



## Bulletin #1/2019

### Update of Jamaican Taxation Registration Number (TRN) and Tax Compliance Information for participation in GOJ tender opportunities via the Electronic Procurement System:

All suppliers that have a Jamaican based Taxation Registration Number (TRN) are being asked to validate their TRN and Tax Compliance information (TCC/TCL) on the Government of Jamaica Electronic Government Procurement (GOJEP) System.

The purpose of a valid TRN in GOJEP is to:

- I. Verify supplier's details;
- II. Allow for retrieval of Tax Compliance information for Supplier and;
- III. Facilitate the integration of the e-Tendering (GOJEP) System with Supplier's information in the Government's National Contract Commission (NCC) registration system using the suppliers TRN as shared identifier between both systems.

To update your Organization's TRN and Tax Compliance data in the e-Tendering system, Supplier Admin Users must execute the following steps:

- I. Log in to the System ([www.gojep.gov.jm](http://www.gojep.gov.jm));
- II. Select the Supplier management link (under the Supplier Administration section on the left);
- III. Select the Edit organisation link/button;
- IV. For the Taxation Registration Number (TRN) prompt – Enter your organization's nine (9) digit TRN (no space or dashes). See TRN rules below;
- V. For the Taxation Compliance Reference (TCC/TCL) # prompt – Enter the last TCC# issued to your Organization by the Tax Administration Jamaica (TAJ), if one was issued. By completing this task:
  - a. Your Organization's Taxation Compliance Expiration Date information will be retrieved from the TAJ Taxation system and displayed on your Organization's record in GOJEP;
  - b. Tax eligibility information for your Organization will print on the Tender Opening Reports generated by the system;
  - c. The System will send you an email reminder, fourteen (14) days prior to the expiration of your Organization's tax compliance status. Upon the expiration and renewal of your Tax Compliance, please ensure same is updated in the system by following the above steps.
- VI. Select the Save button once you have entered the above information.

Organization Type	Format	Rules
1 Limited Liability Incorporated	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered
2 Partnership	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered
3 Sole Trader or Trading As Entity	100009999/0001	TRN must begin with the digit 1 and must be nine digits. A sub 4 digit number must be entered, example 0001 or 0002 or 0003 etc. No '-' or space shall be entered
4 Individual Consultant	100009999	TRN must begin with the digit 1 and must be nine digits. No sub 4 digit number must be entered, No '-' or space shall be entered

For additional information, please call the Ministry of Finance, Public Procurement Customer Care Help Desk numbers: 876-932-5220/932-5251/932-5244/932-5251 or by sending an email to: [papucustomer@mf.gov.jm](mailto:papucustomer@mf.gov.jm).

GOJEP – using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.

## MINISTRY OF NATIONAL SECURITY

### PRE-QUALIFICATION FOR CONSTRUCTION & ASSOCIATED WORKS TO BUILD AUTOPSY SUITE FOR THE JAMAICA CONSTABULARY FORCE (JCF) AT 149 ORANGE STREET KINGSTON.

The Ministry of National Security (MNS) seeks to undertake the development of approximately 3,391.73 square feet of land situated at 149 Orange Street, Kingston, to construct an Autopsy Suite for the Jamaica Constabulary Force (JCF).

#### Scope

The work will involve excavation and associated works, construction of new walls, concrete and block laying, installation of windows and doors, flooring, roofing, steelworks and other metal fabrication, installation of electrical, plumbing, and drainage systems.

#### Eligibility

Individual Contractors or Group of Contractors wishing to be pre-qualified for this project must demonstrate the ability to satisfy ALL the criteria listed below in order to be considered:

1. Evidence of up-to-date National Contracts Commission registration in Building Construction (Grade 1) and Interior Construction Work (Grade 2) Plumbing/Pipe Laying (Grade 1)
2. Valid Tax Compliance Certificate (TCC)
3. Evidence of having performed similar works expressed in this invitation on previous projects to include referrals and listing of projects completed within the last five (5) years
4. Specialist personnel in areas of construction, electrical installation and plumbing
5. Information on personnel, level of expertise and supervising capability.

