



**Bulletin #1/2019**

**Update of Jamaican Taxation Registration Number (TRN) and Tax Compliance Information for participation in GOJ tender opportunities via the Electronic Procurement System:**

All suppliers that have a Jamaican based Taxation Registration Number (TRN) are being asked to validate their TRN and Tax Compliance information (TCC/TCL) on the Government of Jamaica Electronic Government Procurement (GOJEP) System.

The purpose of a valid TRN in GOJEP is to:

- I. Verify supplier's details;
- II. Allow for retrieval of Tax Compliance information for Supplier and;
- III. Facilitate the integration of the e-Tendering (GOJEP) System with Supplier's information in the Government's National Contract Commission (NCC) registration system using the suppliers TRN as shared identifier between both systems.

To update your Organization's TRN and Tax Compliance data in the e-Tendering system, Supplier Admin Users must execute the following steps:

- I. Log in to the System ([www.gojep.gov.jm](http://www.gojep.gov.jm));
- II. Select the Supplier management link (under the Supplier Administration section on the left);
- III. Select the Edit organisation link/button;
- IV. For the Taxation Registration Number (TRN) prompt – Enter your organization's nine (9) digit TRN (no space or dashes). See TRN rules below;
- V. For the Taxation Compliance Reference (TCC/TCL) # prompt – Enter the last TCC# issued to your Organization by the Tax Administration Jamaica (TAJ), if one was issued. By completing this task:
  - a. Your Organization's Taxation Compliance Expiration Date information will be retrieved from the TAJ Taxation system and displayed on your Organization's record in GOJEP;
  - b. Tax eligibility information for your Organization will print on the Tender Opening Reports generated by the system;
  - c. The System will send you an email reminder, fourteen (14) days prior to the expiration of your Organization's tax compliance status. Upon the expiration and renewal of your Tax Compliance, please ensure same is updated in the system by following the above steps.
- VI. Select the Save button once you have entered the above information.

TRN Format Rules:		
Organization Type	Format	Rules
1 Limited Liability Incorporated	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered
2 Partnership	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered
3 Sole Trader or Trading As Entity	100009999/ 0001	TRN must begin with the digit 1 and must be nine digits. A sub 4 digit number must be entered, example 0001 or 0002 or 0003 etc. No '-' or space shall be entered
4 Individual Consultant	100009999	TRN must begin with the digit 1 and must be nine digits. No sub 4 digit number must be entered, No '-' or space shall be entered

For additional information, please call the Ministry of Finance, Public Procurement Customer Care Help Desk numbers: 876-932-5220/932-5251/932-5244/932-5251 or by sending an email to: [papucustomer@mof.gov.jm](mailto:papucustomer@mof.gov.jm).

GOJEP – using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.

**Ministry of Finance and the Public Service**

**REQUEST FOR EXPRESSIONS OF INTEREST**

**CONSULTANT TO DEVELOP BUSINESS CASE/PROJECT PROPOSAL FOR UTECH REGIONAL INSTITUTE OF INNOVATION IN COMPUTING & ENGINEERING**

**COUNTRY: JAMAICA**  
**PROJECT NAME: STRATEGIC PUBLIC SECTOR TRANSFORMATION PROJECT**  
**IBRD LOAN NO.: 8406JM**  
**COMPONENT: STRENGTHENING THE PUBLIC INVESTMENT MANAGEMENT SYSTEM**  
**SELECTION METHOD: INDIVIDUAL CONSULTANT SELECTION**

The Government of Jamaica (GOJ) has received loan financing from the International Bank for Reconstruction and Development (IBRD) towards the cost of the Strategic Public Sector Transformation Project (SPSTP) and intends to apply part of the proceeds for the consulting services. The Project Development Objective (PDO) is to strengthen public resource management and support selected public sector institutions in facilitating a more enabling environment for private sector growth.

