



**Bulletin #1/2019**

Update of Jamaican Taxation Registration Number (TRN) and Tax Compliance Information for participation in GOJ tender opportunities via the Electronic Procurement System:

All suppliers that have a Jamaican based Taxation Registration Number (TRN) are being asked to validate their TRN and Tax Compliance information (TCC/TCL) on the Government of Jamaica Electronic Government Procurement (GOJEP) System.

The purpose of a valid TRN in GOJEP is to:

- I. Verify supplier's details;
- II. Allow for retrieval of Tax Compliance information for Supplier and;
- III. Facilitate the integration of the e-Tendering (GOJEP) System with Supplier's information in the Government's National Contract Commission (NCC) registration system using the suppliers TRN as shared identifier between both systems.

To update your Organization's TRN and Tax Compliance data in the e-Tendering system, Supplier Admin Users must execute the following steps:

- I. Log in to the System ([www.gojep.gov.jm](http://www.gojep.gov.jm));
- II. Select the Supplier management link (under the Supplier Administration section on the left);
- III. Select the Edit organisation link/button;
- IV. For the Taxation Registration Number (TRN) prompt – Enter your organization's nine (9) digit TRN (no space or dashes). See TRN rules below;
- V. For the Taxation Compliance Reference (TCC/TCL) # prompt – Enter the last TCC# issued to your Organization by the Tax Administration Jamaica (TAJ), if one was issued. By completing this task:

  - a. Your Organization's Taxation Compliance Expiration Date information will be retrieved from the TAJ Taxation system and displayed on your Organization's record in GOJEP;
  - b. Tax eligibility information for your Organization will print on the Tender Opening Reports generated by the system;
  - c. The System will send you an email reminder, fourteen (14) days prior to the expiration of your Organization's tax compliance status. Upon the expiration and renewal of your Tax Compliance, please ensure same is updated in the system by following the above steps.

- VI. Select the Save button once you have entered the above information.

**TRN Format Rules:**

	Organization Type	Format	Rules
1	Limited Liability Incorporated	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered
2	Partnership	000009999	TRN must begin with Zero and must be nine digits. No '-' or space shall be entered
3	Sole Trader or Trading As Entity	100009999/0001	TRN must begin with the digit 1 and must be nine digits. A sub 4 digit number must be entered, example 0001 or 0002 or 0003 etc. No '-' or space shall be entered
4	Individual Consultant	100009999	TRN must begin with the digit 1 and must be nine digits. No sub 4 digit number must be entered, No '-' or space shall be entered

For additional information, please call the Ministry of Finance, Public Procurement Customer Care Help Desk numbers: 876-932-5220/932-5251/932-5244/932-5251 or by sending an email to: [papucustomercare@mof.gov.jm](mailto:papucustomercare@mof.gov.jm).

GOJEP – using technology as a tool to increase transparency, competition and efficiency enabling an easy way of doing business with the Government of Jamaica.



**Request for Expressions of Interest**

**CONSULTING SERVICES**

**Development and Implementation of a Framework for Micro-Pensions in Jamaica**

**Institution:** Financial Services Commission of Jamaica

**Country:** Jamaica

**Project:** Strengthening the Institutional Capacity of the Financial Services Commission of Jamaica

**Sector:** Financial

**Abstract:** The Financial Services Commission ("FSC") was established in August 2001 by virtue of the Financial Services Commission Act of 2001 ("FSC Act") as an autonomous body for regulating and supervising entities providing financial services that do not involve deposit-taking. The FSC is responsible for supervising the Insurance, Securities and Private Pensions Industries. Pursuant to the Pensions (Superannuation Funds and Retirement Schemes) Act, 2004 ("Pensions Act") and the FSC Act the FSC's mandate includes the national extension of pension coverage for both the formal and informal sectors. The FSC wishes to undertake a study to inform the development of an enabling environment for retirement savings through the promotion and facilitation of appropriate retirement products and/or mechanisms, particularly for vulnerable segments of the population. This will require a diagnostic study which will include an analysis of the existing pensions system, the wider financial sector (informal sector banking and savings, relevant insurance products, mobile money, etc.) and other salient issues such as national identification with a view to identifying innovative and evolving savings mechanisms which potentially can be utilized by the pensions industry and how these may best be facilitated by the existing regulatory framework and any necessary amendments thereto.

**Loan/Credit/Grant No.: ATN/OC-15771-JA**

**Contract/Bid No. : EOI-FSC-IDB-05**

**Deadline: May 24, 2019**

The FSC has applied for financing from the Inter-American Development Bank (IDB) towards the cost of the Strengthening of the Institutional Capacity of the FSC, and intends to apply part of the proceeds for consulting services.

