government of Jamaica has received financing from the World Bank towards the cost of the Promoting Community-Based Climate Resilience in the Fisheries Sector Project, and intends to apply part of the proceeds for consulting services.

The consulting services ("the Services") include updating the fisheries and aquaculture policy framework and developing protocols, guidelines and regulations that will ensure climate resilient fisheries. The Services are intended to strengthen the policy and regulatory framework to facilitate the development of a climate resilient fisheries and aquaculture sector. The Consultancy is expected to have duration of **eight (8) months**.

The Ministry of Industry, Commerce, Agriculture & Fisheries now invites eligible consulting firms ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are:

- i. A minimum of five (5) years of proven experience in the preparation of policy and regulatory frameworks for the development of climate resilient fisheries and aquaculture or in a related field.
- ii. Specific experience of at least three (3) similar assignments. Previous work in fisheries and aquaculture will be considered to be an asset.
- iii. Experience of at least two (2) assignments in Small Island Developing States, with specific experience in the Caribbean region is highly desirable.
- iv. The Firm should have the demonstrated organizational capacity to provide technical and management support to the project.

Key Experts will not be evaluated at the shortlisting stage.

The attention of interested Consultants is drawn to Section III, paragraphs 3.14, 3.16 and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016 (Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

Consultants may associate with other firms in the form of a joint venture or a sub-consultancy to enhance their qualifications.

A Consultant will be selected in accordance with the Consultant's Qualification Selection method set out in the Procurement Regulations.

Further information can be obtained at the address below during office hours **9:00 a.m. to 4:30 p.m., Monday to Thursday and 9:00 a.m. to 3:30 p.m. on Fridays**.

Expressions of interest must be delivered in a written form to the address below (in person, by mail, fax or email) by **July 16, 2019 at 3:00 p.m.**

**Director of Fisheries  
Fisheries Division  
2C Newport East, Kingston 11, Jamaica  
Attn: Project Manager – Fisheries PPCR  
Tel: 876-923-8811-3 or 876-948-9014  
Email: [fisheries@micaf.gov.jm](mailto:fisheries@micaf.gov.jm)**