The primary objective of this exercise is to develop and present a full project proposal/business case for the University of Technology, Jamaica (UTech) Regional Institute of Innovation in Computing and Engineering, in keeping with the guidelines of the Public Investment Management Secretariat (PIMSEC). The consultancy will have a duration of **3 months**.

The Ministry of Finance and the Public Service now invites eligible individuals to indicate their interest in providing the consultancy service. Interested individuals should provide information demonstrating that they have the required qualifications and relevant experience to perform the service. The shortlisting criteria are:

- At least 10 years experience in developing technical, financial, and economic appraisal of feasibility development projects
- At least 10 years experience in the institutional and regulatory framework governing the built environment
- Experience in the development and appraisal of educational projects would be a distinct advantage.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016, Revised November 2017 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

A consultant will be selected in accordance with the Individual Consultants Selection Method set out in the Procurement Regulations. Further information can be obtained at the address below during office hours **Mondays to Thursdays, 9:00 a.m. to 5:00 p.m. and Fridays 9:00 a.m. to 4:00 p.m.**

Expressions of interest (including Curriculum Vitae) must be delivered in a written form to the address below (in person, or by mail, fax or email) by **June 20, 2019**. The detailed Terms of Reference for the Consultancy Service are available on the website of the Ministry of Finance and the Public Service at [www.mof.gov.jm](http://www.mof.gov.jm).

Interested consultants may submit Expressions of Interest/CV by **June 20, 2019** to:

**LEAD PROCUREMENT SPECIALIST**  
**STRATEGIC PUBLIC SECTOR TRANSFORMATION PROJECT**  
**Ministry of Finance and the Public Service**  
**30 National Heroes Circle**  
**Kingston 4, Jamaica, WI**  
**Tel: 1-876-932-5474**  
**Fax: 1-876-932-5977**  
**Email: [spstp@mof.gov.jm](mailto:spstp@mof.gov.jm)**

**Ministry of Finance and the Public Service**

**REQUEST FOR EXPRESSIONS OF INTEREST**

**JAMAICA**  
**STRATEGIC PUBLIC SECTOR TRANSFORMATION PROJECT**  
**Loan No./Credit No./Grant No.: 8406JM**  
**Assignment Title: Firm to Carry out Market/Demand Analysis for services to be offered by the National Sport Museum**

The Government of Jamaica (GOJ) has received financing from the World Bank towards the cost of Strategic Public Sector Transformation Project (SPSTP), and intends to apply part of the proceeds for consulting services.

The Ministry of Culture, Gender, Entertainment and Sport requires the services of a consulting firm to carry out Market/Demand Analysis for services to be offered by the National Sport Museum. The overall goal of the consultancy is to carry out an in-depth market/demand analysis for the service to be offered by the proposed national sport museum and for the development of a marketing strategy and business plan. The consultancy will have a duration of **3 months**.

The detailed Terms of Reference (TOR) for the assignment can be found at the following website: Ministry of Finance and the Public Service, [www.mof.gov.jm](http://www.mof.gov.jm) or can be obtained at the address given below.

The Ministry of Finance and the Public Service now invites eligible consulting firms ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are:

- At least ten years experience in conducting demand studies/ market analysis and the formulation of marketing strategies.
- At least five years experience in the development of business plans.
- Experience in the formulation of marketing strategies within the sports /heritage sub-sectors or related subsectors would be a distinct advantage.

Key Experts will not be evaluated at the shortlisting stage.

The attention of interested Firms is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016 revised November 2017 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

Consultants may associate with other firms to enhance their qualifications, but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.