The services of the Consultant will be required for approximately five (5) months.

The FSC now invites eligible individual consultants to indicate their interest in providing these services. Interested consultants should provide information demonstrating that they have the required qualification and relevant experience to perform the services required. The shortlisting requirements are:

1. At least ten (10) years' experience providing services in the financial services sector regionally or internationally.
2. Evidence of similar/related assignments conducted:
  - i. Within the pensions sector and/or the financial services sector for regulatory bodies.
  - ii. Demonstrating knowledge of international best practices and cross regional experience in pensions regulation and reform.

The short list may comprise entirely national consultants. Consultants will be selected in accordance with the procedures set out in the Inter-American Development Bank: **Policies for the Selection and Contracting of Consultants financed by the Inter-American Development Bank GN-2350-9** (Consultant Policies) and is open to all eligible bidders as defined in the policies. A Consultant will be selected in accordance with the Quality and Cost-based Selection method set out in the Consultant Policies.

Further information can be obtained at the address below during office hours **8:30 a.m. to 4:30 p.m.**

Résumé must be submitted to the address below by email by **May 24, 2019.**

**Financial Services Commission**  
**Attn: Ms. Nordan Brown, Technical Assistance Project Coordinator/Procurement Officer**  
**39-43 Barbados Avenue, Kingston 5**  
**Jamaica, West Indies**  
**Tel: 1-876-906-3010**  
**Email: [brownn@fscjamaica.org](mailto:brownn@fscjamaica.org)**



**Invitation for Bids**

**Cathodic Protection System Rehabilitative Works Refinery Zone 3 (TK 118)**

**Scope:** Petrojam Limited hereby invites bids from eligible and qualified bidders for the procurement Cathodic Protection System Rehabilitative Works Refinery Zone 3 at its Kingston refinery located at 75-96 Marcus Garvey Drive, Kingston 15.

**Eligibility requirements:** Valid Tax Compliance Certificate and Valid National Contracts Commission Registration in the category of Electrical Works, Grade 2 minimum.

**Collection Date:** A complete set of Bidding Documents in English will be available for download from **Tuesday, May 14, 2019** on the Government of Jamaica's Electronic Procurement website- [www.gojep.gov.jm](http://www.gojep.gov.jm). Registration instructions are available at [www.gojep.gov.jm](http://www.gojep.gov.jm) and all interested bidders are required to register.

**Submission Deadline:** Bids must be submitted online via [www.gojep.gov.jm](http://www.gojep.gov.jm) no later than **Tuesday, May 28, 2019 at 2:00 p.m. Jamaica time (UTC-05:00)** and bids must be valid for Ninety (90) calendar days after the date of bid submission. Late Bids will be rejected. Bids will be opened online on **Tuesday, May 28, 2019 at 2:05 p.m. Jamaica Time (UTC -05:00)**.

This is an online managed Tender, and tender documents and Supplier Bids will only be made available and accepted via the electronic Government Procurement Portal ([www.gojep.gov.jm](http://www.gojep.gov.jm)). No offline (hard copies) Bids will be accepted and there will be no physical tender box for drop-off of Bids. To participate in this tender opportunity, Suppliers must first be registered and know how to use the electronic Procurement System, [www.gojep.gov.jm](http://www.gojep.gov.jm).

Please register on the e-GP System by selecting the Register as a supplier link from the home page.

For assistance and training, please contact the support desk at: 876-932-5220.



**INVITATION TO BID**

**PROCURING ENTITY: BANK OF JAMAICA**

**SCOPE:** Supply and Installation of Air-Conditioning Ducts

**NCC GRADE & OR CATEGORY:** Heating, Ventilation, Air Conditioning & Refrigeration – min. Grade 3

**BID SECURITY:** \$275,000

**SITE VISIT:** Saturday, 18 May 2019 at 11:00 a.m.

**CONTACT INFORMATION:** Head of Procurement, Procurement Administration Section

**ADDRESS OF ENTITY:** Nethersole Place, Kingston

**TELEPHONE NO(S):** 876-922-0750-9

**FOR ADDITIONAL INFORMATION:** [bojtender@boj.org.jm](mailto:bojtender@boj.org.jm)

**COST OF TENDER DOCUMENT:** No cost. Download document from the Bank's website [www.boj.org.jm](http://www.boj.org.jm)

**DEADLINE FOR SUBMISSION:** Wednesday, 29 May 2019 at 10:00 a.m.

Please note that notwithstanding the information provided in this Advertisement, the final instructions to bidders is the RFP and any notification that may be posted on the Bank of Jamaica's website. Bidders are therefore required to monitor the website for the most current information.