



Bulletin #1/2019

Update of Jamaican Taxation Registration Number (TRN) and Tax Compliance Information for participation in GOJ tender opportunities via the Electronic Procurement System:

All suppliers that have a Jamaican based Taxation Registration Number (TRN) are being asked to validate their TRN and Tax Compliance information (TCC/TCL) on the Government of Jamaica Electronic Government Procurement (GOJEP) System.

The purpose of a valid TRN in GOJEP is to:

- I. Verify supplier's details;
- II. Allow for retrieval of Tax Compliance information for Supplier and;
- III. Facilitate the integration of the e-Tendering (GOJEP) System with Supplier's information in the Government's National Contract Commission (NCC) registration system using the suppliers TRN as shared identifier between both systems.

To update your Organization's TRN and Tax Compliance data in the e-Tendering system, Supplier Admin Users must execute the following steps:

- I. Log in to the System (www.gojep.gov.jm);
- II. Select the Supplier management link (under the Supplier Administration section on the left);
- III. Select the Edit organisation link/button;
- IV. For the Taxation Registration Number (TRN) prompt – Enter your organization's nine (9) digit TRN (no space or dashes). See TRN rules below;
- V. For the Taxation Compliance Reference (TCC/TCL) # prompt – Enter the last TCC# issued to your Organization by the Tax Administration Jamaica (TAJ), if one was issued. By completing this task:
 - a. Your Organization's Taxation Compliance Expiration Date information will be retrieved from the TAJ Taxation system and displayed on your Organization's record in GOJEP;
 - b. Tax eligibility information for your Organization will print on the Tender Opening Reports generated by the system;
 - c. The System will send you an email reminder, fourteen (14) days prior to the expiration of your Organization's tax compliance status. Upon the expiration and renewal of your Tax Compliance, please ensure same is updated in the system by following the above steps.
- VI. Select the Save button once you have entered the above information.

Organization Type	Format	Rules
1 Limited Liability Incorporated	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered
2 Partnership	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered
3 Sole Trader or Trading As Entity	100009999/0001	TRN must begin with the digit 1 and must be nine digits. A sub 4 digit number must be entered, example 0001 or 0002 or 0003 etc. No '-' or space shall be entered
4 Individual Consultant	100009999	TRN must begin with the digit 1 and must be nine digits. No sub 4 digit number must be entered, No '-' or space shall be entered

For additional information, please call the Ministry of Finance, Public Procurement Customer Care Help Desk numbers: 876-932-5220/932-5251/932-5244/932-5251 or by sending an email to: papucustomer@moj.gov.jm.

GOJEP – using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.

Ministry of Finance and the Public Service

PROJECT MANAGER THE PUBLIC SECTOR LEARNING FRAMEWORK (PSLF)

PROJECT NAME: STRATEGIC PUBLIC SECTOR TRANSFORMATION PROJECT
IBRD LOAN NO.: 8406JM
COMPONENT: ADAPTIVE PUBLIC SECTOR APPROACHES TO PROMOTE FISCAL SUSTAINABILITY

The Government of Jamaica (GOJ) has received loan financing from the International Bank for Reconstruction and Development (IBRD) towards the cost of the Strategic Public Sector Transformation Project (SPSTP) and intends to apply part of the proceeds for the selection of a **Project Manager to provide project management expertise to undertake the effective and timely implementation of the Public Sector Learning Framework (PSLF).**

The Project Manager will be responsible for managing the implementation of the PSLF. The Consultant will also act as Project Manager for all the sub-projects related to the elements for delivery under the PSLF.

The Ministry of Finance and the Public Service now invites eligible individuals to submit their CV.

Education and Experience

- Advanced University Degree (Master's) in Organisational Development/Human Resource Management, Public Administration, the Social Sciences with an emphasis on training and Development or related field;
- Project Management qualifications from a recognized certifying institution;
- Minimum seven years of professional working experience in a project management capacity.