A Consultant will be selected in accordance with the Quality Based Selection Method set out in the Procurement Regulations. Further information can be obtained at the address below during office hours **Mondays to Thursdays, 9:00 a.m. to 5:00 p.m. and Fridays 9:00 a.m. to 4:00 p.m.**

Expressions of interest must be delivered in a written form to the address below (in person, by mail, fax or email) by **June 21, 2019 at 3:00 p.m.**

**Ministry of Finance and the Public Service**  
**Strategic Public Sector Transformation Project**  
**Attn: Lead Procurement Specialist**  
**30 National Heroes Circle**  
**Kingston 4, Jamaica, WI**  
**Tel: 1-876-932-5474**  
**Fax: 1-876-932-5977**  
**Email: [spstp@mof.gov.jm](mailto:spstp@mof.gov.jm)**

**Ministry of Finance and the Public Service**

**REQUEST FOR EXPRESSIONS OF INTEREST**

**JAMAICA**  
**STRATEGIC PUBLIC SECTOR TRANSFORMATION PROJECT**  
**Loan No./Credit No./ Grant No.: 8406JM**  
**Assignment Title: Firm to prepare exhibit designs, estimates of cost fitting, equipping and operating the National Sport Museum**

The Government of Jamaica (GOJ) has received financing from the World Bank toward the cost of Strategic Public Sector Transformation Project (SPSTP), and intends to apply part of the proceeds for consulting services.

The Ministry of Culture, Gender, Entertainment and Sport requires the services of a consulting firm to provide exhibit designs; estimate of cost of fitting, equipping and operating the Museum. This museum is intended to showcase Jamaica's extraordinary achievements in sport, and to inspire all Jamaicans and visitors to pursue excellence. The consultancy will have a duration of **3 months**.

The detailed Terms of Reference (TOR) for the assignment can be found at the following website: Ministry of Finance and the Public Service, [www.mof.gov.jm](http://www.mof.gov.jm) or can be obtained at the address given below.

The Ministry of Finance and the Public Service now invites eligible consulting firms ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are:

- At least ten years of experience in the design or redevelopment of museums or similar facilities
- At least ten years experience in exhibit design

Key Experts will not be evaluated at the shortlisting stage.

The attention of interested Firms is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016, revised November 2017 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

Consultants may associate with other firms to enhance their qualifications, but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.

A Consultant will be selected in accordance with the Consultant Qualification Selection Method set out in the Procurement Regulations.

Further information can be obtained at the address below during office hours **Mondays to Thursdays, 9:00 a.m. to 5:00 p.m. and Fridays 9:00 a.m. to 4:00 p.m.**

Expressions of interest must be delivered in a written form to the address below (in person, by mail, fax or email) by **June 21, 2019 at 3:00 p.m.**

**Ministry of Finance and the Public Service**  
**Strategic Public Sector Transformation Project**  
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**DEADLINE EXTENDED**  
**Installation of LED Lighting & Occupancy Sensors**  
**NHT HEAD OFFICE**

Procuring Entity:	National Housing Trust
Scope:	Undertake installation of LED lighting and occupancy sensors at the NHT Corporate Office, 4 Park Boulevard, Kingston 5.
NCC Grade/Category:	Electrical Works – minimum Grade 2
Procurement Method:	Local Competitive Bidding
Contact Information:	Manager, Procurement Unit
Address of Entity:	4 Park Boulevard, Kingston 5
Telephone Number(s):	(876) 929-6500-9, Ext. 7265/7280
Email Address:	<a href="mailto:procurement@nht.gov.jm">procurement@nht.gov.jm</a>

Bid packages are available on the payment of a non-refundable fee of \$3,000 (payable in cash or Manager's Cheque at the NHT Cashier – 4 Park Blvd.) from **Tuesday, April 30, 2019**. Bids must be submitted to the Procurement Unit, on or before **10:00 am on Wednesday, June 12, 2019**. Public opening of bids will take place same day immediately after bid submission deadline. Please visit the website at [www.nht.gov.jm](http://www.nht.gov.jm) for details.

*Note: Failure to purchase the bid documents directly from the procuring entity, will make that bid ineligible/non-responsive for participating in the procurement process.*

GOVERNMENT  
PUBLIC  
PROCUREMENT

*If you are interested in doing business with the Government, you are invited to view tender notices for procurement contracts on this page.*