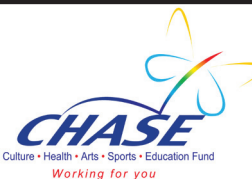
#### Availability

Pre-qualification document will be available the Ministry of National Security, Procurement Department on the NCB North Tower, 4<sup>th</sup> Floor, on **Wednesday, June 19, 2019** between **9:00 a.m. and 4:00 p.m.**

#### Deadline

Pre-qualification documents should be submitted in a sealed envelope clearly marked '**Construction & Associated Works to Build JCF Autopsy Suite**' to the address below on or before **2:00 p.m., Monday, July 22, 2019.**

**Ministry of National Security**  
**Douglas Stewart**  
 Director, Procurement  
 NCB (North) Tower, 4<sup>th</sup> Floor  
 2 Oxford Road, Kingston 5  
 Telephone: 876-906-4908-22 Ext. 2059/2074  
 Email Address: [douglas.stewart@mns.gov.jm](mailto:douglas.stewart@mns.gov.jm)  
 Please visit the website at [www.mns.gov.jm](http://www.mns.gov.jm)  
 or [www.procurement.gov.jm/procurement](http://www.procurement.gov.jm/procurement) for details.



## INVITATION FOR BIDS

The Culture, Health, Arts, Sports and Education (CHASE) Fund now invites sealed bids from eligible **CONTRACTORS** for the proposed "**Construction, Renovation and Expansion**" of the following schools:

- Friendship Primary & Infant School – Friendship District, Westmoreland
- Barbary Hall Primary & Infant School – Barbary Hall District, St. Elizabeth
- Happy Grove Primary & Infant School – Happy Grove District, St. Elizabeth

#### DESCRIPTION OF WORKS

##### Friendship Primary School – 6 months

The construction of a new four (4) classroom Infant Department building to include: office, sickbay and bathroom facilities.

##### Barbary Hall Primary School – 6 months

The construction of a new two (2) classroom school building to include: office, sickbay and bathroom facilities staffroom, offices, kitchenette and sickbay.

##### Happy Grove Primary & Infant School – 4 Months

Renovation and expansion of the existing school building into two (2) classrooms, bathroom and sickbay.

#### ELIGIBILITY:

It is mandatory that contractors be registered with the National Contracts Commission in the category of "Building Construction" Grade 2 and above for Friendship and Barbary Hall Primary Schools Infant Department and Grade 3 and above for Happy Grove Primary & Infant school.

All bidders must be **Tax Compliant** at the bid opening. Bidding will be in accordance with tender procedures and guidelines specified in the Handbook of Public Sector Procurement Procedures (March 2014).

#### AVAILABILITY OF BID DOCUMENTS:

Eligible bidders can obtain tender Documents as of **Monday, June 17, 2019 to Friday, June 21, 2019** between **9:00 a.m. and 4:00 p.m.** at the office of: CHASE Fund, 8 Belmont Road, Kingston 5. A non-refundable fee of **Five Thousand Dollars (\$5,000.00)** in cash or Manager's cheque made payable to CHASE Fund will be required for each set of tender documents. All queries concerning the Tender documents/drawings shall be made in writing to the Chief Executive Officer, CHASE, 8 Belmont Road, Kingston 5.

#### SUBMISSION OF TENDERS:

The Tender/s, along with the required documents, i.e. NCC certificate of registration, a valid TCC/ TCL and Tender Bond, are to be placed in a sealed envelope and placed in the designated tender box provided marked with the name of the respective schools which is located in the waiting area of the CHASE Office, 8 Belmont Road, Kingston 5, on or before **2:00 p.m. Friday, July 5, 2019. Late Bids will be rejected.**

#### OPENING OF TENDERS:

Tender envelopes will be opened publicly on **Friday, July 5, 2019** in the main conference room at CHASE Fund, 8 Belmont Road, Kingston 5 at the following times:

- **Friendship Primary & Infant School – 2:15 p.m.**
- **Barbary Hall Primary & Infant School – 2:30 p.m.**
- **Happy Grove Primary & Infant School – 2:45 p.m.**

After evaluation of these documents by the evaluating committee, and subsequent referral to the appropriate authorities for approval, the successful contractor will be accordingly notified.

CHASE FUND is not obliged to accept the lowest or any bid and also reserves the right to terminate the bid process at any point before the award of a contract without incurring liability to any of the bidders. **(TENDERERS SHOULD NOTE THAT THE CONTRACT IS FIXED AND NOT SUBJECT TO PRICE ADJUSTMENTS.**

**CHASE FUND**  
 8 Belmont Road, Kingston 5  
 Tel: 876-908-4134/4144  
 Email: [chase12@cwjamaica.com](mailto:chase12@cwjamaica.com)

## NOTICE

PLEASE CHECK THE MINISTRY'S WEBSITE FOR THE FULL DOCUMENTS

For Bookings Email:  
[jisadvertising@gmail.com](mailto:jisadvertising@gmail.com),  
[procurement@jis.gov.jm](mailto:procurement@jis.gov.jm)