Applications must be delivered in a written form to the address below (in person, by mail, fax or email) by **July 8, 2019**. The detailed Terms of Reference are available on the website of the Ministry of Finance and the Public Service at www.mof.gov.jm.

THE PROCUREMENT SPECIALIST (LEAD)
STRATEGIC PUBLIC SECTOR TRANSFORMATION PROJECT
 Ministry of Finance and the Public Service
 30 National Heroes Circle
 Kingston 4, Jamaica, WI
 Tel: 1-876-932-5474/5211
 Fax: 1-876-932-5977
 Email: spstp@mof.gov.jm

NOTICE
 PLEASE CHECK THE MINISTRY'S WEBSITE FOR THE FULL DOCUMENTS

For Bookings Email:
jisadvertising@gmail.com,
procurement@jis.gov.jm



MINISTRY OF FINANCE AND THE PUBLIC SERVICE

AUDIT OUTSOURCING PROJECT PROJECT IMPLEMENTATION UNIT

INVITATIONS FOR CURRICULUM VITAE

The Government of Jamaica has received funding from the World Bank towards the Strategic Public Sector Transformation Project and intends to apply a portion of the proceeds to fund project staff to support the Audit Outsourcing Project (AOP) at the Auditor General's Department (AuGD).

The Auditor General's Department (AuGD) is tasked to audit annually, the appropriation accounts of Ministries, Departments and Agencies (MDAs). One Hundred and sixty three (163) of these statements represent the financial statements of Statutory Bodies, Executive Agencies and Local Authorities in arrears of four or more years. The AuGD has embarked on implementing an Audit Outsourcing Project to eliminate the arrears over a two-year period.

In order to achieve these objectives, a Project Implementation Unit is to be established at the AuGD. To this end, the Ministry is seeking to secure the services of the following full-time project staff:

Quality Assurance Manager

The Quality Assurance Manager will be required to lead and direct the AOP consultancy, ensuring that the stated goals and objectives of the project are achieved within prescribed time frames and funding, develop the work/project plan and timelines; participate in ongoing project planning activities to include project schedule development, resource allocation, issue prioritization, risk planning, and communication planning in addition to other duties.

QUALIFICATIONS AND EXPERIENCE :

- ACCA, CPA or Master's Degree in Accounting;
- Five years' external audit experience at the managerial level;
- Five years' experience managing two or more audits.

Quality Control Officer

The Quality Control Officer is responsible for providing reasonable assurance to the Quality Assurance Manager so that the AOP is conducted in accordance with applicable professional standards, AuGD policies and legislative requirements at an acceptable level of audit risk and adds value to the respective MDA in addition to other duties.

QUALIFICATIONS AND EXPERIENCE:

- ACCA/CPA Certified;
- At least three years' experience in an external audit environment;
- At least two years' experience in quality assurance.

Administrative Assistant

The Administrative Officer will be required to provide administrative support to the Quality Assurance Manager and Quality Control Officers and manage the co-ordination and preparation of workshops, conferences seminars, meetings and other such activities organized by the AOP in addition to other duties.

QUALIFICATIONS AND EXPERIENCE:

- Bachelor Degree in Administration, Management or other related area.
- Three years' experience in project administration.
- At least 2 - 3 years' experience in administration within a public entity.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016, Revised November 2017 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

A consultant will be selected in accordance with the Individual Consultant Selection Method set out in the Procurement Regulations. Further information can be obtained at the address below during office hours **Mondays to Thursdays, 9:00 a.m. to 5:00 p.m. and Fridays 9:00 a.m. to 4:00 p.m.**

Expressions of interest (including Curriculum Vitae) must be delivered in a written form to the address below (in person, by mail, or by fax or email) by **July 08, 2019**. The detailed Terms of Reference for the Consultancy Service are available on the website of the Ministry of Finance and the Public Service at www.mof.gov.jm.

Interested consultants may submit Expressions of Interest/CV by **July 08, 2019 to:**

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 Kingston 4, Jamaica, WI
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