



Bulletin #1/2019

Update of Jamaican Taxation Registration Number (TRN) and Tax Compliance Information for participation in GOJ tender opportunities via the Electronic Procurement System:

All suppliers that have a Jamaican based Taxation Registration Number (TRN) are being asked to validate their TRN and Tax Compliance information (TCC/TCL) on the Government of Jamaica Electronic Government Procurement (GOJEP) System.

The purpose of a valid TRN in GOJEP is to:

- I. Verify supplier's details;
- II. Allow for retrieval of Tax Compliance information for Supplier and;
- III. Facilitate the integration of the e-Tendering (GOJEP) System with Supplier's information in the Government's National Contract Commission (NCC) registration system using the suppliers TRN as shared identifier between both systems.

To update your Organization's TRN and Tax Compliance data in the e-Tendering system, Supplier Admin Users must execute the following steps:

- I. Log in to the System (www.gojep.gov.jm);
- II. Select the Supplier management link (under the Supplier Administration section on the left);
- III. Select the Edit organisation link/button;
- IV. For the Taxation Registration Number (TRN) prompt – Enter your organization's nine (9) digit TRN (no space or dashes). See TRN rules below;
- V. For the Taxation Compliance Reference (TCC/TCL) # prompt – Enter the last TCC# issued to your Organization by the Tax Administration Jamaica (TAJ), if one was issued. By completing this task:
 - a. Your Organization's Taxation Compliance Expiration Date information will be retrieved from the TAJ Taxation system and displayed on your Organization's record in GOJEP;
 - b. Tax eligibility information for your Organization will print on the Tender Opening Reports generated by the system;
 - c. The System will send you an email reminder, fourteen (14) days prior to the expiration of your Organization's tax compliance status. Upon the expiration and renewal of your Tax Compliance, please ensure same is updated in the system by following the above steps.
- VI. Select the Save button once you have entered the above information.

Organization Type	Format	Rules
1 Limited Liability Incorporated	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered
2 Partnership	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered
3 Sole Trader or Trading As Entity	100009999/0001	TRN must begin with the digit 1 and must be nine digits. A sub 4 digit number must be entered, example 0001 or 0002 or 0003 etc. No '-' or space shall be entered
4 Individual Consultant	100009999	TRN must begin with the digit 1 and must be nine digits. No sub 4 digit number must be entered, No '-' or space shall be entered

For additional information, please call the Ministry of Finance, Public Procurement Customer Care Help Desk numbers: 876-932-5220/932-5251/932-5244/932-5251 or by sending an email to: papucustomer@moj.gov.jm.

GOJEP – using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.

OFFICE OF THE CABINET

REQUEST FOR QUOTATION

The Office of the Cabinet, Public Sector Transformation and Modernisation Division (PSTMD) invites eligible suppliers to submit bids for the:

RFQ#2019/E002: SUPPLY OF OFFICE FURNITURE FOR THE COMPANIES OFFICE OF JAMAICA

The details of the engagement are included in the Request for Quotation document which will be available for download as at **Tuesday, June 11, 2019** on the Government of Jamaica Electronic Procurement website (www.gojep.gov.jm). Registration is a prerequisite for Suppliers to participate in the Tender and therefore instructions (relating to registration) are available on the website.

Procurement Method: Local Competitive Bidding

Source of Funding: Project is funded by the Inter-American Development Bank under the Project No. JA-L1046. The Inter-American Development Bank (IDB) policy (GN-2349-9) and the Government of Jamaica (GOJ) Handbook of Public Sector Procurement Procedures, 2014 will guide the process.

Compliance Certificates: Jamaican nationals must submit a valid Tax Compliance Certificate (TCC) and a National Contracts Commission (NCC) Certificate with their bid.

The closing date for the submission of proposal is **Monday, July 1, 2019 at 1:00 p.m. (Jamaica time)**. Online Bid Opening takes place thereafter on the same day (**Monday, July 1, 2019 at 1:15 p.m. (Jamaica time)**). An online bid opening report will be sent to all Bidders that submitted a proposal.

Late submissions will **not** be accepted.

Further information may be obtained from:

**The Procurement Officer
Office of the Cabinet
Public Sector Transformation and Modernisation Division
Room 219, (Upstairs) 2A Devon Road
Kingston 6
Jamaica, West Indies**

This is an online Tender where tenders will only be accepted via the electronic Government Procurement Portal (www.gojep.gov.jm). No offline (hard copies) will be accepted and there will be no physical tender box for drop-off of Tender documents. To obtain the Tender documents and to participate in the Tender opportunity, you must first be registered in the portal.

To register as a Consultant on the e-GP System, Select the link, Register as a Supplier from the Home page. System User Manual can also be accessed by selecting the User Manual option.

For assistance, in registration or to receive training, please contact the support desk at: 876-932-5220 or select the Contact us link from the Home page to send an email.



Invitation for Bids

Non-Destructive Testing Services (Laser Scanning, Data Processing and Ultrasound) of Offsite Pipelines

Petrojam Limited is located at 75-96 Marcus Garvey Drive, Kingston 15, and hereby invites bids from eligible and qualified bidders for the provision of Non-Destructive Testing Services (Laser Scanning, Data Processing and Ultrasound) of Offsite Pipelines located at Montego Bay Industrial Loading Rack, JPS Rockfort Plant, West Kingston Power Plant and its refinery at 96 Marcus Garvey Drive.

Scope:

The scope of services requires the contractor to supply all materials, except those designated "owner-furnished", quality assurance, supervision, labour, transportation, tools, equipment and other services necessary to perform laser scanning and generation of 2D and 3D drawings, isometric sketches in AutoCAD for off-site pipelines. The scope includes other services for pipeline integrity assessment, as-built drawing information, etc. The scope is detailed in the bidding documents.

Collection Date:

A complete set of Bidding Documents in English will be available for download free of cost from **Saturday, June 8, 2019** on the Government of Jamaica's Electronic Procurement website www.gojep.gov.jm. Registration instructions are available at www.gojep.gov.jm and all interested bidders are required to register.

Eligibility Criteria:

Prior to contract signing, the incumbent is required to submit a valid Jamaican Tax Compliance Certificate together with a valid certificate of registration with the Public Procurement Commission in the category of **Non-Destructive Testing Services**.

Qualification Criteria:

The Procuring Entity will assess, *inter alia*, the trade or professional qualifications of each analyst to be assigned to this contract, and at the time of bidding, the certificates of Level 1-Level 3 Technicians are to be submitted in accordance with the instructions laid down in the tender documents.

Other Evaluation Criteria:

Bidders may be disqualified in accordance with the requirements of Section 19(1) of the Public Procurement Regulations 2018. These regulations may be accessed by visiting the following URL: <http://mof.gov.jm/documents/documents-publications/document-centre/category/145-procurement-regulations.html>

Special and Differential Treatment Measures:

No special and differential treatment measures apply to this tender.

Submission of Bids:

Bids must be submitted in English online via www.gojep.gov.jm no later than **Monday, July 1, 2019 at 2:00 p.m. Jamaica time (UTC -05:00)**, and bids must be valid for One Hundred and Twenty (120) calendar days after the date of bid submission. **Late Bids will be rejected.** Bids will be opened online on **Monday, July 1, 2019 at 2:05 p.m. Jamaica time (UTC -05:00)**.

This is an online managed Tender, and tender documents and Supplier Bids will only be made available and accepted via the electronic Government Procurement Portal (www.gojep.gov.jm). No offline (hard copies) Bids will be accepted and there will be no physical tender box for drop-off of Bids. To participate in this tender opportunity, Suppliers must first be registered and know how to use the electronic Procurement System, www.gojep.gov.jm.

Please register on the e-GP System by selecting the Register as a supplier link from the home page.

For assistance and training, please contact the support desk at: 876-932-5220.